

Source: Finance

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Agenda Item No: REP 67-13

To: City Council

From: City Manager and Staff

Council Meeting Date:

May 6, 2013

Re: Intra-Departmental Transfer of Funds Request

EXECUTIVE SUMMARY:

Attached is a report of the intra-departmental Transfer of Funds request for the period ending April 26, 2013. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

DISCUSSION:

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

FISCAL IMPACT:

None.

VISION IMPACT:

http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php

None.

SUGGESTED COUNCIL ACTIONS:

Acceptance of the report.

FISCAL and VISION NOTES:							
City Fiscal Impact Enter all that apply		Program Imp	act	Mandates			
City's current net FY cost	\$0.00	New Program/ Agency?	No	Federal or State mandated?	No		
Amount of funds already appropriated	\$0.00	Duplicates/Epands an existing program?	No	Vision Implementation impact			
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?		Enter all that apply: Refer to Web site			
Estimated 2 year	ar net costs:	Resources Rec	uired	Vision Impact? No			
One Time	\$0.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	n/a		
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	n/a		
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	n/a		

TRANSFER OF FUNDS REQUEST FOR FY13 - PERIOD ENDING 4/26/2013 TRANSFERS BETWEEN CAPITAL PROJECTS

	IIVAI	IOI EIKO BETTI	ZEEN CAPITAL PROJECTS
TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>s</u>			
554-6288-881.49-90 Airport General Improvements C44008	554-6288-881.49-90 Front Sidewalk Replacement C44084	\$ 15,000.00	A transfer of funds is requested to fund the Front Sidewalk Replacement project. This transfer will cover the cost of replacing the front sidewalk at the airport and will bring the sidewalk up to ADA standards. This will provide a safer pedestrian surface for customers.
<u>GHT</u>			
551-7220-881.68-70 Elec Distr, CIP, Distr systems/Electric EL0115	551-7220-881.68-70 Elec Distr, CIP, Distr Systems/Electric EL0166	\$ 700,000.00	A transfer of funds is requested for the CIP to work on the distribution feeder within the Stadium TDD. This was originally funded with \$400,000, however, more work is involved the originally planned. This transfer will allow work to continue.
	ACCOUNT S 554-6288-881.49-90 Airport General Improvements C44008 GHT 551-7220-881.68-70 Elec Distr, CIP, Distr systems/Electric	TRANSFER FROM ACCOUNT S 554-6288-881.49-90 554-6288-881.49-90 Airport General Front Sidewalk Replacement C44008 C44084 GHT 551-7220-881.68-70 551-7220-881.68-70 Elec Distr, CIP, Distr systems/Electric Systems/Electric	TRANSFER FROM ACCOUNT AMOUNT S 554-6288-881.49-90 554-6288-881.49-90 \$ 15,000.00 Airport General Front Sidewalk Improvements Replacement C44008 C44084 GHT 551-7220-881.68-70 551-7220-881.68-70 \$ 700,000.00 Elec Distr, CIP, Distr systems/Electric Systems/Electric

TRANSFER OF FUNDS REQUESTS FOR FY13 - PERIOD ENDING 4/26/2013

DEPARTMENT/ ITEM#	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
CITY MANAGER				
1	753-8553-501.43-10 Nondepartmental / Policy & Admin	753-8550-501.20-40 Trust Sp Registration and Tuition	\$ 1,435.00	(Items 1 and 2) A transfer of funds is requested to cover the costs for a course at The Fund Raising School for the Trust Specialist as the travel budget is nearly depleted.
2	753-8553-501.49-60 Nondepartmental / Policy & Admin	753-8553-501.20-10 Trust Specialist Travel	\$ 1,250.00	
CULTURAL AFF	AIRS			
3	110-4610-544.41-00	110-4610-544.20-10	\$ 300.00	A transfer of funds is requested for future travel as the funds will not be used in dues.
	Dues	Travel		
UBLIC WORKS	<u>.</u>			
4	673-1710-601.14-70 GIS - Instruments & Apparatus	673-1710-601.20-40 GIS - Registration & Tuition	\$ 2,500.00	(Items 4 and 5) A transfer of funds is requested to cover the cost of training and travel for additional training staff in order to allow for the development and training in new and changing technologies in GIS-centric enterprise systems.
5	673-1710-601.45-96	673-1710-601.20-10	\$ 1,000.00	
	GIS - Pool Billing - Fleet Ops	GIS - Travel		
6	110-6024-523.49-90 Street Traffic, Misc Contractual	110-6024-523.11-00 Street Traffic, Construction Mat	\$ 130,000.00	A transfer of funds is requested to move money to purchase paint and beads to refresh the Get About projects that are fading. We do not plan on using a contractor this year to provide line striping.
SUSTAINABILIT	<u>Y</u>			
7	260-0610-501.49-90 Miscellaneous	260-0610-501.14-70	\$ 49,305.35	A transfer of funds is requested to move the remainder of Department of Energy grant to purchase high efficiency lighting for two parking garages. The work will be completed by Parking Utility employees.
	Contractual	Parts and Equipment		

TRANSFER OF FUNDS REQUESTS FOR FY13 - PERIOD ENDING 4/26/2013

DEPARTMENT/	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOL	JNT	DESCRIPTION
WATER AND LIG	<u> </u>				
8	551-7020-600.59-87 Elec Rates & FP, Contingency	551-7220-880.61-10 Elec Distr, Cap Impr to Bldgs	\$ 44,	000.00	A transfer of funds is requested for the purpose of purchasing a security system to the Heuchan Building so that people coming in off of the street have to be buzzed in. The system will require wiring, cameras, monitors, etc.
NFORMATION S	SYSTEMS				
9	674-1810-601.59-87	674-1850-601.18-20	\$ 4,	,000.00	A transfer of funds is requested to purchase computers, monitors, software, office equipment and cell phone allowances for three new positions that will be funded by
	Contingency	Computer/Electronic			Water & Light.
10	674-1850-880.66-42	674-1850-601.18-20	\$ 9,	,703.90	Ten pieces of computer equipment were purchased. These individual items do not meet the capitalization criteria; therefore, the budget and related expenses need to be moved to equipment, furniture & fixtures/computer equipment.
					moved to equipment, furniture & fixtures/computer equipment.