Source: Finance

Agenda Item No: REP 63-13

To: City Council
From: City Manager and Staff

Council Meeting Date: April 15, 2013

Re: Intra-Departmental Transfer of Funds Request

EXECUTIVE SUMMARY:
Attached is a report of the intra-departmental Transfer of Funds request for the period ending April 5, 2013. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

DISCUSSION:
According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

FISCAL IMPACT:

None.

VISION IMPACT:
http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php

None.

SUGGESTED COUNCIL ACTIONS:

Acceptance of the report.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		**Program Impact**		**Mandates**	
City's current net FY cost	$0.00	New Program/ Agency?	No	Federal or State mandated?	No
Amount of funds already appropriated	$0.00	Duplicates/Epands an existing program?	No	**Vision Implementation impact**	
Amount of budget amendment needed	$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		**Resources Required**		Vision Impact?	No
One Time	$0.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	n/a
Operating/ Ongoing	$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	n/a
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	n/a

TRANSFER OF FUNDS REQUEST FOR FY13 - PERIOD ENDING 4/5/2013
TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
PUBLIC WORKS				
1	553-6188-881.49-90 Bus Priority Signal Sys C47046	553-6188-881.49-90 Annual Transit Project C47050	$ 20,000.00	A transfer of funds is requested from the Transit Project, Bus Priority Signal System and transfer the remaining balance to the Annual Transit Project. This project has been postponed to FY2020.
2	553-6188-881.49-90 Repl 6-35' New Flyer Buses C47045	553-6188-881.49-90 Annual Transit Project C47050	$ 157,705.00	A transfer of funds is requested to close the Transit Project, Replace 6-35' new flyer buses and transfer the remaining balance to the Annual Transit Project. Grant funding was for one bus and that bus has been purchased.
3	440-8800-528.49-90 Non-Motorized Transp Grant C00271	440-8800-528.40-23 Sidewalk Segments C00453	$ 35,000.00	Several of the sidewalk segments identified in the URS contract for design of the "20 Sidewalk Segments" (GetAbout) project were started but not completed due to reprioritizing. The appropriated funds for the closed projects were released from the purchase order back to the original funding source. It has now been determined to move forward with two of these sidewalk segments. There is no change to the original scope of services.
4	440-8800-508.49-90 Downtown Cameras C00426	440-8800-508.49-90 Downtown Special Projects C00140	$ 1,637.00	A transfer of funds is requested to move funds back to their original funding source and close out the project.

TRANSFER OF FUNDS REQUESTS FOR FY13 - PERIOD ENDING 4/5/2013

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
PARKS AND RECREATION				
1	552-5675-880.66-41	552-5675-602.14-70	$ 3,739.90	Six pieces of equipment (light fixtures) were purchased for $3,739.90. These individual items do not meet the capitalization criteria, so the budget and related expense needs to be moved to Parts & Equipment/Instruments & Apparatus.