

Introduced by _____ Council Bill No. R 85-13

A RESOLUTION

authorizing a memorandum of understanding with the Missouri Department of Corrections to provide tuberculosis screening and testing services and Hepatitis A, Hepatitis B and Twinrix vaccines.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute a memorandum of understanding with the Missouri Department of Corrections to provide tuberculosis screening and testing services and Hepatitis A, Hepatitis B and Twinrix vaccines. The form and content of the memorandum shall be substantially as set forth in "Exhibit A" attached hereto and made a part hereof as fully as if set forth herein verbatim.

ADOPTED this _____ day of _____, 2013.

ATTEST:

City Clerk

Mayor and Presiding Officer

APPROVED AS TO FORM:

City Counselor

MEMORANDUM OF UNDERSTANDING
Between the
Missouri Department of Corrections
And
Columbia/Boone County Health Department

I. Purpose

The purpose of this Memorandum of Understanding ("Agreement") is to establish the terms between the State of Missouri Department of Corrections ("the Department") and the Columbia/Boone County Health Department ("Contractor") for administering and reading tuberculosis skin tests ("TST") for determination of known tuberculin reactors status during baseline and/or new hire evaluation and for administering specified vaccinations to Department Employees, Volunteers in Corrections and interns, hereinafter collectively or singularly referred to solely for purposes of this agreement as "Employees" or "Employee".

** City of Columbia, Missouri on behalf of its*

II. Period

- A. The Agreement is effective July 1, 2013 through June 30, 2014.
- B. The Agreement may be amended and/or extended by written agreement signed by all parties.
- C. This Agreement supersedes any previous Agreement in place for like services.

III. Provision of Services

This Agreement provides for the administration of Hepatitis A, Hepatitis B and Twinrix vaccines as well as the administering and reading of TST and/or determination of known tuberculin reactor status during baseline and/or new hire evaluation as may be requested by the Department to approved Employees.

IV. Organizational Responsibilities

A. The Department and the Contractor agree that the following activities are the responsibility of the Department:

1. The Department shall work with the Contractor to schedule Employees for TST/evaluations and vaccinations to be administered at the Columbia/Boone County Health Department.
2. The Department agrees to pay the Contractor a firm, fixed price for each TST/evaluation and vaccination as indicated herein:
 - TST administration and reading \$15.00 per test
 - Hepatitis A \$30.00 per dose
 - Hepatitis B \$40.00 per dose
 - Twinrix \$55.00 per dose

B. The Department and the Contractor agree that the following activities are the responsibility of the Contractor:

1. The Contractor agrees to require Employees to present documentation of the

Department's approval to receive specified services at the Contractor's site at the Department's expense prior to rendering services and billing the Department for any services provided pursuant to this Agreement.

2. The Contractor agrees that services rendered to Employees at the local public health department without documentation of approval are at the expense of the Employees.
3. The Contractor shall provide written reports (stated in millimeters of induration) within three (3) days of administering the TST utilizing the Department's approval form.
4. The Contractor agrees to follow section 199.350 RSMo; 19 CSR 20-20.100, Tuberculosis Testing for Residents and Workers in Long-Term Care and Correctional Centers; MO Department of Health Rules and Regulations; Centers for Disease Control and Prevention (CDC) guidelines and Department procedures for testing, vaccination and documentation.
5. The Contractor agrees that the two-step TST shall be given as a four (4) appointment process: 1) give first TST at first appointment; 2) the second appointment must occur within 48 to 72 hours of the first TST; at this appointment, assess the results of TST #1; if first TST is read as positive per the CDC Core Curriculum, then further evaluation per the CDC Core Curriculum is necessary; 3) if TST #1 is determined to be negative per the CDC Core Curriculum, give TST #2 one to three weeks from the result date of TST #1; and 4) assess results of TST #2 in 48 to 72 hours. If TST is negative, no further action is necessary. If TST is positive, then further evaluation per the CDC Core Curriculum is necessary (CDC Core Curriculum on Tuberculosis: What the Clinician Should Know, Fall Edition 2011, pages 52-54).
 - a. For Employees and Volunteers that have a documented negative TST administered with the previous twelve (12) months of employment, it is only necessary to give the first TST and assess the results in 48 to 72 hours. If there is no written documentation, or if the TST was given greater than twelve (12) months prior to beginning employment, then the entire two-step TST process must be followed as described above (CDC MMWR, Guidelines for the Prevention of Mycobacterium Tuberculosis in Healthcare Settings, 2005, page 29, Box 1 Indications for two-step tuberculin skin tests).
6. The Contractor agrees to notify the Employee and their worksite coordinator when the test is deemed reactive, educate the Employee on what TB infection means, and inform the Employee that a physician referral is necessary. The Contractor shall advise the Employee to contact the Department worksite coordinator for a physician referral unless the Contractor has follow-up services available. The Contractor agrees to call the worksite Chief Administrative Officer if the Employee displays symptoms and is suspected of possible active TB.
7. The Contractor should utilize the Sanofi PPD.
8. At the time of vaccination, the Contractor shall provide to the Employee written documentation of vaccine administration on a Department approved vaccination record.

9. The Contractor agrees to provide TST to all Employees referred to the contractor.
10. The Contractor shall provide a monthly invoice that shall include a listing of all tested Employees' names, work sites, dates of TST administering and reading or reactor evaluation.
11. Services will be used on an as needed, if needed basis, with no guarantee as to the amount of services that will be required.
12. The Department and the Contractor agree that the prices listed in Section IV.A.2 of this Agreement may be changed (increased or decreased) by amendment if the cost of the vaccination is changed to the public for similar services. Any price increase/decrease shall be in the form of written amendment requiring the signature of both parties. At no time will the price to the Department exceed the price the Contractor charges the public for similar services.
13. The Contractor shall provide the invoice to:

Missouri Department of Corrections
 Employee Health and Safety Coordinator
 P.O. Box 236
 Jefferson City, Missouri 65102

V. Confidentiality

The privacy and confidentiality of Employee TB test and vaccination records will be maintained in accordance with the requirements of all applicable state and federal laws.

VI. Signatures

Cari Collins, Director Division of Human Services Missouri Department of Corrections	Date
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CITY OF COLUMBIA, MISSOURI

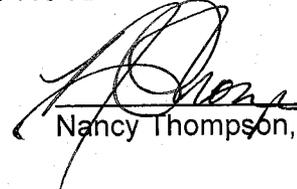
By: _____
 Mike Matthes, City Manager

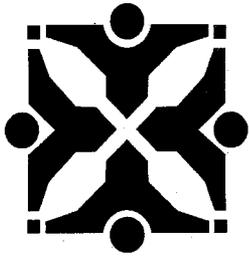
Date: _____

ATTEST:

APPROVED AS TO FORM:

By: _____
 Sheela Amin, City Clerk

By:  _____
 Nancy Thompson, City Counselor



Source: Health

S. Brown

To: **City Council**

From: **City Manager and Staff** *MM*

Agenda Item No:

Council Meeting Date: 05/06/2013

Re: Missouri Department of Corrections
Memorandum of Understanding

EXECUTIVE SUMMARY:

A resolution authorizing the City Manager to sign the Memorandum of Understanding between the City of Columbia and the Department of Corrections (DOC) to provide tuberculosis screening and specified vaccinations to DOC employees at a fixed cost for the period of July 1, 2013 - June 30, 2014.

DISCUSSION:

The State of Missouri provides tuberculosis screening and specified vaccinations to Department of Corrections employees through agreements with local public health agencies.

FISCAL IMPACT:

This is a fixed cost program. Funding is based on the number of individuals tested and vaccinated.

VISION IMPACT:

<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

11.3 Goal: Columbia will be a healthy community. All residents will have timely access to appropriate health care. Effective prevention initiatives will contribute to a healthy community.

SUGGESTED COUNCIL ACTIONS:

Should the Council agree with staff recommendations, an affirmative vote is in order.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		Program Impact		Mandates	
City's current net FY cost	\$0.00	New Program/ Agency?	No	Federal or State mandated?	No
Amount of funds already appropriated	\$0.00	Duplicates/Epands an existing program?	No	Vision Implementation impact	
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		Resources Required		Vision Impact?	Yes
One Time	\$0.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	11.3
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	