



Source: Finance

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Agenda Item No: REP 94-13

To: City Council

From: City Manager and Staff

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Council Meeting Date: June 17, 2013

Re: Intra-Departmental Transfer of Funds Request

EXECUTIVE SUMMARY:

Attached is a report of the intra-departmental Transfer of Funds request for the period ending June 7, 2013. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

DISCUSSION:

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

FISCAL IMPACT:

None.

VISION IMPACT:

<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

None.

SUGGESTED COUNCIL ACTIONS:

Acceptance of the report.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		Program Impact		Mandates	
City's current net FY cost	\$0.00	New Program/ Agency?	No	Federal or State mandated?	No
Amount of funds already appropriated	\$0.00	Duplicates/Epands an existing program?	No	Vision Implementation impact	
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		Resources Required		Vision Impact?	No
One Time	\$0.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	n/a
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	n/a
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	n/a

TRANSFER OF FUNDS REQUEST FOR FY13 - PERIOD ENDING 6/7/2013
TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>WATER AND LIGHT</u>				
1	551-7220-881.68-70 Elec Distr, CIP, Distr Systems/Electric EL0053	551-7220-881.68-70 Elec Distr, CIP, Distr Systems/Electric EL0021	\$ 200,000.00	(Items 1 and 2) The annual project to purchase and install transformers for new construction and replacement has seen a significant increase from prior years. During the economic slow down, funding for this project was reduced. Current activity has spent down existing fund balance and additional funding is needed to purchase transformers to have on hand. Funding is being moved from Contingency and the New Connections projects. Additional funding may be needed before the end of the fiscal year depending on continued activity.
2	551-7220-881.68-70 Elec Distr, CIP, Distr Systems/Electric EL0003	551-7220-881.68-70 Elec Distr, CIP, Distr Systems/Electric EL0021	\$ 100,000.00	
3	551-7220-881.68-70 Elec Distr, CIP, Distr Systems/Electric EL0112	551-7220-881.68-70 Elec Distr, CIP, Distr Systems/Electric EL0003	\$ 50,271.00	The Transmission Improvements project is being closed. A transfer of funds is requested to move the remaining balance to the contingency project that holds prior appropriations from enterprise revenue. Other CIP projects are set up for future transmission requirements.
<u>PARKS AND RECREATION</u>				
4	440-8800-548.49-90 Twin Lakes Improvements C00491	440-8800-548.49-90 Albert-Oakland Tennis C00541	\$ 25,000.00	A project number for Albert-Oakland Tennis Improvement Project was not set up in time for the ordinance appropriating the Incentive Based Budgeting FY12 Surplus. Hence, we appropriated the funds into an existing project per Finance Department and request a transfer of funds into the appropriate project now that the ordinance has been approved.
5	440-8800-548.49-90 Walkway Repair C00421	440-8800-548.49-90 Again St. Park C00469	\$ 600.00	Again St. Park project was 100% funded by CDBG and we need another source of funding (Park sales tax) to cover inter-departmental billing for roll off dumpster, which is not reimbursable by CDBG, in order to complete the project.

TRANSFER OF FUNDS REQUESTS FOR FY13 - PERIOD ENDING 6/7/2013

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>INFORMATION TECHNOLOGIES</u>				
1	674-1850-601.49-90 Miscellaneous Contractual	674-1810-601.18-20 Computer Electronics	\$ 4,100.00	A transfer of funds is requested to move extra money from Miscellaneous Contractual to Computer Electronics in order to purchase a copier, discontinuing the lease.