



Source: City Clerk

To: City Council

From: City Manager and Staff /V

Council Meeting Date:

February 4, 2013

Re: North 763 Community Improvement District - Report on Services, Revenues, Expenditures

EXECUTIVE SUMMARY:

The North 763 Community Improvement District (CID) was approved by Council on December 15, 2008. Pursuant to Section 67.1471.4 of the Revised Statutes of Missouri, the North 763 CID is submitting a report stating the services provided, revenues collected and expenditures made during the fiscal year, and copies of written resolutions approved by the CID Board.

DISCUSSION:

The North 763 CID consists of approximately 40 acres of land on the east side of Highway 763 immediately north of Brown School Road (see map attached). The purpose of the district, when established, was to fund approximately \$1 million in public improvements including streets, storm sewers, sanitary sewers, utilities, landscaping and signage.

Pursuant to Section 67.1471.4 of the Revised Statutes of Missouri, which is attached, community improvement districts are required to provide the governing body of the city a report stating the services provided, revenues collected and expenditures made during the fiscal year, and copies of written resolutions approved by the CID Board.

FISCAL IMPACT:

None.

VISION IMPACT:

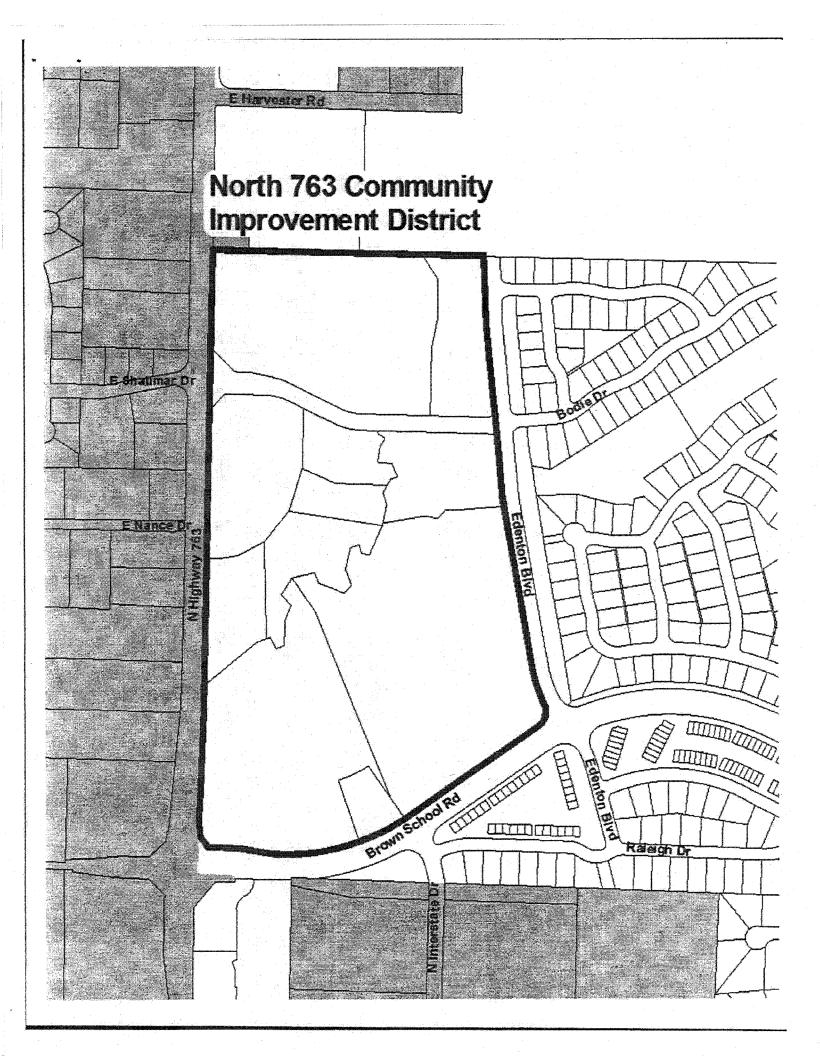
http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php

None.

SUGGESTED COUNCIL ACTIONS:

Informational.

		FISCAL and \	ISION NOTE	S:	
City Fiscal Impact Enter all that apply		Program Impact		Mandates	
City's current net FY cost	\$0.00	New Program/ Agency?		Federal or State mandated?	
Amount of funds already appropriated	\$0.00	Duplicates/Expands an existing program?	-	Vision Implementation impac	
Amount of budget amendment needed \$0.00				Enter all that app Refer to Web si	
Estimated 2 year net costs:		Resources Required		Vision Impact?	No
One Time	\$0.00	Requires add'l FTE Personnel?		Primary Vision, Strategy and/or Goal Item #	
Operating/ Ongoing	\$0.00	Requires add'l facilities?		Secondary Vision, Strategy and/or Goal Item #	
		Requires add'l capital equipment?		Fiscal year implementation Task #	



Missouri Revised Statutes

Chapter 67 Political Subdivisions, Miscellaneous Powers Section 67.1471

August 28, 2012

Fiscal year--budget--meeting--report.

- 67.1471. 1. The fiscal year for the district shall be the same as the fiscal year of the municipality.
- 2. No earlier than one hundred eighty days and no later than ninety days prior to the first day of each fiscal year, the board shall submit to the governing body of the city a proposed annual budget, setting forth expected expenditures, revenues, and rates of assessments and taxes, if any, for such fiscal year. The governing body may review and comment to the board on this proposed budget, but if such comments are given, the governing body of the municipality shall provide such written comments to the board no later than sixty days prior to the first day of the relevant fiscal year; such comments shall not constitute requirements but shall only be recommendations.
- 3. The board shall hold an annual meeting and adopt an annual budget no later than thirty days prior to the first day of each fiscal year.
- 4. Within one hundred twenty days after the end of each fiscal year, the district shall submit a report to the municipal clerk and the Missouri department of economic development stating the services provided, revenues collected and expenditures made by the district during such fiscal year, and copies of written resolutions approved by the board during the fiscal year. The municipal clerk shall retain this report as part of the official records of the municipality and shall also cause this report to be spread upon the records of the governing body.

(L. 1998 H.B. 1636 § 8)

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Missouri General Assembly

RECEIVED JAN 29 2013

VAN MATRE, HARRISON, HOLLIS, TAYLOR, AND BACON, P.C.

A PROFESSIONAL CORPORATION

ATTORNEYS AND COUNSELORS AT LAW

1103 EAST BROADWAY **POST OFFICE BOX 1017** COLUMBIA, MISSOURI 65201

CRAIG A. VAN MATRE THOMAS M. HARRISON ROBERT N. HOLLIS GARRETT S. TAYLOR BRYAN C. BACON* CASEY E. ELLIOTT

(573) 874-7777 TELECOPIER (573) 875-0017 E-MAIL robert@vanmatre.com

EVERETT S. VAN MATRE (1922-1998) *ADMITTED IN MISSOURI AND ILLINOIS

January 25, 2013

Sheela Amin, City Clerk City of Columbia 701 E. Broadway

MO Department of Economic Development 301 W. High Street P.O. Box 1157

Columbia, MO 65201

Jefferson City, MO 65102

Report Required by Section 67.1471 RSMo for the North 763 Community

Via Mail & E-mail: skamin@gocolumbiamo.com

Via Mail and E-mail: ecodev@ded.mo.go

Improvement District

Dear Ms. Amin,

Re:

This law firm represents the North 763 Community Improvement District (the "District") and has been authorized by the Board of Directors of the District to submit to you, as required by Section 67.1471 RSMo., this report stating the services provided by the District; revenues collected; expenditures disbursed; and copies of written resolutions approved by the Board during the applicable fiscal year. The applicable fiscal year for this report is Fiscal Year 2011, which ran from October 1, 2011 through September 30, 2012. Enclosed please find copies of written resolutions which were approved by the Board of Directors during Fiscal Year 2011.

The District received Twenty-Nine Thousand Nine Hundred Twenty-Nine and 20/100 Dollars (\$29,929.20) in sales tax revenue in Fiscal Year 2011. The District paid Fifty One Thousand Two Hundred Nineteen and 00/100 Dollars (\$51,219.00) in expenditures during Fiscal Year 2011.

In accordance with Section 67.1471.4 RSMo., the District understands that the City of Columbia will retain this report as part of the official records of the City of Columbia and will cause this report to be spread upon the records of the City Council of the City of Columbia.

Thank you for your attention to this matter.

Sincerely,

Van Matre, Harrison, Hollis, Taylor, and Bacon, P.C.

By:

Robert N. Hollis

RNH/jan Enclosures

RESOLUTION NO. 2012-1

A RESOLUTION AUTHORIZING AN AGREEMENT WITH AN ACCOUNTING FIRM FOR ACCOUNTING SERVICES FOR THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT (THE "DISTRICT") AND APPOINTING A BUDGET OFFICER

WHEREAS, Section 67.1461.1 of the Community Improvement District Act (Section 67.1401 through 67.1571) of the Revised Statutes of Missouri, as amended (the "Act"), grants the board of directors of a community improvement district the authority to possess and exercise all of the community improvement district's legislative and executive powers;

WHEREAS, Section 67.1471 of the Act requires the District to submit a budget to the City of Columbia and reports to the City of Columbia and the Missouri Department of Economic Development annually; and

WHEREAS, the Board of Directors desires to designate Mike Tuber, as "Budget Officer" for the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

- 1. The Board of Directors hereby authorizes the Chairman of the District to engage an accounting firm to provide basic accounting services related to the District.
- 2. The District hereby designates Mike Turoff, as Budget Officer to submit the budget and reports required by Section 67.1471 of the Act.
- 3. This resolution shall be in full force and effect from and after its passage by the Board of Directors.

Passed this 21st day of February, 2012.

Attest/

Mike Imhoff, Chairman of the Board of Directors

etary of the Board of Directors

RESOLUTION NO. 2012-2

A RESOLUTION OF NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AUTHORIZING THE BOARD OF DIRECTORS TO CARRY AND MAINTAIN A NONPROFIT CORPORATION DIRECTORS, OFFICERS AND CORPORATE INDEMNIFICATION INSURANCE POLICY

WHEREAS, the Board of Directors of the North 763 Community Improvement District (the "District") wishes to carry and maintain a nonprofit corporation directors, officers and corporate indemnification insurance policy in the amount of One Million Dollars (\$1,000,000.00).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

- 1. The Chairman of the Board of Directors is authorized to obtain and carry a nonprofit corporation directors, officers and corporate indemnification insurance policy in the amount of One Million Dollars (\$1,000,000.00), substantially in the form attached hereto as Exhibit A and incorporated fully herein, insuring the District, its officers and its employees from any potential liability in connection with actions relating to the District.
- 2. This resolution shall be in full force and effect from and after its passage by the Board of Directors.

Passed this 21st day of February, 2012.

Attes

Mike Imhoff, Chairman of the Board of Directors

G:\Robert\Robb, Mark\North 763 CID\Meeting Documents\Resolution No. 2012-2 Authorizing D&O Insurance.docx

etary of the Board of Directors

EXHIBIT A TO RESOLUTION NO. 2012-2

Nonprofit Corporation Directors, Officers and Corporate <u>Indemnification Insurance Policy</u>



Bell Endorsement & Crisis Management

PHLY HAS INCREASED LIMITS...

PHLY has increased limits on Bell Endorsement and created a Crisis Management Endorsement that will be attached to our policies.

Bell Endorsement

\$50,000 Identity Theft Expense – coverage which reimburses the expenses of any director or officer who becomes a victim of an incident of identity theft.

\$50,000 Terrorism Travel Reimbursement – which covers any director or officer for emergency travel expenses that he or she incurs in the event of a "certified act of terrorism".

\$50,000 Emergency Real Estate Consulting Fee – coverage for realtor's fee or real estate consultant's fee necessitated by the Insured's need to relocate due to the "Unforeseeable destruction" of the Insured's principal location.

\$25,000 Temporary Meeting Space Reimbursement – coverage for rental of meeting space which is necessitated by the temporary unavailability of the Insured's primary office space due to the failure of a climate control system, or leakage of a hot water heater.

\$50,000 Workplace Violence Counseling – in the event that a violent incident occurs at any of the Insured's premises.

\$50,000 Kidnap Expense – coverage for reasonable fees incurred as a result of the kidnapping of a Director or Officer or their spouse, "domestic partner," parent or child.

\$50,000 Key Individual Replacement Expenses – coverage for the Chief Executive Officer or Executive Director who suffers an "injury" which results in the loss of life. No deductible applies to this coverage.

\$50,000 Image Restoration and Counseling – coverage for image restoration and counseling arising out of "Improper Acts."

\$50,000 Donation Assurance – coverage for "Failed Donation Claim(s)."

\$50,000 Business Travel – coverage for Business Travel Accidental Death Benefit to the Named Insured if a Director or Officer suffers an "injury" while traveling on a common carrier for business.

\$25,000 Conference Cancellation – coverage for any business-related conference expenses, paid by the insured and not otherwise reimbursed, for a canceled conference that an employee was scheduled to attend. The cancellation must be due directly to a "natural catastrophe" or a "communicable disease" outbreak that forces the cancellation of the conference.

\$25,000 Fundraising Event Blackout – coverage for expenses that are incurred due to the cancellation of a fundraising event caused by the lack of electric supply resulting in a power outage, provided the fundraising event is not re-scheduled. The fundraising event must have been planned at least thirty (30) days prior to the power outage.

\$5,000 per employee: \$25,000 policy limit Political Unrest – coverage to reimburse any present director, officer, employee or volunteer of the named insured while traveling outside the United States of America for "emergency evacuation expenses" that are incurred as a result of an incident of "political unrest."

\$1,500 Travel Delay Reimbursement – coverage to reimburse any present director or officer of the named insured for any "non-reimbursable expenses" they incur as a result of the cancellation of any regularly scheduled business travel on a common carrier.

Crisis Management

\$25,000 Crisis Management – coverage for "crisis management emergency response expenses" incurred because of an "incident" giving rise to a "crisis."

Philadelphia Insurance Companies is the marketing name for the insurance company subsidiaries of the Philadelphia Consolidated Holding Corp., a Member of the Tokio Marine Group. Your insurance policy, and not the information contained in this document, forms the contract between you and your insurance company. If there is a discrepancy or conflict between the information contained herein and your policy, your policy takes precedence. All coverages are not available in all states due to state insurance regulations. Certain coverage(s) may be provided by a surplus lines insurer. Surplus lines insurers do not generally participate in state guaranty funds and insureds are therefore not protected by such funds. | © 2011-2012 Philadelphia Insurance Companies, All Rights Reserved.







Making Things Easier for You!

PHLY CUSTOMER SERVICE

Did you know...

- PHLY has a dedicated National Processing Center to efficiently and effectively process endorsements
- The Loss Assistance Hotline provides <u>Management & Professional</u> <u>Liability</u> policyholders with 2 FREE HOURS of legal consultation with knowledgeable attorneys on any matter that could potentially result in a claim under a PHLY policy
- You can review billing and payment history online
 For example: Payment verifications go to My PHLY on PHLY.com
- You can pull up and print your invoices and policy documents online
- You can update your profile online

For example: Billing address changes and contact information

- We offer live help within seconds: No complicated phone systems
- 97.3% of our policyholders would refer us to prospective customers*
- 48 hour turnaround time on small business quotes and policy issuance in less than 10 days
- We provide interest free installments for accounts that generate at least \$2,000 in premium

Frequently Asked Questions

How can I get information about my insurance?

There are 5 different ways to contact Customer Service

- Customer Service 877.438.7459
- Customer Service Fax 866,847,4046
- Customer Service Email: custserv@phlyins.com
- Customer Service Online chat
- PHLY.com "Contact Us"

When can I contact Customer Service?

Customer Service is available Monday - Friday 8:30 am - 8:00 pm EST

What forms of payment does PHLY accept?

PHLY accepts 3 forms of payment:

- Checks sent to the lock box
- Check by phone payments through our IVR (877.438.7459 –
 Option 1), web site, or contact center representatives
- Credit card payments through our live contact center representatives (Visa, MasterCard and American Express)

Claims

- Average policyholder first party automobile losses settled in 10 days or less
- Same or next business day acknowledgements of newly reported and opened claims
- Claims representation nationally, with Commercial Liability Claims Examiner Niche expertise
- 24/7 Claims Service. Staff efficiencies with paperless and industry leading systems
- Staff of Subrogation and Recovery Examiners exclusively dedicated to recovery efforts for policyholder paid losses
- Experienced, consistent staff and department structure

Loss Control

- Product specific web-based loss control solutions through PHLY.com
- Free online interactive Defensive Driver Training course and examination
- Regular e-flyer communications on current Loss Control issues and Large Loss Lessons Learned
- Strategic partnership with best in class vendor for discounted background & motor vehicle record (MVR) checks

Automatically included on most accounts

PHLY Bell endorsement - Includes \$50,000 limits each for Business Travel Accident Benefit, Donation Assurance, Emergency Real Estate Consulting Fee, Identity Theft Expense, Image Restoration and Counseling, Key Individual Replacement Expenses, Kidnap Expense, Terrorism Travel Reimbursement, Workplace Violence Counseling. \$25,000 limits for each Conference Cancellation, Fundraising Event Blackout, Political Unrest (\$5,000 per employee), Temporary Meeting Space Reimbursement and \$1,500 Travel Delay Reimbursement.

Honors, Awards and Ratings

- Nationally recognized as a member of Ward's Top 50
 Benchmark group of Property/Casualty Insurance companies for
 outstanding achievement in the areas of financial strength, claims
 performance and consistently favorable underwriting results
- Forbes Magazine has recognized Philadelphia Insurance Companies as one of the 400 Best Big Companies in America
- A++ (Superior) rated by A.M. Best Company
- A+ rated by Standard & Poor's for counterparty credit and financial strength
- Business Insurance's Best Places to Work in Insurance program identifies and recognizes Philadelphia Insurance Companies as a high-quality workplaces in the commercial insurance industry.

A Passion for Service!

Philadelphia Insurance Companies is the marketing name for the insurance company subsidiaries of the Philadelphia Consolidated Holding Corp., a Member of the Takio Marine Group. Coverage(s) described may not be available in all states and are subject to Underwriting and certain coverage(s) may be provided by a surplus lines insurer. Surplus lines insurers do not generally participate in state guaranty funds and insureds are therefore not protected by such funds. © 2007-2011 Philadelphia Insurance Companies, All Rights Reserved.

*All statistics contained herein were generated via an internal company survey of active policy holders.







One Bala Plaza, Suite 100 Bala Cynwyd, Pennsylvania 19004 610.617.7900 Fax 610.617.7940 PHLY.com

PROPOSAL FOR INSURANCE

Quotation Number: 6321903

Proposal Date: 07/12/2012

Named Insured and Mailing Address: North 763 Community Improvement District 1103 East Broadway Columbia, MO 65201-4955

Producer: 5396

NAUGHT- NAUGHT INSURANCE AGENCY, INC.

3928 SOUTH PROVIDENCE COLUMBIA, MO 65203

Contact: Eric Kaup Phone: (573)875-8116 Fax: (573)256-2863

Insurer: Philadelphia Indemnity Insurance Company

Policy Period From: 07/20/2012

To: 07/20/2013

Proposal Valid Until: 07/20/2012

at 12:01 A.M. Standard Time at your mailing address shown above.

Product: Flexi Plus Five

Production Underwriter: Brown, Bryan E.

Production Underwriter Phone: (816) 447-3296

Submission Type: New Business

Underwriter: Lewis, Adam D. Underwriter Phone: (610) 538-2263

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO EXTEND INSURANCE AS STATED IN THIS PROPOSAL.

THIS PROPOSAL CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

PREMIUM

Flexi Plus Five

1,507.00

TOTAL

1,507.00

The premium shown is subject to the following terms and conditions: Any taxes, fees or surcharges included in the total premium shown on the proposal are not subject to installment billing.

-Application must be signed/dated and titled by President, Chairman, or Executive Director with a date within 30 days of the effective date



One Bala Plaza, Suite 100 Bala Cynwyd, Pennsylvania 19004 610.617.7900 Fax 610.617.7940 PHLY.com

> Proposal Date: 07/12/2012 Quotation Number: 6321903

Named Insured: North 763 Community Improvement District

SPECIALTY LINES

Total:

1,507.00

PREMIUM

FLEXI PLUS FIVE

Coverage Part
Directors and Officers Liability:

Limit 1,000,000

Retention Retroactive Date 5,000 FULL PRIOR ACTS

P&P Date 07/20/2012

Coinsurance

1,507.00

Aggregate Limit:

1,000,000

1,507.00



Named Insured: North 763 Community Improvement District

One Bala Plaza, Suite 100 Bala Cynwyd, Pennsylvania 19004 610.617.7900 Fax 610.617.7940 PHLY.com

> Proposal Date: 07/12/2012 Quotation Number: 6321903

FORM SCHEDULE

Form	Edition	Description
CSNotice-1	1011	Making Things Easier
BJP-190-1	1298	Commercial Lines Policy Jacket
LAH-Notice	0211	Policyholder Notice (Loss Assistance Hotline)
CPD-PIIC	0107	Common Policy Declarations
PP 0701	0701	Privacy Policy Notice
IL0990	0108	Missouri-Disclosure Pursuant to Terrorism Risk Ins Act
PI-NPD-1	0102	FlexiPlus Five Declarations Page
PI-BELL-1 MO	1109	Bell Endorsement
PI-CME-1 MO	1109	Crisis Management Enhancement Endorsement
PI-NPD-2	0102	Flexi Plus Five Coverage Form
PI-NPD-25	0102	Professional Services Exclusion(Supervision Carve-Out)
PI-NPD-52	1203	Amendment of Exclusions
PI-NPD-82MO	1205	Pro-Pak Elite Enhancement - Missouri
PI-MANU-1	0100	BREACH OF CONTRACT EXCLUSION
PI-Notice-MO	0401	Important Notice
PI-NPD-MO-1	0102	Amendatory Endorsement Missouri
PI-SLD-001	0108	Cap on Losses from Certified Acts of Terrorism



One Bala Plaza, Suite 100 Bala Cynwyd, Pennsylvania 19004 610.617.7900 Fax 610.617,7940 PHLY.com

> Proposal Date: 07/12/2012 Quotation Number: 6321903

Named Insured: North 763 Community Improvement District

The producer placing this policy may receive commission and additional underwriting profit share incentives. These incentives are based on the underwriting performance of this producer's book of business. Any questions about the nature of this compensation should be directed to the producer.

In order to complete the underwriting process, we require that you send us the additional information requested in the "conditions" section of this proposal. We are not required to bind coverage prior to our receipt, review and underwriting approval, of said additional information. However, if we do bind coverage, it shall be for a temporary period of not more than 30 days. Such temporary binding of coverage shall be void ab initio ("from the beginning") if we have not received, reviewed and approved in writing such materials within 15 days from the effective date of the temporary binder. This 30 day temporary conditional binder may be extended only in writing signed by the Insurer. Payment of premium shall not operate to extend the binding period or nullify the automatic voiding as described above.

This quotation is strictly conditioned upon no material change in the risk occurring between the date of this proposal and the inception date of the proposed policy (including any claim or notice of circumstances that which may reasonably expected to give rise to a claim under any policy of which the policy being proposed by this letter is a renewal or replacement). In the event of such change in risk, the Insurer may in its sole discretion, whether or not this quotation has been already accepted by the Insured, modify and/or withdraw this quotation.

Subject to the terms and conditions outlined above and prior to the quote expiration date, this quote may be bound by signing and dating below and by initialing, on the previous page, the option to be bound. This form will then act as the binder of coverage for 30 days from the date signed and may be distinguished by the Quotation number on page 1. This binder is only valid for 30 days.

No coverage is afforded or implied unless shown in this proposal.

This proposal does not constitute a binder of insurance.

This proposal is strictly limited to the terms and conditions herein. Any other coverage extensions, deletions or changes requested in the submission are hereby rejected.

Signature of Authorized Insurance Representative	Date



One Bala Plaza, Suite 100 Bala Cynwyd, Pennsylvania 19004 610.617.7900 Fax 610.617.7940 PHLY.com

Taxes, Surcharges, and Fees Notice

*Note: The above proposal may not account for local taxes, Surcharges, and/or fees mandated by the State in which you/your business operate(s). The final policy will include a description of how local taxes, surcharges and fees, if applicable, have been allocated as determined by the risk location. Please contact a PHLY representative if you have any questions.



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07/12/2012

North 763 Community Improvement District

1103 East Broadway Columbia, MO 65201-4955

Re: 6321903

Dear Valued Customer:

Thank you very much for choosing Philadelphia Insurance Companies (PHLY) for your insurance needs. Our first class customer service, national presence and A++ (Superior) A.M. Best financial strength rating have made us the selection by over 150,000 policyholders nationwide. I realize you have a choice in insurance companies and truly appreciate your business.

I wish you much success this year and look forward to building a mutually beneficial business partnership which will prosper for years to come. Welcome to PHLY and please visit PHLY.com to learn more about our Company!

Sincerely,

Sean S. Sweeney

President

Philadelphia Insurance Companies

SSS/sm



Making Things Easier for You!

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- You can update your profile online

For example: Billing address changes and contact information

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Claims

- Average policyholder first party gutomobile losses settled in 10 days or less
- Same or next business day acknowledgements of newly reported and opened claims
- reported and opened claims

 Claims representation nationally, with Commercial Liability
 Claims Examiner Niche expertise
- 24/7 Claims Service. Staff efficiencies with paperless and industry leading systems
- Staff of Subrogation and Recovery Examiners exclusively dedicated to recovery efforts for policyholder paid losses
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- A++ (Superior) rated by A.M. Best Company
- A+ rated by Standard & Poor's for counterparty credit and financial strength
- Business Insurance's Best Places to Work in Insurance program identifies and recognizes Philadelphia Insurance Companies as a high-quality workplaces in the commercial insurance industry.

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Crisis Management

\$25,000 Crisis Management – coverage for "crisis management emergency response expenses" incurred because of an "incident" giving rise to a "crisis."

Philadelphia Insurance Companies is the marketing name for the insurance company subsidiaries of the Philadelphia Consolidated Holding Corp., a Member of the Tokio Marine Group. Your insurance policy, and not the information contained in this document, forms the contract between you and your insurance company. If there is a discrepancy or conflict between the information contained here'n and your policy, your policy takes precedence. All coverages are not available in all states due to state insurance regulations. Certain coverage(s) may be provided by a surplus lines insurer. Surplus lines insurers do not generally participate in state guaranty funds and insureds are therefore not protected by such funds. | © 2011-2012 Philadelphia Insurance Companies, All Rights Reserved.







LOSS CONTROL

PHLY LOSS CONTROL SERVICES

Welcome to PHLY Loss Control Services, PHLY is familiar with the unique Loss Control programming needs of you organization and has achieved superior results in this area. We are committed to delivering quality and timely loss prevention services and risk control products to your organization. Customer satisfaction through the delivery of these professional products to achieve measurable risk improvement results is our goal. We know the fulfillment of our Loss Control commitment is not complete until we deliver upon our promises.

OUR MISSION: We welcome the opportunity to demonstrate how we can tailor a risk management program suitable to our customer's needs. We are committed to providing our customers with improved communications, quicker implementation of loss control servicing initiatives, and specific benchmarking goals that help us quantify the true value of our services.

OUR MOTTO: "Innovative Services Producing Optimum Results:" This mantra reflects our commitment to utilize innovative products and solutions to help our customers achieve measurable results. Customer satisfaction through the delivery of these quality professional products is our goal. We know the fulfillment of our loss control commitment is not complete until we deliver upon our promises.

In order to gain full access to these resources and others, please take a moment to <u>register</u> on our <u>website</u>. If you already have an id to PHLY.com, please <u>login</u> to access loss control resources.

Risk Management Resources

- IntelliCorp Records, Inc.
- Accountants Resources
- WEMED Loss Assistance Hotline
- in2vate: Web-enabled EPLI (employment practices liability insurance) Risk Management Services

Proprietary Risk Management Services

- PHLY Loss Control E-flyers
- Responding to Loss Control Recommendations

Contac

• For more information please contact: Customer Service

800.873.4552

IMPORTANT NOTICE - The information and suggestions presented by Philadelphia Indemnity Insurance Company in this e-brochure is for your consideration in your loss prevention efforts. They are not intended to be complete or definitive in identifying all hazards associated with your business, preventing workplace accidents, or complying with any safety related, or other, laws or regulations. You are encouraged to after them to fit the specific hazards of your business and to have your legal counsel review all of your plans and company policies.

Philadelphia Insurance Companies is the marketing name for the insurance company subsidiaries of the Philadelphia Consolidated Holding Corp., a Member of the Tokio Morine Group. Your insurance colley, and not the information contained in this document, forms the contract between you and your insurance company. If there is a discrepancy or conflict between the information contained herein and your policy, your policy takes precedence. All coverages are not available in all states due to state insurance regulations. Certain coverage(s) may be provided by a surplus lines insurer. Surplus lines insurers do not generally participate in state guaranty funds and insureds are therefore not protected by such funds. | © 2007-2012 Philadelphia Insurance Companies, All Rights Reserved.





One Bala Plaza, Suite 100 Bala Cynwyd, Pennsylvania 19004 610.617.7900 Fax 610.617.7940 PHLY.com

Philadelphia Indemnity Insurance Company

Specimen

Commercial Lines Policy

THIS POLICY CONSISTS OF:

- DECLARATIONS
- COMMON POLICY CONDITIONS
- ONE OR MORE COVERAGE PARTS. A COVERAGE PART CONSISTS OF:
- ONE OR MORE COVERAGE FORMS
- APPLICABLE FORMS AND ENDORSEMENTS

IN WITNESS WHEREOF, we have caused this policy to be executed and attested, and, if required by state law, this policy shall not be valid unless countersigned by our authorized representative.

President

Secretary



LOSS CONTROL

POLICYHOLDER NOTICE (LOSS ASSISTANCE HOTLINE)

As a free loss control benefit to its policyholders, PHIY has portnered with nationally recognized law firm Wilson, Elser, Moskowitz, Edelinan & Dicker LIP (WEMED), to offer a toll-free Loss Assistance Hotline. The telephone number is 877.742.2201 or you can contact a WEMED attorney online at: apps.wilsonelser.com/pic/. This hotline provides you with 2 free hours of legal consultation with a knowledgeable attorney on any matter that you feel could result in a Claim under your professional or management liability policy. The Loss Assistance Hotline is NOT a Claim reporting service. To report a Claim, follow the Claim reporting instructions in your policy and also notify your insurance agent. If you have any questions concerning the Loss Assistance Hotline, please contact us at 800.759.4961 x2967.



800.873.4552

Philadelphia Insurance Companies is the marketing name for the insurance company subsidiaries of the Philadelphia Consolidated Holding Corp., a Member of the Tokio Marine Group. Coverage(s) described may not be available in all states and are subject to Underwriting and certain coverage(s) may be provided by a surplus lines insurer. Surplus lines insurers do not generally participate in state guaranty funds and insureds are therefore not protected by such funds.







One Bala Plaza, Suite 100 Bala Cynwyd, Pennsylvania 19004 610.617.7900 Fax 610.617.7940 PHLY.com

Philadelphia Indemnity Insurance Company COMMON POLICY DECLARATIONS

Policy Number: 6321903

Named Insured and Mailing Address:

North 763 Community Improvement District

1103 East Broadway

Columbia, MO 65201-495

Producer: 5396

NAUGHT- NAUGHT INSURANCE AGENCY, IN

3928 SOUTH PROVIDENCE

COLUMBIA, MO 65203

Policy Period From: 07/20/2012 To: 07/20/2013

at 12:01 A.M. Standard Time at your mailing

address shown above.

Business Description: Non-Profit Organization

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

Commercial Property Coverage Part

Commercial General Liability Coverage Part

Commercial Crime Coverage Part

Commercial Inland Marine Coverage Part

Commercial Auto Coverage Part

Businessowners

Workers Compensation

Flexi Plus Five

1,507.00

PREMIUM

Total

1,507.00

FORM (S) AND ENDORSEMENT (S) MADE A PART OF THIS POLICY AT THE TIME OF ISSUE Refer To Forms Schedule

*Omits applicable Forms and Endorsements if shown in specific Coverage Part/Coverage Form Declarations

CPD- PIIC (01/07)

Authorized Representative Countersignature Date

Philadelphia Indemnity Insurance Company

Form Schedule – Policy

Policy Number: 6321903

Forms and Endorsements applying to this Coverage Part and made a part of this policy at time of issue:

Form	Edition Description
CSNotice-1	1011 Making Things Easier
BJP-190-1	1298 Commercial Lines Policy Jacket
LAH-Notice	0211 Policyholder Notice (Loss Assistance Hotline)
CPD-PIIC	0107 Common Policy Declarations
PP 0701	0701 Privacy Policy Notice 0108 Missouri Disclosure Pursuant to Terrorism Risk Ins Act
IL0990	0108 Missouri-Disclosure Pursuant to Terrorism Risk Ins Act



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🔀 Philadelphia Indemnity Insurance Company	Philadelphia Insurance Company
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Policy Number: 6321903

DECLARATIONS

NOTICE: EXCEPT TO SUCH EXTENT AS MAY OTHERWISE BE PROVIDED HEREIN, THIS POLICY IS WRITTEN ON A CLAIMS MADE BASIS AND COVERS ONLY THOSE CLAIMS FIRST MADE DURING THE POLICY PERIOD AND REPORTED IN WRITING TO THE INSURER PURSUANT TO THE TERMS HEREIN. THE AMOUNTS INCURRED FOR DEFENSE COST SHALL BE APPLIED AGAINST THE RETENTION.

Item 1. Parent Organization and Address:

North 763 Community Improvement District
1103 East Broadway
Columbia, MO 65201-4955

Internet Address: www. n/a

Item	2.		To: 07/20/2013 ne at the address shown in Item 1.)
Item	3.	Limits of Liability: (A) Part 1, D&O Liability: (B) Part 2, Employment Practic (C) Part 3, Fiduciary Liability: (D) Part 4, Workplace Violence (E) Part 5, Internet Liability: (F) Aggregate, All Parts:	\$ 1,000,000 each Policy Period. each Policy Period. each Policy Period. each Policy Period. each Policy Period. 1,000,000 each Policy Period.

Item	4.	Retention:			
		(A) Part 1, D&O Liability	/ : \$	5,000 for each Claim unde Agreement B & C.	er Insuring
		(B) Part 2, Employment	Practices: \$	for each Claim.	
		(C) Part 3, Fiduciary Lia		for each Claim.	
		(D) Part 4, Workplace V		for each Workplace	Violence Act.
		(E) Part 5, Internet Liab		for each Claim.	
Item	5.	Prior and Pending Date: Pa	art 1 07/20/201 art 4 No Date App		ies Part 3 No Date Applies ies
Item	6.		art 1 \$ 1,507.0 art 4	00 Part 2 Part 5	Part 3
		State Surcharge/Tax:		Total Premium: \$ 1,	507.00
Item	7.	Endorsements: PER SCHI	EDULE ATTACHED)	
In witn	ess whe s, but it s	ereof, the Insurer issuing this P shall not be valid unless also s	Policy has caused the signed by the duly a	is Policy to be signed by its uthorized representative of	authorized the Insurer.
Sem	SS	weenery			
Author	ized Rep	presentative Counter	rsignature	Countersignatui	re Date

Philadelphia Indemnity Insurance Company

Form Schedule - Flexi Plus Five

Policy Number: 6321903

Forms and Endorsements applying to this Coverage Part and made a part of this policy at time of issue:

Form	Edition Description
PI-NPD-1	0102 FlexiPlus Five Declarations Page
PI-BELL-1 MO	1109 Bell Endorsement
PI-CME-1 MO	1109 Crisis Management Enhancement Endorsement
PI-NPD-2	0102 Flexi Plus Five Coverage Form
PI-NPD-25	0102 Professional Services Exclusion(Supervision Carve-Out)
PI-NPD-52	1203 Amendment of Exclusions
PI-NPD-82MO	1205 Pro-Pak Elite Enhancement - Missouri
PI-MANU-1	0100 BREACH OF CONTRACT EXCLUSION
PI-Notice-MO	0401 Important Notice
PI-NPD-MO-1	0102 Amendatory Endorsement Missouri
PI-SLD-001	0108 Cap on Losses from Certified Acts of Terrorism

PHILADELPHIA INSURANCE COMPANIES

PRIVACY POLICY NOTICE

Philadelphia Insurance Company & Philadelphia Indemnity Insurance Company

The Philadelphia Insurance Companies values your privacy and we are committed to protecting personal information that we collect during the course of our business relationship.

The collection, use and disclosure of certain nonpublic personal information are regulated by law.

This notice is for your information only and requires no action on your part. It will inform you about the types of information we collect and how it may be disclosed. This does not reflect a change in the way we do business or handle your information.

Information We Collect:

We collect personal information about you from the following sources:

- Applications or other forms such as claims forms or underwriting questionnaires completed by you;
- Information about your transactions with us, our affiliates or others; and
- Depending on the type of transaction you are conducting with us, information may be collected from consumer reporting agencies, health care providers, employers and other third parties.

Information We Disclose:

We will only disclose the information described above, as permitted by law, to our affiliates and non-affiliated third parties when necessary to conduct our normal business activities.

For example, we may make disclosures to the following types of third parties:

- Your agent or broker;
- Parties who perform a business, professional or insurance function for our company, including our reinsurance companies;
- Independent claims adjusters, investigators, other insurers, medical care institutions and attorneys who need the information to investigate, defend or settle a claim involving you;
- · Insurance regulatory agencies in connection with the regulation of our business; and
- Lienholders, mortgagees, lessors or other persons shown on our records as having legal or beneficial interest in your policy.

We do not sell your information to others for marketing purposes. We do not disclose the personal information of persons who have ceased to be our customers.

Protection of Information:

The Philadelphia Insurance Companies maintains physical, electronic and procedural safeguards that comply with state and federal regulations to protect the confidentiality of your personal information. We also limit employee access to personally identifiable information to those with a business reason for knowing such information.

How to Contact Us:

Feel free to call or write to us for additional information.

Philadelphia Insurance Companies One Bala Plaza, Suite 100 Bala Cynwyd, Pennsylvania 19004 (877)-438-7459

MISSOURI – DISCLOSURE PURSUANT TO TERRORISM RISK INSURANCE ACT

SCHEDULE

Terrorism Premium (Certified Acts) \$ 0

This premium is the total Certified Acts premium attributable to the following Coverage Part(s), Coverage Form(s) and (s) Policy(s):

age Form(s) and/or Policy(s):

Additional information, if any, concerning the terrorism premium:

NOTE: The premium above is for certain losses resulting from certified acts of terrorism as covered pursuant to coverage provisions, limitations and exclusions in this policy. You should read the definition in your policy carefully, but generally speaking, "certified" acts of terrorism are acts that exceed \$5 million in aggregate losses to the insurance industry and which are subsequently declared by the U.S. Secretary of the Treasury as a certified terrorist act under the Terrorism Risk Insurance Act. Some losses resulting from certified acts of terrorism are not covered. Read your policy and endorsements carefully.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Disclosure Of Premium

In accordance with the federal Terrorism Risk Insurance Act, we are required to provide you with a notice disclosing the portion of your premium, if any, attributable to coverage for terrorist acts certified under the Terrorism Risk Insurance Act. The portion of your premium attributable to such coverage is shown in the Schedule of this endorsement or in the policy Declarations.

B. Disclosure Of Federal Participation In Payment Of Terrorism Losses

The United States Government, Department of the Treasury, will pay a share of terrorism losses insured under the federal program. The federal share equals 85% of that portion of the amount of such insured losses that exceeds the applicable insurer retention. However, if aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a Program Year (January 1 through December 31), the Treasury shall not make any payment for any portion of the amount of such losses that exceeds \$100 billion.

C. Cap On Insurer Participation In Payment Of Terrorism Losses

If aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a Program Year (January 1 through December 31) and we have met our insurer deductible under the Terrorism Risk Insurance Act, we shall not be liable for the payment of any portion of the amount of such losses that exceeds \$100 billion, and in such case insured losses up to that amount are subject to pro rata allocation in accordance with procedures established by the Secretary of the Treasury.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BELL ENDORSEMENT



A Member of the Tokio Marine Group

One Bala Plaza, Suite 100 Bala Cynwyd, Pennsylvania 19004 610.617.7900 Fax 610.617.7940 PHLY.com

Unless otherwise stated herein, the terms, conditions, exclusions and other limitations set forth in this endorsement are solely applicable to coverage afforded by this endorsement, and the policy is amended as follows:

I. SCHEDULE OF ADDITIONAL COVERAGES AND LIMITS

The following is a summary of Limits of Liability or Limits of Insurance and/or additional coverages provided by this endorsement. This endorsement is subject to the provisions of the policy to which it is attached.

COVERAGE	LIMITS OF INSURANCE
Conference Cancellation	\$25,000
Donation Assurance	\$50,000
Emergency Real Estate Consulting Fee	\$50,000
Fundraising Event Blackout	\$25,000
Identity Theft Expense	\$50,000
Image Restoration and Counseling	\$50,000
Kidnap Expense	\$50,000
Political Unrest	\$5,000 per employee: \$25,000 policy limit
Temporary Meeting Space Reimbursement	\$25,000
Terrorism Travel Reimbursement	\$50,000
Travel Delay Reimbursement	\$1,500
Workplace Violence Counseling	\$50,000

II. CONDITIONS

A. Applicability of Coverage

Coverage provided by your policy and any endorsements attached thereto is amended by this endorsement where applicable.

B. Limits of Liability or Limits of Insurance

- 1. When coverage is provided by this endorsement and another coverage form or endorsement attached to this policy, the greater limits of liability or limits of insurance will apply. In no instance will multiple limits apply to coverages which may be duplicated within this policy. Additionally, if this policy and any other coverage part or policy issued to you by us, or any company affiliated with us, apply to the same occurrence, offense, wrongful act, accident or loss, the maximum limits of liability or limits of insurance under all such coverage parts or policies combined shall not exceed the highest applicable limits of liability or limits of insurance under any one coverage part or policy.
- Limits of liability or limits of insurance identified in Section I. SCHEDULE OF ADDITIONAL COVERAGES AND LIMITS above are not excess of, but are in addition to the applicable Limits of Liability or Limits of Insurance stated in the Declarations.

C. Claim Expenses

Coverages provided herein are not applicable to the generation of claim adjustment costs by you; such as fees you may incur by retaining a public adjuster or appraiser.

III. ADDITIONAL COVERAGES

A. Conference Cancellation

We will reimburse the insured for any business-related conference expenses, paid by the insured and not otherwise reimbursed, for a canceled conference that an employee was scheduled to attend. The cancellation must be due directly to a "natural catastrophe" or a "communicable disease" outbreak that forces the cancellation of the conference.

With respect to a conference cancellation claim, it is further agreed as follows:

- 1. The insured employee must have registered for the conference at least thirty (30) days prior to the cancellation; and
- 2. The cancellation must be ordered by a local, state or federal Board of Health or other governmental authority having jurisdiction over the location of the conference.

The limit of insurance for this coverage is \$25,000 per policy period for all insureds combined. No deductible applies to this coverage.

B. Donation Assurance

If the insured is a 501(c)(3) status non-profit organization as defined in the United States Internal Revenue Code, we will reimburse the insured for "failed donation claim(s)."

With respect to any "failed donation claim," it is further agreed as follows:

- 1. The donor must not have been in bankruptcy, nor have filed for bankruptcy or reorganization in the past seven (7) years prior to the time said pledge was made to the insured:
- 2. For non-cash donations, our payment of a "failed donation claim" shall be based on the fair market value of said non-cash donation at the time of the "failed donation claim";
- 3. In the case of unemployment or incapacitation of a natural person donor and as a condition of payment of the "failed donation claim":
 - a. Neither the natural person donor nor the insured shall have had reason to believe the donor would become unemployed or incapacitated subsequent to the donation date; and
 - **b.** The donor shall be unemployed for at least sixty (60) days prior to a claim being submitted by the insured;
- 4. No coverage shall be afforded for a written pledge of funds or other measurable, tangible property to the insured dated prior to the policy period; and
- **5.** A donation amount which is to be collected by the insured over more than a twelve (12) month period shall be deemed a single donation.

The limit of insurance for this coverage is \$50,000 per policy period for all insureds combined. No deductible applies to this coverage.

C. Emergency Real Estate Consulting Fee

We will reimburse the insured any realtor's fee or real estate consultant's fee necessitated by the insured's need to relocate due to the "unforeseeable destruction" of the insured's "principal location" listed in the Declarations during the policy period. The limit of insurance for this coverage is \$50,000 per policy period for all insureds combined. No deductible applies to this coverage.

D. Fundraising Event Blackout

We will reimburse the insured for "fundraising expenses" that are incurred due to the cancellation of a fundraising event caused by the lack of electric supply resulting in a power outage, provided the fundraising event is not re-scheduled. The fundraising event must have been planned at least thirty (30) days prior to the power outage. The limit of insurance for this coverage is \$25,000 per policy period for all insureds combined. No deductible applies to this coverage.

E. Identity Theft Expense

We will reimburse any present director or officer of the named insured for "identity theft expenses" incurred as the direct result of any "identity theft" first discovered and reported during the policy period; provided that it began to occur subsequent to the effective date of the insured's first policy with us. The limit of insurance for this coverage is \$50,000 per policy period for all insureds combined. No deductible applies to this coverage.

F. Image Restoration and Counseling

We will reimburse the insured for expenses incurred for image restoration and counseling arising out of "improper acts" by any natural person.

Covered expenses are limited to:

- The costs of rehabilitation and counseling for the accused natural person insured, provided the natural person insured is not ultimately found guilty of criminal conduct; this reimbursement to occur after acquittal of the natural person insured;
- 2. The costs charged by a recruiter or expended on advertising, for replacing an officer as a result of "improper acts"; and
- 3. The costs of restoring the named insured's reputation and consumer confidence through image consulting.

The limit of insurance for this coverage is \$50,000 per policy period for all insureds combined. No deductible applies to this coverage.

G. Kidnap Expense

We will pay on behalf of any director or officer of the insured, reasonable fees incurred as a result of the kidnapping of them or their spouse, "domestic partner," parent or child during the policy period. Coverage will not apply to any kidnapping by or at the direction of any present or former family member of the victim.

Reasonable fees will include:

- 1. Fees and costs of independent negotiators;
- 2. Interest costs for any loan from a financial institution taken by you to pay a ransom demand or extortion threat;
- 3. Travel costs and accommodations incurred by the named insured;
- 4. Reward money paid to an informant which leads to the arrest and conviction of parties responsible for loss covered under this insurance; and
- 5. Salary, commissions and other financial benefits paid by you to a director or officer. Such compensation applies at the level in effect on the date of the kidnap and ends upon the earliest of:
 - Up to thirty (30) days after their release, if the director or officer has not yet returned to work;
 - b. Discovery of their death;
 - **c.** One hundred twenty (120) days after the last credible evidence following abduction that they are still alive; or
 - d. Twelve (12) months after the date of the kidnapping.

The limit of insurance for this coverage is \$50,000 each policy period for all insureds combined. No deductible applies to this coverage.

H. Political Unrest Coverage

We will reimburse any present director, officer, employee or volunteer of the named insured while traveling outside the United States of America for "emergency evacuation expenses" that are incurred as a result of an incident of "political unrest." This "political unrest" must occur

during the policy period. No coverage is granted for travel to countries in a state of "political unrest" at the time of departure of the travel. The limit of insurance for this coverage is \$5,000 per covered person, subject to a maximum of \$25,000 per policy period for all insureds combined. No deductible applies to this coverage.

I. Temporary Meeting Space Reimbursement

We will reimburse the insured for rental of meeting space which is necessitated by the temporary unavailability of the insured's primary office space due to the failure of a climate control system, or leakage of a hot water heater during the policy period. Coverage will exist only for the renting of temporary meeting space required for meeting with parties who are not insured under this policy. The limit of insurance for this coverage is \$25,000 per policy period for all insureds combined. No deductible applies to this coverage.

J. Terrorism Travel Reimbursement

We will reimburse any present director or officer of the named insured in the event of a "certified act of terrorism" during the policy period which necessitates that he/she incurs "emergency travel expenses." The limit of insurance for this coverage is \$50,000 per policy period for all insureds combined. No deductible applies to this coverage.

K. Travel Delay Reimbursement

We will reimburse any present director or officer of the named insured for any "non-reimbursable expenses" they incur as a result of the cancellation of any regularly scheduled business travel on a common carrier. The limit of insurance for this coverage is \$1,500 per policy period for all insureds combined. A seventy-two (72) hour waiting period deductible applies to this coverage.

L. Workplace Violence Counseling

We will reimburse the insured for emotional counseling expenses incurred directly as a result of a "workplace violence" incident at any of the insured's premises during the policy period. The emotional counseling expenses incurred must have been for:

- 1. Your employees who were victims of, or witnesses to the "workplace violence";
- 2. The spouse, "domestic partner," parents or children of your employees who were victims of, or witnesses to the "workplace violence"; and
- 3. Any other person or persons who directly witnessed the "workplace violence" incident.

The limit of insurance for this coverage is \$50,000 per policy period for all insureds combined. No deductible applies to this coverage.

IV. DEFINITIONS

For the purpose of this endorsement, the following definitions apply:

- A. "Certified act of terrorism" means any act so defined under the Terrorism Risk Insurance Act, and its amendments or extensions.
- B. "Communicable disease" means an illness, sickness, condition or an interruption or disorder of body functions, systems or organs that is transmissible by an infection or a contagion directly or indirectly through human contact, or contact with human fluids, waste, or similar agent, such as, but not limited to Meningitis, Measles or Legionnaire's Disease.

- **C.** "Domestic partner" means any person who qualifies as a domestic partner under the provisions of any federal, state or local statute or regulation, or under the terms and provisions of any employee benefit or other program established by the named insured.
- D. "Emergency evacuation expenses" mean:
 - 1. Additional lodging expenses;
 - 2. Additional transportation costs;
 - 3. The cost of obtaining replacements of lost or stolen travel documents necessary for evacuation from the area of "political unrest"; and
 - 4. Translation services, message transmittals and other communication expenses.

provided that these expenses are not otherwise reimbursable.

- E. "Emergency travel expenses" mean:
 - Hotel expenses incurred which directly result from the cancellation of a scheduled transport by a commercial transportation carrier, resulting directly from and within forty-eight (48) hours of a "certified act of terrorism"; and
 - 2. The increased amount incurred which may result from re-scheduling comparable transport, to replace a similarly scheduled transport canceled by a commercial transportation carrier in direct response to a "certified act of terrorism";

provided that these expenses are not otherwise reimbursable.

- F. "Failed donation claim" means written notice to the insured during the policy period of:
 - 1. The bankruptcy or reorganization of any donor whereby such bankruptcy or reorganization prevents the donor from honoring a prior written pledge of funds or other measurable, tangible property to the insured; or
 - 2. The unemployment or incapacitation of a natural person donor preventing him/her from honoring a prior written pledge of funds or other measurable, tangible property to the insured.
- **G.** "Fundraising expenses" mean deposits forfeited and other charges paid by you for catering services, property and equipment rentals and related transport, venue rentals, accommodations (including travel), and entertainment expenses less any deposits or other fees refunded or refundable to you.
- H. "Identity theft" means the act of knowingly transferring or using, without lawful authority, a means of identification of any director or officer (or spouse or "domestic partner" thereof) of the named insured with the intent to commit, or to aid or abet another to commit, any unlawful activity that constitutes a violation of federal law or a felony under any applicable state or local law.
- I. "Identity theft expenses" mean:
 - 1. Costs for notarizing affidavits or similar documents attesting to fraud required by financial institutions or similar credit grantors or credit agencies;

- 2. Costs for certified mail to law enforcement agencies, credit agencies, financial institutions or similar credit grantors; and
- 3. Loan application fees for re-applying for a loan or loans when the original application is rejected solely because the lender received incorrect credit information.
- J. "Improper acts" means any actual or alleged act of:
 - 1. Sexual abuse;
 - Sexual intimacy;
 - 3. Sexual molestation; or
 - 4. Sexual assault;

committed by an insured against any natural person who is not an insured. Such "improper acts" must have been committed by the insured while in his or her capacity as an insured.

- K. "Injury" means any physical damage to the body caused by violence, fracture or an accident.
- L. "Natural catastrophe" means hurricane, tornado, earthquake or flood.
- M. "Non-reimbursable expenses" means the following travel-related expenses incurred after a seventy-two (72) hour waiting period, beginning from the time documented on the proof of cancellation, and for which your director or officer produces a receipt:
 - Meals and lodging;
 - 2. Alternative transportation;
 - 3. Clothing and necessary toiletries; and
 - 4. Emergency prescription and non-prescription drug expenses.
- N. "Political unrest" means:
 - 1. A short-term condition of disturbance, turmoil or agitation within a foreign country that poses imminent risks to the security of citizens of the United States;
 - 2. A long-term condition of disturbance, turmoil or agitation that makes a foreign country dangerous or unstable for citizens of the United States; or
 - 3. A condition of disturbance, turmoil or agitation in a foreign country that constrains the United States Government's ability to assist citizens of the United States, due to the closure or inaccessibility of an embassy or consulate or because of a reduction of its staff

for which either an alert or travel warning has been issued by the United States Department of State.

- O. "Principal location" means the headquarters, home office or main location where most business is substantially conducted.
- P. "Unforeseeable destruction" means damage resulting from a "certified act of terrorism," fire, collision or collapse which renders all of the insured's "principal locations" completely unusable.

Q. "Workplace violence" means any intentional use of or threat to use deadly force by any person with intent to cause harm and that results in bodily "injury" or death of any person while on the insured's premises.

CRISIS MANAGEMENT ENHANCEMENT ENDORSEMENT

Unless otherwise stated herein, the terms, conditions, exclusions and other limitations set forth in this endorsement are solely applicable to coverage afforded by this endorsement, and the policy is amended as follows:

Solely for the purpose of this endorsement: 1) The words "you" and "your" refer to the Named Insured shown in the Declarations, and any other person or organization qualifying as a Named Insured under this policy: 2) The words "we," "us" and "our" refer to the company providing this insurance.

I. SCHEDULE OF ADDITIONAL COVERAGE AND LIMITS

The following is the Limit of Liability provided by this endorsement. This endorsement is subject to the provisions of the policy to which it is attached.

Crisis Management Expense

\$25,000

II. CONDITIONS

A. Applicability of Coverage

Coverage provided by your policy and any endorsements attached thereto is amended by this endorsement where applicable. All other terms and conditions of the policy or coverage part to which this endorsement is attached remain unchanged.

B. Limits of Liability or Limits of Insurance

When coverage is provided by this endorsement and any other coverage form or endorsement attached to this policy, we will pay only for the amount of covered loss or damage in excess of the amount due from that other insurance, whether you can collect on it or not. But we will not pay more than the applicable Limit of Liability or Limit of Insurance.

C. Claim Expenses

Coverages provided herein are not applicable to the generation of claim adjustment costs by you; such as fees you may incur by retaining a public adjuster or appraiser.

III. ADDITIONAL COVERAGES

- A. We will reimburse you for "crisis management emergency response expenses" incurred because of an "incident" giving rise to a "crisis" to which this insurance applies. The amount of such reimbursement is limited as described in Section II. CONDITIONS, B. Limits of Liability or Limits of Insurance. No other obligation or liability to pay sums or perform acts or services is covered.
- B. We will reimburse only those "crisis management emergency response expenses" which are incurred during the policy period as shown in the Declarations of the policy to which this coverage is attached and reported to us within six (6) months of the date the "crisis" was initiated. However, expenses reported to us after six (6) months of the date the "crisis" was

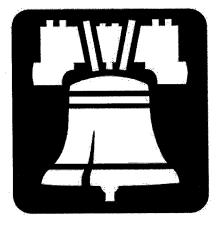
initiated will not be denied solely because of the late submission, unless such late submission operates to prejudice our rights.

IV. DEFINITIONS

- A. "Crisis" means the public announcement that an "incident" occurred on your premises or at an event sponsored by you.
- B. "Crisis management emergency response expenses" mean those expenses incurred for services provided by a "crisis management firm." However, "crisis management emergency response expenses" shall not include compensation, fees, benefits, overhead, charges or expenses of any insured or any of your employees, nor shall "crisis management emergency response expenses" include any expenses that are payable on your behalf or reimbursable to you under any other valid and collectible insurance.
- **C.** "Crisis management firm" means any service provider you hire that is acceptable to us. Our consent will not be unreasonably withheld.
- **D.** "Incident" means an accident or other event, including the accidental discharge of pollutants, resulting in death or serious bodily injury to three or more persons.
- **E.** "Serious bodily injury" means any injury to a person that creates a substantial risk of death, serious permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ.

Philadelphia Insurance Companies

FLEXI PLUS FIVE



Not-for-Profit Organization Directors & Officers Liability Insurance

> Employment Practices Liability Insurance

Fiduciary Liability Insurance

Workplace Violence Insurance

Internet Liability Insurance

One Bala Plaza, Suite 100, Bala Cynwyd, Pennsylvania 19004 610.617.7900 Fax: 610.617.7940

FLEXI PLUS FIVE

NOT-FOR-PROFIT ORGANIZATION DIRECTORS & OFFICERS LIABILITY
INSURANCE
EMPLOYMENT PRACTICES LIABILITY INSURANCE
FIDUCIARY LIABILITY INSURANCE
WORKPLACE VIOLENCE INSURANCE
INTERNET LIABILITY INSURANCE

EXCEPT AS OTHERWISE PROVIDED HEREIN, THIS IS A CLAIMS-MADE POLICY.

CLAIMS-MADE POLICIES ONLY COVER THOSE CLAIMS MADE AGAINST THE INSURED DURING THE POLICY PERIOD.

In consideration of the premium paid and in reliance upon all statements made and information furnished to the **Underwriter**, including all statements made in the **Application**, the **Underwriter** agrees to provide coverage as shown in the Declarations and described as follows:

Part 1

Not-for-Profit Organization Directors & Officers Liability Insurance

(To be read in conjunction with the Common Policy Definitions, Exclusions, and Conditions Sections, Parts 6, 7, 8 below)

I. INSURING AGREEMENTS

- A. The Underwriter will pay on behalf of the Individual Insured, Loss from Claims made against Individual Insureds during the Policy Period (or, if applicable, during the Extension Period), and reported to the Underwriter pursuant to the terms of this Policy, for D&O Wrongful Acts, except to the extent the Organization has indemnified the Individual Insureds for such Loss.
- B. The Underwriter will pay on behalf of the Organization, Loss from Claims made against Individual Insureds during the Policy Period (or, if applicable, during the Extension Period), and reported to the Underwriter pursuant to the terms of this Policy, for D&O Wrongful Acts, if the Organization has indemnified such Individual Insureds for such Loss.
- C. The Underwriter will pay on behalf of the Organization, Loss from Claims made against the Organization during the Policy Period (or, if applicable, during the Extension Period), and reported to the Underwriter pursuant to the terms of this Policy, for a D&O Wrongful Act.

II. DEFINITIONS

- A. D&O Wrongful Act means any actual or alleged:
 - Act, error, omission, misstatement, misleading statement, neglect, breach of duty or Personal & Advertising Injury committed or attempted by an Individual Insured in his/her capacity as an Individual Insured; or by the Organization; or
 - Act, error, omission, misstatement, misleading statement, neglect, breach of duty or Personal & Advertising Injury committed or attempted by an Individual Insured while

serving as a director, officer, governor or trustee of any **Outside Entity**, if such service is at the written request or direction of the **Organization**.

However, D&O Wrongful Act does not include an Employment Practice Act, Fiduciary Liability Act, or Internet Liability Act.

B. Outside Entity means:

- 1. Any not-for-profit entity described in Section 501(c) of the Internal Revenue Code of 1986 (as amended); or
- 2. Any other entity listed as an Outside Entity in an endorsement to this Policy.

C. Personal & Advertising Injury means any actual or alleged:

- 1. False arrest, detention or imprisonment, or malicious prosecution; or
- 2. Oral or written publication of material that slanders or libels a person or entity or disparages a person's or entity's goods, products or services; or
- 3. Oral or written publication of material that violates a person's right of privacy; or
- 4. Wrongful eviction or entry or other invasion of the right of privacy; or
- 5. Misappropriation of advertising ideas, unauthorized use of title or slogan, or plagiarism; or
- 6. Infringement of copyright or trademark.

III. EXCLUSIONS

The **Underwriter** shall not be liable under this Part 1 to make any payment for **Loss** in connection with any **Claim** made against an **Insured**:

- A. Arising out of, based upon or attributable to any actual or alleged infringement of any patent or misappropriation of trade secrets;
- B. Arising out of, based upon or attributable to any actual or alleged:
 - Publication or utterance of material by or at the direction of such Insured with knowledge of its falsity; or
 - 2. Composing, editing, designing, publishing, distributing or printing periodicals, advertisements or other materials by the **Insured** for another party if such activity is not in connection with and not a regular part of the **Insured's** own publications; or
 - Failure of goods, products or services to conform with advertised quality or performance; or
 - 4. Wrong description of the price of goods, products or services;
- C. Arising out of, based upon or attributable to any actual or alleged breach of contract or agreement. However, this exclusion shall not apply to the following:
 - 1. Liability of the **Insured** which would have attached even in the absence of such contract or agreement; or

2. Defense Costs.

IV. PRESUMPTIVE INDEMNIFICATION

If the **Organization** is permitted or required by common or statutory law, but fails to indemnify the **Insured** for **Loss** (except by reason of its financial insolvency), any payment by the **Underwriter** of such **Loss** shall be subject to the Insuring Agreement C Retention amount set forth in Item 4.(A) of the Declarations. The charter, by-laws, shareholder and board of director's resolutions of the **Organization** shall be deemed to provide indemnification for such **Loss** to the fullest extent permitted by law.

Part 2

Employment Practices Liability Insurance

(To be read in conjunction with the Common Policy Definitions, Exclusions, and Conditions Sections, Parts 6, 7, 8 below)

INSURING AGREEMENTS

A. The **Underwriter** will pay on behalf of the **Insured**, **Loss** from **Claims** made against the **Insured** during the **Policy Period** (or, if applicable, during the Extension Period), and reported to the **Underwriter** pursuant to the terms of this Policy, for an **Employment Practices Act**.

II. DEFINITIONS

- A. Employment Practice Act means any actual or alleged:
 - 1. Wrongful dismissal, discharge or termination of employment;
 - 2. Breach of a written or oral employment contract or implied employment contract;
 - 3. Employment related misrepresentation:
 - Wrongful failure to promote;
 - 5. Violation of employment discrimination laws (including harassment);
 - 6. Wrongful deprivation of a career opportunity;
 - 7. Employment related wrongful discipline;
 - Negligent employee evaluation;
 - 9. Employment related invasion of privacy:
 - 10. Employment related defamation (including libel and slander);
 - 11. Sexual or workplace harassment of any kind;
 - 12. Constructive discharge of employment;
 - 13. Employment related retaliation;
 - 14. Employment related humiliation;

- 15. Wrongful demotion;
- 16. Negligent reassignment;
- 17. Violation of any federal, state or local civil rights laws;

and committed or attempted by an **Individual Insured** in his/her capacity as an **Individual Insured** or by the **Organization**.

Solely with respect to any Claim brought by or on behalf of any Third Party, Employment Practices Act means any actual or alleged wrongful failure to employ, discrimination, sexual harassment or violation of such Third Party's civil rights in relation to such wrongful failure to employ, discrimination or sexual harassment, whether direct, indirect, or unintentional, committed by an Individual Insured in his/her capacity as an Individual Insured or by the Organization.

However, Employment Practices Act does not include a D&O Wrongful Act, Fiduciary Liability Act, or Internet Liability Act.

B. Third Party means any natural person who is an active or current customer, supplier, vendor, applicant, business invitee or other client of the **Organization**.

III. EXCLUSIONS

The **Underwriter** shall not be liable under this Part 2 to make any payment for **Loss** in connection with any **Claim** made against the **Insured**:

- A. Arising out of, based upon or attributable to any failure to comply with any law concerning Workers Compensation, Unemployment Insurance, Social Security, Disability Benefits or any similar laws; however, this exclusion shall not apply to any Claim for retaliatory treatment against any Individual Insured who is attempting to exercise his/her rights under the above laws;
- B. Arising out of, based upon or attributable to any violation of any of the responsibilities, obligations, or duties imposed by the National Labor Relations Act (including the Labor Management Relations Act of 1947), Fair Labor Standards Act (except the Equal Pay Act), Occupational Safety and Health Act, Consolidated Omnibus Budget Reconciliation Act of 1985, Worker Adjustment and Retraining Notification Act; or any amendments to or rules, regulations or orders promulgated pursuant to these laws, or similar provisions of any federal, state or local statutory or common law; however, this exclusion shall not apply to any Claim for retaliatory treatment against any Individual Insured who is attempting to exercise his/her rights under the above statute, law, rule, regulation or order;
- C. Arising out of, based upon or attributable to a lockout, strike, picket line, replacement or other similar action resulting from labor disputes, labor negotiations, or collective bargaining agreements;
- D. Arising out of, based upon or attributable to obligations or payments owed under (i) an express (written or verbal) contract of employment, (ii) an agreement to make payments in the event of the termination of employment, or (iii) an agreement to assume another's liability; however, this exclusion does not apply to any of the following:
 - 1. Liability of the **Organization** which would have attached even in the absence of such contract or agreement; or

2. Defense Costs.

E. To the extent such Loss constitutes employment related benefits, stock options, perquisites, deferred compensation or any other type of compensation earned by the claimant in the course of employment or the equivalent value thereof; however, this exclusion shall not apply to front pay or back pay.

Part 3

Fiduciary Liability Insurance

(To be read in conjunction with the Common Policy Definitions, Exclusions, and Conditions Sections, Parts 6, 7, 8 below)

I. INSURING AGREEMENTS

A. The **Underwriter** will pay on behalf of the **Insured**, **Loss** from **Claims** made against the **Insured** during the **Policy Period** (or, if applicable, during the Extension Period), and reported to the **Underwriter** pursuant to the terms of this Policy, for a **Fiduciary Liability Act**.

II. DEFINITIONS

A. Administration means: (i) giving counsel to employees, beneficiaries or participants regarding any Benefit Plan, (ii) providing interpretations and handling records in connection with any Benefit Plan, or (iii) effecting enrollment, termination or cancellation of employees or participants under any Benefit Plan.

B. Benefit Plan means:

- 1. Any **Welfare Benefit Plan** which was, is now or becomes sponsored by the **Organization** solely for the benefit of the employees of the **Organization**:
- 2. Any Pension Benefit Plan which was, on or prior to the effective date of this Policy, sponsored by the Organization solely for the benefit of the employees of the Organization, provided that coverage was available in respect of such Pension Benefit Plan under any policy of which this Policy is a renewal or replacement and such Pension Benefit Plan has been reported in writing to the Underwriter as part of the Application;
- 3. Any Pension Benefit Plan created or acquired (through merger, consolidation or otherwise) during the Policy Period by the Insured solely for the benefit of the employees of the Organization, but only upon the condition that within 90 days after such creation or acquisition, the Insured shall have (i) provided written notice to the Underwriter of such newly created Pension Benefit Plan, and (ii) agreed to any additional terms and paid any additional premium required by the Underwriter in its sole discretion;
- 4. Any government-mandated benefit program for Workers Compensation, Unemployment, Social Security or Disability Benefit for employees of the **Organization**.

Coverage for **Benefit Plans** which are sold, terminated or spun-off during or prior to the **Policy Period** shall apply only with respect to any **Fiduciary Liability Act** occurring prior to the date of such sale or spin-off, or in the case of termination, prior to the final date of asset distribution of such **Benefit Plan**.

However, Benefit Plan does not include any multi-employer plan.

- C. Fiduciary Liability Act means any actual or alleged:
 - 1. Breach by an **Insured** of the responsibilities, obligations or duties imposed upon fiduciaries of any **Benefit Plan** by **ERISA**; or
 - 2. Negligent act, error or omission by an **Insured** solely in the **Administration** of any **Benefit Plans**.

However, Fiduciary Liability Act does not include a D&O Wrongful Act or an Internet Liability Act.

- D. Pension Benefit Plan means any employee pension benefit plan, as defined in ERISA.
- E. Welfare Benefit Plan means any employee welfare benefit plan, as defined in ERISA.

III. EXCLUSIONS

The **Underwriter** shall not be liable under this Part 3 to make any payment for **Loss** in connection with any **Claim** made against the **Insured**:

- A. Arising out of, based upon or attributable to the actual or alleged failure to collect or fund contributions owed to any **Benefit Plan**; or for the return or reversion to any employer of any contribution to or asset of a **Benefit Plan**:
- B. To the extent such **Loss** constitutes benefits due or to become due under a **Benefit Plan** or benefits which would be due under a **Benefit Plan** if its terms complied with all applicable law; however, this exclusion shall not apply to **Defense Costs**;
- C. Arising out of, based upon or attributable to any failure or omission to effect and maintain insurance or bonding for the property or assets of any **Benefit Plan**;
- D. Arising out of, based upon or attributable to any liability of others assumed by the **Insured** under any contract or agreement, other than any contract or agreement establishing a **Benefit Plan**.

Part 4

Workplace Violence Insurance

(To be read in conjunction with the Common Policy Definitions, Exclusions, and Conditions Sections, Parts 6, 7, 8 below)

I. INSURING AGREEMENTS

A. The **Underwriter** will pay on behalf of the **Organization** any **Violence Damage**, resulting from a **Workplace Violence Act** occurring during the **Policy Period** and reported to the **Underwriter** pursuant to the terms of this Policy.

II. DEFINITIONS

- A. Violence Damage means:
 - 1. Business Interruption Expense
 - 2. Public Image Restoration Expense

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3. Workplace Violence Expense

B. Business Interruption Expense means the amount calculated as set forth below for a period of time commencing on the day the Workplace Violence Act occurs until the earlier of ninety (90) days following such date, or until the Organization restores operations with due diligence and dispatch to the level that existed prior to the Workplace Violence Act:

1. The sum of:

- Net profits before income taxes that would have been earned had no Workplace Violence Act occurred; and
- The actual cost of continuing the activities which are necessary for the Organization
 to resume operations with substantially the same quality of service which existed
 immediately preceding the Workplace Violence Act; and
- Reasonable expenses which would not have been incurred except for such Workplace Violence Act and which were incurred by the Organization for the sole purpose of reducing Business Interruption Expense described in B.1. (a. or b.) above, not to exceed the amount of actual reduction of such Business Interruption Expense; and

2. Less the sum of:

- a. All recoveries, other insurance, suretyship and other indemnity which cover **Business Interruption Expense** described in B.1. above; and
- b. The amount by which the **Organization** reasonably could have but fails to reduce **Business Interruption Expense** described in B.1. above.
- C. Public Image Restoration Expense means reasonable fees and expenses for, or cost of:
 - 1. An independent public relations consultant for up to ninety (90) days following the date the **Workplace Violence Act** occurs;
 - An independent security consultant for up to ninety (90) days following the date the Workplace Violence Act occurs;
 - 3. A counseling seminar for **Individual Insureds** conducted by an independent consultant following the **Workplace Violence Act**;
 - 4. Independent security guard service for up to thirty (30) days following the date the **Workplace Violence Act** occurs;
 - 5. An independent forensic analyst for up to ninety (90) days following the date the **Workplace Violence Act** occurs;
- D. Workplace Violence Expense means the reasonable fees and expenses for, or cost of:
 - The Salary or Wages, for up to ninety (90) days following the date the Workplace Violence Act occurs, that the Organization pays Individual Insureds victimized by Workplace Violence Acts and unable to continue to work because of such Workplace Violence Acts. The Salary or Wages in effect at the time of the Workplace Violence Act shall apply;

- 2. The Salary or Wages, for up to ninety (90) days following the date the Workplace Violence Act occurs, that the Organization pays a newly hired person(s) to conduct the duties of Individual Insureds victimized by Workplace Violence Acts and who is/are unable to continue to work because of such Workplace Violence Acts; however such Salary or Wages shall not exceed the Salary or Wages of the victimized Individual Insured in effect at the time of the Workplace Violence Act.
- E. Workplace Violence Act means any actual or alleged intentional and unlawful use of, or threat to use, deadly force with an intent to cause harm at the **Premises**.
- F. **Premises** means any building, facility or property occupied by the **Organization** in conducting its operations.
- G. Salary or Wages means compensation the Organization pays an Individual Insured, including but not limited to bonus, commission, incentive payments, and the cost of health, welfare and pension benefits.

III. EXCLUSIONS

The Underwriter shall not be liable under this Part 4 to make any payment for Violence Damage:

- A. Arising out of, based upon or attributable to war, invasion, insurrection, riot, rebellion, revolution, civil war, or military action;
- B. Arising out of, based upon or attributable to a **Workplace Violence Act** which occurs at any location other than the **Premises**;
- C. Arising out of, based upon or attributable to the use or threat of force or violence occurring on the **Premises** for the purpose of demanding money, securities or property;
- D. Arising out of, based upon or attributable to a **Workplace Violence Act** occurring prior to the Prior and Pending Date shown in Item 5. of the Declarations.

Part 5

Internet Liability Insurance

(To be read in conjunction with the Common Policy Definitions, Exclusions, and Conditions Sections, Parts 6, 7, 8 below)

INSURING AGREEMENTS

A. The **Underwriter** will pay on behalf of the **Organization**, **Loss** from **Claims** made against the **Organization** during the **Policy Period** (or, if applicable, during the Extension Period), and reported to the **Underwriter** pursuant to the terms of this Policy, for an **Internet Liability Act**.

II. DEFINITIONS

- A. Internet Activity means any display, transmission, dissemination, or other use of Matter on an Internet Site.
- B. Internet Site means the internet address(es) shown in Item 1. of the Declarations.
- C. **Matter** means printed, verbal, numerical, audio or visual expression, or any other expression, regardless of the medium upon which such expression is fixed.

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- D. **Product** means any tangible property offered for sale or otherwise disseminated by or through any **Insured**.
- E. Internet Liability Act means any actual or alleged act, error, or omission committed or attempted by an Insured in their capacity as an Insured solely in connection with Internet Activity by or on behalf of the Organization, including:
 - 1. Libel, slander, or oral or written publication of defamatory or disparaging material; or
 - 2. Invasion of or interference with the right of privacy; or
 - 3. Infringement of copyright, service mark, trademark, trade dress or trade name or title or slogan or improper use of literary or artistic titles, formats or performances.

III. EXCLUSIONS

The **Underwriter** shall not be liable under this Part 5 to make any payment for **Loss** in connection with any **Claim** made against the **Insured**:

- A. Arising out of, based upon or attributable to any actual or alleged price fixing, restraint of trade, monopolization, unfair trade practices or any violation of the Federal Trade Commission Act, the Sherman Anti-Trust Act, the Clayton Act, or any other federal statutory provision involving anti-trust, monopoly, price fixing, price discrimination, predatory pricing or restraint of trade activities, and any amendments thereto; or any rules and regulations promulgated thereunder or in connection with such statutes; or any similar provision of any federal, state, or local statutory law or common law anywhere in the world;
- B. Arising out of, based upon or attributable to any actual or alleged breach of contract or agreement, or for liability assumed by the **Organization** under a contract or agreement; however, this exclusion shall not apply to any of the following:
 - 1. Liability of the **Organization** which would have attached even in the absence of such contract or agreement;
 - 2. Defense Costs;
- C. Arising out of, based upon or attributable to any actual or alleged:
 - 1. Wrong description of the price or authenticity of a **Product**; or
 - Failure of any Product to conform with advertised quality or performance; or
 - 3. Sale or offer for sale of any **Product** that infringes upon the name, design or logo of another entity's **Product**:
- Arising out of, based upon or attributable to any actual or alleged infringement of any patent or misappropriation of trade secrets;
- E. To the extent such **Loss** constitutes amounts charged to or due from clients or customers of the **Organization**, or the value of any electronic fund transfer or transaction by or on behalf of the **Organization** which is lost or damaged during transfer into, from or between **Organization** accounts;
- F. Brought or maintained by or on behalf of any federal, state, or local regulatory agency or other administrative body alleging the violation of any federal, state or local laws or regulations;

- G. Arising out of, based upon or attributable to the development, distribution, dissemination, installation, implementation, operation, maintenance and/or filtering software, or of policies, equipment or procedures for establishing or managing a secure method for exchanging electronic information;
- H. Arising out of, based upon or attributable to any costs, expenses or other payment incurred by the **Insured** or others in connection with the withdrawal or recall from the marketplace of the **Insured's Products**, including other products which incorporated the **Insured's Products**;
- I. Arising out of, based upon or attributable to coupons, price discounts, prizes, awards, or any other valuable consideration given in excess of the total contracted or expected amount;
- J. Arising out of, based upon or attributable to (i) a computer virus, (ii) the unauthorized access to or use of a computer, computer system or computer network, or (iii) the inability of an authorized **Third Party** to access services provided by the **Organization** through the **Internet Site**.

Part 6

Common Policy Definitions

A. Application means:

- The Application for this Policy, including any material submitted therewith; and
- The Application(s), including any material submitted therewith, for all previous policies issued by the Underwriter of which this Policy is a direct or indirect renewal or replacement,

all of which shall be deemed a part of this Policy as if physically attached hereto.

- B. Claim means for the purpose of Parts 1, 2, 3, and 5:
 - 1. Any written demand for monetary or non-monetary relief; or
 - Any judicial, civil, administrative, regulatory, or arbitration proceeding (including any appeal therefrom), which subjects an **Insured** to a binding adjudication of liability for monetary or non-monetary relief for a **Wrongful Act**; or
 - 3. Any written request to toll or waive any statute of limitations applicable to any actual or potential suit or cause of action against an **Insured**.

However, **Claim** shall not include a labor or grievance proceeding pursuant to a collective bargaining agreement.

C. Damages means a monetary judgment, award or settlement including punitive, exemplary or multiple portion thereof, or, with respect to Part 4 (Workplace Violence Insurance), Violence Damage.

D. Defense Costs means:

 Any reasonable and necessary legal fees and expenses incurred in the defense of a Claim, whether by the Insured with the Underwriter's consent or directly by the Underwriter, in the investigation, adjustment, defense and appeal of a Claim, except that Defense Costs shall not include:

- a. Any amounts incurred in defense of any **Claim** for which any other insurer has a duty to defend, regardless of whether or not such other insurer undertakes such duty; or
- b. Salaries, wages, overhead or benefit expenses associated with any **Insured** except as specified in subparagraph 2. below; or
- Salaries, wages, overhead or benefit expenses associated with employees of the Underwriter.
- A \$250 per day per Individual Insured supplemental payment for the attendance at the request or with the consent of the Underwriter by such Individual Insured at hearings, trials or depositions. Such payment shall not exceed \$5000 in the aggregate for all Individual Insureds in each Claim.
- E. **ERISA** means the Employee Retirement Income Security Act of 1974, as amended, any similar federal, state, local or common law, and any rules and regulations promulgated thereunder.

F. Individual Insured means:

- Any individual who has been, now is or shall become a director, officer, governor, trustee, equivalent executive, employee (whether salaried or not), volunteer, leased or temporary employee, or committee member of the **Organization** or, solely with respect to Part 3 (Fiduciary Liability Insurance), of any **Benefit Plan**;
- 2. The lawful spouse of a director, officer, governor, trustee, or equivalent executive of the **Organization**, but only for actual or alleged **Wrongful Acts** of such executive for which such spouse may be liable as the spouse of such executive;
- 3. The estate, heirs, legal representatives or assigns of a deceased director or officer, or the legal representatives or assigns of such a person who is incompetent, but only for Wrongful Acts of the person described in 1. above which, in the absence of such death or incompetence, would have been covered by this Policy;
- 4. With respect to an **Organization** chartered outside the United States of America, any individual who has been, now is or shall become a person serving in a position with such **Organization** that is equivalent to any position described in 1. above.
- G. Insured means the Organization and Individual Insured.
- H. Interrelated Wrongful Act means any causally connected Wrongful Act or any series of the same, similar or related Wrongful Acts.
- I. Loss means:
 - Damages;
 - 2. Defense Costs;

but Loss does not include:

- Criminal or civil fines or penalties imposed by law except that solely with respect to Part 3
 (Fiduciary Liability Insurance) Loss includes fines or penalties imposed under Section 502
 (i) and (l) of ERISA; or
- 2. Taxes: or

- 3. Matters deemed uninsurable under the law to which this Policy shall be construed; or
- 4. Any amounts other than **Defense Costs**, which an **Insured** is obligated to pay as a result of a **Claim** seeking relief or redress in any form other than monetary damages; or
- Any costs other than **Defense Costs** associated with any accommodation required pursuant to the Americans With Disabilities Act, the Civil Rights Act of 1964, rules or regulations promulgated thereunder, amendments thereto, or similar provisions of any federal, state or local law or common law.

J. Organization means:

- 1. The Parent Organization,
- 2. Any Subsidiary, and
- 3. Solely with respect to Part 3 (Fiduciary Liability Insurance), any Benefit Plan.
- K. Parent Organization means the first entity named in Item 1. of the Declarations.
- L. Policy Period means the period of time specified in Item 2. of the Declarations.

M. Subsidiary means:

- 1. Any not-for-profit entity for which, on or before the inception of the **Policy Period**, the **Parent Organization** has the right to elect or select a majority of the directors or trustees, provided such entity is identified as a **Subsidiary** in the **Application**;
- 2. Any not-for-profit entity for which, after the inception of the Policy Period, the Parent Organization has the right to elect or select a majority of the directors or trustees, and whose assets total less than 35% of the total consolidated assets of the Parent Organization as of the inception date of this Policy Period. The Parent Organization shall provide the Underwriter with full particulars of the new Subsidiary before the end of the Policy Period;
- 3. Any not-for-profit entity for which, after the inception of the Policy Period, the Parent Organization has the right to elect or select a majority of the directors or trustees, and whose assets total 35% or more of the total consolidated assets of the Parent Organization as of the inception date of this Policy Period; but only upon the condition that before the end of the Policy Period or within 90 days from having the right to elect or select a majority of the directors or trustees, whichever is lesser, the Parent Organization shall have provided the Underwriter with full particulars and agreed to any additional premium and/or amendment of the provisions of this Policy;
- 4. Any for profit entity or the directors, officers, or trustees of a for profit entity for which, the Underwriter, at its sole discretion, agrees by written endorsement to provide coverage upon such terms or additional premium charged.

Further, coverage as shall be afforded by paragraphs 3. and 4. above, is conditioned upon the **Parent Organization** paying when due any applicable additional premium required by the **Underwriter** relating to such new **Subsidiary**.

N. **Underwriter** means the stock insurance company check marked on the Declarations of this Policy.

O. Wrongful Act means:

- 1. With respect to Part 1, any D&O Wrongful Act,
- 2. With respect to Part 2, any Employment Practices Act,
- 3. With respect to Part 3, any Fiduciary Liability Act,
- 4. With respect to Part 5, any Internet Liability Act.

Part 7

Common Policy Exclusions

The **Underwriter** shall not be liable to make any payment for **Loss** in connection with any **Claim** made against the **Insured**:

- A. Arising out of, based upon or attributable to such **Insured** gaining any profit, remuneration or advantage to which they were not legally entitled; however, this exclusion shall only apply if a final and non-appealable judgment or adjudication establishes the **Insured** committed such act or omission;
- B. Arising out of, based upon or attributable to any dishonest or fraudulent act or omission or any criminal act or omission by such **Insured**; however, this exclusion shall only apply if a final and non-appealable judgment or adjudication establishes the **Insured** committed such act or omission. This exclusion shall not apply to a **Workplace Violence Act** under Part 4 (Workplace Violence Insurance);

No **Wrongful Act** of any **Insured** shall be imputed to any **Individual Insured** for the purpose of determining the applicability of Exclusions A. and B. above.

- C. Arising out of, based upon or attributable to the discharge, dispersal, release or escape of smoke, vapors, soot, fumes, acids, alkalis, toxic chemicals, liquids or gases, waste materials, or other irritants, contaminants or pollutants into or upon land, the atmosphere or any watercourse or body of water, or any cost or expense arising out of any governmental direction or request to test for, monitor, clean up, remove, contain, treat, detoxify or neutralize any pollutants;
- D. Arising out of, based upon or attributable to any bodily injury or property damage regarding tobacco smoke, asbestos or mold including, without limitation, the use, exposure, presence, existence, detection, removal, elimination or avoidance of tobacco smoke, asbestos or mold to any persons and in any environment, building or structure;
- E. Arising out of, based upon or attributable to the radioactive, toxic, or explosive properties of nuclear material which includes, but is not limited to, Source Material, Special Nuclear Material and Byproduct Material as those terms are defined in the Atomic Energy Act of 1954 and any amendments thereto, and any similar provisions of any federal, state or local statutory or common law;
- F. Arising out of, based upon or attributable to:
 - 1. Any litigation or demand against an **Insured** pending on or before the respective Prior and Pending Date set forth in Item 5. of the Declarations, or the same or essentially the same facts as alleged in such prior litigation; or

- 2. Any **Wrongful Act**, fact, circumstance or situation which has been the subject of any written notice given under any other policy of insurance prior to inception of this Policy; or
- 3. Any **Wrongful Act**, fact, circumstance or situation of which, as of the respective Prior and Pending Date set forth in Item 5. of the Declarations, the **Insured** had knowledge and from which the **Insured** could reasonably expect a **Claim** to arise.
- G. Arising out of, based upon or attributable to the insolvency, conservatorship, receivership, bankruptcy or liquidation of any bank, banking firm, broker, dealer, investment company, investment banker, insurance company, or other entity of a similar nature; or the failure to pay or suspension of payment by any such entity;
- H. To the extent such **Loss** constitutes **Defense Costs** in a **Claim** directly or indirectly by, on behalf of, or for the benefit of any insurance carrier or bond carrier of the **Insured** or any affiliate of the **Insured**, regardless of in whose name such **Claim** is actually made;
- I. For any actual or alleged bodily injury, mental anguish, emotional distress, sickness, disease or death of any person, or damage to or destruction of any tangible property including loss of use thereof; however, this exclusion shall not apply to Part 4 (Workplace Violence Insurance) or to mental anguish or emotional distress under Part 2 (Employment Practices Liability Insurance);
- J. Brought or maintained by, at the behest, or on behalf of the **Organization**;
- K. For any actual or alleged violation of the responsibilities, obligations or duties imposed by **ERISA**; however, this exclusion shall not apply to Part 3 (Fiduciary Liability Insurance);
- L. For a Wrongful Act committed or attempted by a Subsidiary, Benefit Plan or an Individual Insured of a Subsidiary or Benefit Plan before such entity or plan became an Insured or after the entity or plan ceased to be an Insured;
- M. For service by the **Individual Insured** in any position or capacity in any entity other than the **Organization**, a **Benefit Plan** or an **Outside Entity**, even if the **Organization** directed or requested the **Individual Insured** to serve in such other position or capacity.

Part 8

Common Policy Conditions

I. LIMITS OF LIABILITY

Regardless of the number of **Insureds** involved, **Claims** made or **Workplace Violence Acts** committed, the **Underwriter's** liability under the Policy is limited as follows:

- A. With respect to coverage under Part 1 of this Policy, the **Underwriter's** maximum aggregate liability under Part 1 for all **Damages** on account of all **Claims** made during the **Policy Period**, whether covered under Insuring Agreement A, B or C, shall be the Limit of Liability for each **Policy Period** as set forth in Item 3.(A) of the Declarations.
- B. With respect to coverage under Part 2, Part 3, Part 4, or Part 5 of this Policy, the **Underwriter's** maximum aggregate liability for all **Damages** on account of all **Claims** made, and all **Workplace Violence Acts** taking place, during the **Policy Period** shall be the Limit of Liability for each **Policy Period** as set forth in Item 3.(B), 3.(C), 3.(D) or 3.(E), respectively, of the Declarations.

- C. The **Underwriter's** maximum aggregate liability for all **Damages** on account of all **Claims** first made, and all **Workplace Violence Acts** taking place, during the **Policy Period** under all purchased Parts, combined, shall be the Aggregate Limit of Liability set forth in Item 3.(F) of the Declarations. The Limits of Liability set forth in Item 3.(A), 3.(B), 3.(C), 3.(D) and 3.(E) are sublimits which do not increase the **Underwriter's** maximum liability as set forth in Item 3.(F).
- D. Defense Costs is in addition to and is not part of the Limit of Liability specified in Item 3. of the Declarations. Payment by the Underwriter of Defense Costs incurred on account of any Claim shall not serve to reduce the Limit of Liability stated in Item 3. of the Declarations, but the Underwriter is not obligated to pay any Defense Costs after the applicable Limit of Liability has been exhausted by payment of Damages.
- E. The Limit of Liability for any Extension Period, if applicable, shall be a part of and not in addition to the respective Limit of Liability applicable to the **Policy Period**.

II. RETENTION CLAUSE

A. The Underwriter shall only be liable for that portion of Loss arising from each Claim or Workplace Violence Act which is in excess of the respective Retention stated in Item 4. of the Declarations. Such Retention shall be borne by the Insured, uninsured and at their own risk, provided no Retention shall apply to Loss incurred by Individual Insureds for which the Organization is not permitted or required to indemnify the Individual Insured or is financially unable to do so. A single Retention shall apply to Loss arising from all Claims alleging Interrelated Wrongful Acts and all related Workplace Violence Acts.

III. DEFENSE AND SETTLEMENT

- A. The **Insured** and not the **Underwriter** shall have the responsibility to defend any **Claim**. However, the **Insured** shall have the right, as soon as practicable after a **Claim** is first made, to tender the defense of such **Claim** to the **Underwriter**. Upon written notice to the **Underwriter** of such election by the **Insured** and subject to all of the provisions of this Section III. DEFENSE AND SETTLEMENT, the **Underwriter** shall undertake and manage the defense of such **Claim**, even if such **Claim** is groundless, false or fraudulent.
- B. If the Insured has assumed the defense of a Claim pursuant to A. above, the Underwriter shall advance Defense Costs prior to the final disposition of a Claim. The Insured shall elect counsel of its choice subject to approval by the Underwriter, such approval shall not be unreasonably withheld. The Underwriter shall not be liable for Defense Costs incurred, settlements made or judgments admitted by the Insured without the Underwriter's prior written consent, which shall not be unreasonably withheld.
- C. The Underwriter may investigate and, with the consent of the Insured, settle any Claim or Workplace Violence Act as the Underwriter deems expedient, but the Underwriter is not obligated to pay any Loss after the Limit of Liability has been exhausted.
- D. In the event that a **Claim** is made against the **Insured** or a **Workplace Violence Act** occurs, the **Insured** shall take reasonable measures to protect their interests.
- E. If more than one **Insured** is involved in a **Claim**, the **Underwriter** may, in its sole discretion, appoint separate counsel for one or more of such **Insureds** if there is a material (actual or potential) conflict of interest among any such **Insureds**.
- F. The **Insured** agrees to provide the **Underwriter** with all information, assistance and cooperation which the **Underwriter** reasonably requests and agrees that in the event of a **Claim** or a

Workplace Violence Act, the Insured will do nothing that may prejudice the Underwriter's position or its potential rights of recovery.

G. If with respect to any Claim the Insured refuses to consent to the first settlement acceptable to the claimant which the Underwriter recommends to the Insured in writing, and elects to further contest the Claim, then the Underwriter's liability for such Claim shall not exceed the amount for which the Claim could have been settled, including Defense Costs incurred, up to the date of such refusal, plus 50% of covered Loss in excess of such first settlement amount, it being a condition of this insurance that the remaining 50% of such Loss excess of the first settlement amount shall be borne by the Insured at their own risk and be uninsured. Notwithstanding the foregoing, this paragraph shall not apply until the settlement amount exceeds the Retention amount stated in Item 4, of the Declarations.

In addition, if the **Underwriter** recommends a first settlement of a **Claim** within the Policy's applicable Limit of Liability which is acceptable to the claimant, and the **Insured** consents to such settlement, then the **Insured's** applicable Retention for such **Claim** shall be retroactively reduced by ten percent (10%). It shall be a condition to such reduction that the **Insured** must consent to the first settlement amount within thirty (30) days after the date the **Underwriter** recommends to the **Insured** such first settlement amount, or in the case of a first settlement amount which arises from a first settlement offer by the claimant, then within the time permitted by the claimant to accept such first settlement offer, but in all events no later than thirty (30) days after the **Underwriter** recommends to the **Insured** such first settlement offer. If the **Insured** does not consent to the first settlement within the time prescribed above, the applicable Retention amount shall remain the respective amount set forth in Item 4. of the Declarations, even if consent is given to a subsequent settlement.

IV. NOTICE/CLAIM REPORTING PROVISIONS

Notice hereunder shall be given in writing to the **Underwriter** at the following address:

Philadelphia Insurance Companies One Bala Plaza, Suite 100 Bala Cynwyd, Pennsylvania 19004 Attention: Claims Department

The date of mailing shall constitute the date that such notice was given and proof of mailing shall be sufficient proof of notice. Any notice to the **Underwriter** shall specify the Part(s) of this Policy under which the notice is being given and shall be treated as notice only under such specified Part(s).

- A. In the event that a Claim is made against the Insured or a Workplace Violence Act occurs, the Insured shall, as a condition precedent to the obligations of the Underwriter under this Policy, give written notice of such Claim or Workplace Violence Act as soon as practicable to the Underwriter during this Policy Period, or, if applicable, during any Extension Period, but, not later than 60 days after the expiration date of this Policy or any Extension Period, if applicable.
- B. If during this **Policy Period** an **Insured** first becomes aware of any circumstances which may subsequently give rise to a **Claim** being made against any **Insured** for a specific alleged **Wrongful Act**, and as soon as practicable thereafter, but before the expiration or cancellation of this Policy, gives written notice to the **Underwriter** of the circumstances and the reasons for anticipating such a **Claim**, with full particulars as to the **Wrongful Act**, dates and persons involved, then any **Claim** which is subsequently made against the **Insured** arising out of such **Wrongful Act** will be considered made during this **Policy Period**.

C. All Loss arising out of the same Wrongful Act and all Interrelated Wrongful Acts, or the same or related Workplace Violence Acts, shall be deemed one Loss on account of one Claim or one Workplace Violence Act. Such Claim or Workplace Violence Act shall be deemed to be first made or to have first occurred when the earliest of such Claims or Workplace Violence Acts were first made or first occurred.

V. CANCELLATION AND NON-RENEWAL

- A. The **Underwriter** may not cancel this Policy except for failure to pay premium when due, in which case 10 days written notice shall be given to the **Parent Organization** for such cancellation to be effective.
- B. The Parent Organization may cancel this Policy for itself and all other Insureds by surrender of this Policy to the Underwriter or any of its authorized agents or by mailing to the Underwriter written notice stating when thereafter the cancellation shall be effective. If the Parent Organization cancels, earned premium shall be computed in accordance with the customary short rate table procedure.
- C. The **Underwriter** shall not be required to renew this Policy; however, written notice of the **Underwriter's** intent to non-renew this Policy shall be sent to the **Parent Organization** at least 30 days prior to expiration of the **Policy Period**.

VI. REPRESENTATIONS AND SEVERABILITY

- A. The **Insured** represents that the particulars and statements contained in the **Application** are true and agrees that (1) those particulars and statements are the basis of this Policy and are to be considered as incorporated into and constituting a part of this Policy; (2) those particulars and statements are material to the acceptance of the risk assumed by the **Underwriter** under this Policy; and (3) this Policy is issued in reliance upon the truth of such representations.
- B. Except for material facts or circumstances known to the **Individual Insured** signing the **Application**, no statement in the **Application** or knowledge or information possessed by any **Insured** shall be imputed to any other **Individual Insured** for the purpose of determining the availability of coverage.

VII. SUBROGATION

In the event of any payment under this Policy, the **Underwriter** shall be subrogated to the extent of such payment to all of the **Insured's** rights of recovery. The **Insured** shall execute and deliver such instruments and papers and do whatever else is necessary to secure such rights and shall do nothing to prejudice or compromise such rights without the **Underwriter's** express written consent.

VIII. EXTENSION PERIOD

A. If the **Underwriter** refuses to renew this Policy the following will apply:

For no additional premium, the **Underwriter** will provide a 60 day extension of the coverage granted under Parts 1, 2, 3, and 5 of this Policy for any **Claim** first made against the **Insured** during the 60 days after the non-renewal date, but only with respect to any **Wrongful Act** committed before such non-renewal date and otherwise covered by this Policy (the "Automatic Extension"). This Automatic Extension shall not apply if the **Insured** has purchased similar insurance from the **Underwriter** or any other insurer covering such **Claim**.

Upon expiration of the Automatic Extension, the **Parent Organization** shall have the right, upon payment of an additional 50%, 75%, or 100% of this Policy's annual premium to an extension of

the coverage granted by this Policy for any Claim first made against the Insured during the twelve (12) months, twenty-four (24) months, or thirty-six (36) months, respectively, after the expiration of the Automatic Extension, but only with respect to Wrongful Acts committed before the non-renewal date and otherwise covered by this Policy (the "Extension Period"); provided however, that the request for this Extension Period must be made to the Underwriter in writing and payment of the additional premium must be made prior to the expiration of the Automatic Extension. In the event similar insurance is in force covering any Claims first made during this Extension Period, coverage provided by this Policy shall be excess over any such other insurance.

B. If the **Parent Organization** cancels or does not renew this Policy or the **Underwriter** cancels for nonpayment of premium, the following will apply:

The **Parent Organization** shall have the right, upon payment of an additional 50%, 75%, or 100% of this Policy's annual premium, to an extension of the coverage granted under Parts 1, 2, 3 and 5 of this Policy for any **Claim** first made against the **Insured** during the twelve (12) months, twenty-four (24) months, or thirty-six (36) months, respectively, after the date of such cancellation or non-renewal, but only with respect to any **Wrongful Acts** committed before the date of such cancellation or non-renewal and otherwise covered by this Policy (the "Extension Period"); provided however, that the request for this Extension Period must be made to the **Underwriter** in writing and payment of the additional premium must be made within 60 days following the date of such cancellation or non-renewal. In the event similar insurance is in force covering any **Claims** first made during this Extension Period, coverage provided by this Policy shall be excess over any such other insurance.

If the **Underwriter** cancels for the non-payment of premium, the **Parent Organization** may purchase the Extension Period only after any earned premium due to the **Underwriter** is paid within 10 days after the date of cancellation or Policy expiration, whichever comes first.

C. All premium paid with respect to an Extension Period shall be deemed fully earned as of the first day of the Extension Period. For the purpose of this Section VIII., any change in premium or terms on renewal shall not constitute a refusal to renew.

IX. CHANGES

Except by written endorsement issued to the **Insured** forming a part of this Policy, nothing shall effect a change in or addition to the provisions of this Policy. Furthermore, under no circumstances shall the **Underwriter** be deemed to have waived or be estopped from asserting any right under this Policy, at law, or in equity respecting any **Claim** or **Workplace Violence Act**, except as stated in writing by the **Underwriter's** authorized Claims Department representative.

X. ASSIGNMENT

Assignment of interest in this Policy shall not bind the **Underwriter** until the **Underwriter's** consent is endorsed hereon.

XI. AUTHORIZATION CLAUSE AND NOTICES

By acceptance of this Policy, the **Insured** agrees that the **Parent Organization** shall act on behalf of any **Insured** with respect to the giving and receiving of any return premiums and notices that may become due under this Policy. Notice to the **Parent Organization** shall be directed to the individual named in the **Application**, or such other person as shall be designated by the **Parent Organization** in writing. Such notice shall be deemed to be notice to any **Insured**. The **Parent Organization** shall be the agent of any **Insured** to effect changes in this Policy.

XII. OTHER INSURANCE

If the **Insured** has any other insurance for **Claims** or **Workplace Violence Acts** covered hereunder, the insurance provided by this Policy shall be excess over such other insurance, regardless of whether such other insurance is collectible or designated as primary or excess.

XIII. TERMS OF POLICY CONFORMED TO STATUTE

Terms of this Policy which are in conflict with the statutes of any state in which this Policy is issued are hereby amended to conform to such statutes.

XIV. ACCEPTANCE

This Policy embodies all agreements existing between the parties hereunder or any of their agents relating to this insurance.

XV. ACTION AGAINST THE UNDERWRITER; ARBITRATION

- A. No person or entity shall have any right under this Policy to join the **Underwriter** as a party to any action against the **Insured** to determine the **Insured's** liability, nor shall the **Underwriter** be impleaded by the **Insured** or their legal representatives. Bankruptcy or insolvency of the **Insured** or their successors in interest shall not relieve the **Underwriter** of its obligations hereunder.
- B. Any dispute relating to this Policy or the alleged breach, termination or invalidity thereof, which cannot be resolved through negotiations between any Insured and the Underwriter, shall be submitted to binding arbitration. The rules of the American Arbitration Association shall apply except with the respect to the selection of the arbitration panel. The panel shall consist of one arbitrator selected by such Insured, one arbitrator selected by the Underwriter and a third independent arbitrator selected by the first two arbitrators.

XVI. CHANGE IN OWNERSHIP OR CONTROL

- A. If after the inception of the Policy Period:
 - The Organization merges into or consolidates with another entity such that the other entity is the surviving entity; or
 - 2. Another entity or person or group of entities and/or persons acting in concert acquires more than fifty percent (50%) of the assets of the **Organization**; or
 - 3. Another entity or person or group of entities and/or persons acting in concert acquires the right to elect or select a majority of the **Organization's** directors or trustees;
 - (1., 2., and 3. above, hereinafter referred to as the "Merger"), then coverage under Parts 1, 2, 3, and 5 of this Policy shall remain in force, but only for **Claims** made during the **Policy Period** (or the Extension Period, if purchased) for **Wrongful Acts** committed prior to the effective date of the Merger and only if the following conditions are met:
 - 1. The **Insured** provides written notice of the Merger to the **Underwriter** within 45 days of the effective date of such Merger; and
 - The Insured provides the Underwriter with such information as the Underwriter deems necessary.

If **Insured** fails to meet conditions 1. and 2. above, this Policy shall be deemed cancelled by the **Underwriter** as of the effective date of the Merger and the **Underwriter** shall return any unearned premium on a pro rata basis. The **Insured** shall have the right to purchase the Extension Period.

Coverage under Part 4 of this Policy shall cease with respect to any **Workplace Violence Act** occurring after the effective date of the Merger.

- B. If after the inception of the Policy Period:
 - 1. The **Organization** acquires or assumes more than fifty percent (50%) of the assets, liabilities, or equity of, or merges with any for profit entity or creates a for profit subsidiary, no coverage shall be afforded under this Policy for **Claims** arising out of, based upon or attributable to such transaction unless all of the following conditions are met:
 - The Underwriter receives from the Parent Organization full details of such transaction; and
 - b. The Underwriter, at its sole discretion, agrees by written endorsement to this Policy to provide coverage to the for profit entity upon such terms, conditions and limitations as it may require.

XVII. TERRITORY AND VALUATION

This Policy shall extend to any **Wrongful Act** committed or any **Workplace Violence Act** occurring anywhere in the world.

All premiums, limits, retentions, **Loss** and other amounts under this Policy are expressed and payable in the currency of the United States of America. If judgment is rendered, settlement is denominated or another element of **Loss** under this Policy is stated in a currency other than United States of America dollars, payment under this Policy shall be made in United States dollars at the rate of exchange published in The Wall Street Journal on the date the final judgment is reached, the amount of the settlement is agreed upon or the other element of **Loss** is due, respectively.

XVIII. TWO OR MORE COVERAGE PARTS OR POLICIES ISSUED BY THE UNDERWRITER

It is the **Underwriter's** stated intention that the various coverage parts or policies issued to the **Parent Organization** by the **Underwriter**, or any affiliated company, do not provide any duplication or overlap of coverage for the same **Claim** or **Workplace Violence Act**. Notwithstanding the other insurance provision, if this Policy and any other policy issued to the **Parent Organization** by the **Underwriter**, or any affiliated company, apply to the same **Wrongful Act**, **Workplace Violence Act**, professional incident, occurrence, offense, accident or **Loss**, then the maximum Limit of Liability under all such policies combined shall not exceed the highest applicable Limit of Liability under any one policy.

XIX. ALLOCATION

If both Loss covered by this Policy and Loss not covered by this Policy are incurred either because a Claim includes both covered and uncovered matters, or because a Claim is made against both the Individual Insured and/or the Organization, and others, the Insured and the Underwriter shall use their best efforts to agree upon a fair and proper allocation of such amount between covered Loss and uncovered Loss. Any such allocation shall be based upon the relative legal exposures of the parties to covered and uncovered matters.

IN WITNESS WHEREOF, the **Underwriter** has caused this Policy to be signed by its President and Secretary, but the same shall not be binding upon the **Underwriter** unless countersigned by an authorized representative of the **Underwriter**.

President

Secretary

PROFESSIONAL SERVICES EXCLUSION (SUPERVISION CARVE-OUT)

This endorsement modifies and is subject to the insurance provided under the following:

FLEXIPLUS FIVE

The Policy is amended as follows:

With respect to coverage under Part 1, the **Underwriter** shall not be liable to make any payment for **Loss** in connection with any **Claim** made against the **Insured** based upon, arising out of, directly or indirectly resulting from or in consequence of, or in any way involving the **Insured's** performance of or failure to perform professional services for others.

Provided, however, that the foregoing shall not be applicable to any derivative action **Claim** alleging failure to supervise those who performed or failed to perform such professional services.

AMENDMENT OF EXCLUSIONS

This endorsement modifies insurance provided under the following:

FLEXI PLUS FIVE

With regard to Part 1 (DIRECTORS & OFFICERS LIABILITY INSURANCE), the Underwriter shall not be liable to make any payment for Loss in connection with any Claim for any actual or alleged violation(s) of any of the responsibilities; obligations or duties imposed by the Employee Retirement Income Security Act of 1974, the Pair Labor Standards Act (except the Equal Pay Act), the National Labor Relations Act, the Worker Adjustment and Retraining Notification Act, the Consolidated Omnibus Budget Reconciliation Act, the Occupational Safety and Health Act, any rules or regulations of the foregoing promulgated thereunder, and amendments thereto or any similar federal, state, local or foreign statutory law or common law; provided, however, this exclusion shall not apply to a Claim for retaliation; provided, further, however, there is no coverage provided under this policy for any Claim related to, arising out of, based upon, or attributable to the refusal, failure or inability of any Insured(s) to pay Earned Wages (as opposed to tort-based back pay or front pay damages) or for improper payroll deductions taken by any Insured(s) from any Employee(s) or purported Employee(s), including, but not limited to, (i) any unfair business practice claim alleged because of the failure to pay Earned Wages, or (ii) any Claim seeking Earned Wages because any Employee(s) or purported Employee(s) were improperly classified or mislabeled as "exempt."

Part 2 (EMPLOYMENT PRACTICES LIABILITY INSURANCE), section III (EXCLUSIONS), item B. is replaced by:

B. for any actual or alleged violation(s) of any of the responsibilities, obligations or duties imposed by the Employee Retirement Income Security Act of 1974, the Fair Labor Standards Act (except the Equal Pay Act), the National Labor Relations Act, the Worker Adjustment and Retraining Notification Act, the Consolidated Omnibus Budget Reconciliation Act, the Occupational Safety and Health Act, any rules or regulations of the foregoing promulgated thereunder, and amendments thereto or any similar federal, state, local or foreign statutory law or common law; provided, however, this exclusion shall not apply to a Claim for Retaliation; provided, further, however, there is no coverage provided under this policy for any Claim related to, arising out of, based upon, or attributable to the refusal, failure or inability of any Insured(s) to pay Earned Wages (as opposed to tort-based back pay or front pay damages) or for improper payroll deductions taken by any Insured(s) from any Employee(s) or purported Employee(s), including, but not limited to, (i) any unfair business practice claim alleged because of the failure to pay Earned Wages, or (ii) any Claim seeking Earned Wages because any Employee(s) or purported Employee(s) were improperly classified or mislabeled as "exempt."

Part 6 (COMMON POLICY DEFINITIONS), is supplemented by:

Earned Wages means wages or overtime pay for services rendered.

PRO-PAK ELITE ENHANCEMENT- MISSOURI

This endorsement modifies insurance provided under the following:

FLEXI PLUS FIVE

1. D&O COVERAGE ENHANCEMENTS

Part 1, Not-for-profit Organization Directors & Officers Liability Insurance, section III EXCLUSIONS is amended according to the following:

- 1. In Item B., Items 3. and 4. are deleted.
- 2. Item C. will not apply to **claims** with respect to coverage provided under INSURING AGREEMENTS, item A.

2. AMENDMENT OF DEFINITIONS

Part 6, Common Policy Definitions, is amended according to the following:

- A. Item B., Claim, will also mean any criminal proceeding commenced by the return of an indictment.
- B. With respect to **Claims** brought under **Part 2** of this policy only, Item B., **Claim**, will also mean proceedings before the Equal Employment Opportunity Commission or any similar governmental agency.
- C. Solely with respect to Parts 1, 2, 3 and 5, Item C., and with respect to **Claims** brought outside Missouri, in a jurisdiction outside Missouri, **Damage** is replaced with following:
 - C. Damage means a monetary judgment, award or settlement including punitive or exemplary damages (including pre and post judgment, interest thereon) to the extent such punitive and exemplary damages are insurable under applicable law of any jurisdiction which has a substantial relationship to the Insured or to the Claim seeking such damage and which is most favorable to the insurability of such damage and then only on an amount not greater than the amount of compensatory damages awarded in such Claim.
- D. Item D., **Defense Cost** will also mean any pre-judgment interest and post-judgment interest on the portion of any judgment for which the **Underwriter** is liable under this policy, until the **Underwriter** has tendered or deposited in court or otherwise such judgment amount for which the **Underwriter** is liable.
- E. With respect to Claims brought under Part 2 of this policy only, Item F., Individual Insured, will also mean any independent contractor working on behalf of the Organization in the capacity of a director or officer; solely if the Organization has agreed in writing to indemnify the independent contractor prior to the occurrence of the Employment Practices Act which is the basis of the Claim.
- F. Item F., Individual Insured, will also mean the lawful domestic partner of a director, officer, governor, trustee, or equivalent executive of the Organization, but only for actual or alleged Wrongful Acts of such executive for which such domestic partner may be liable as the domestic partner of such executive.

- G. Item I., Loss will also include fines and penalties resulting from a claim provided that they are brought:
 - (a) seeking coverage for an Excess Benefit Transaction Excise Tax; or
 - (b) alleging violations of the Emergency Medical Treatment and Active Labor Act (EMTALA), 42 U.S.C> 1396dd, et seq., and any other similar state or local statute.

With respect to coverage granted within this Item G., the following provisions will apply:

- 1. The Limit of Liability specified in the Declarations is replaced by \$100,000 per claim and \$100,000 for all claims in the policy period. This Limit of Liability will apply to the total of all loss and defense costs combined, even if the policy is endorsed to provide otherwise. This application of defense costs included within the Limit of Liability, for all coverage granted by item 1. above, will supersede any other provision attached to this policy.
 - Further, the **Underwriter** will not be liable for **Damages** arising out of an **Excess Benefit Transaction Excise Tax**, as provided herein, for amounts exceeding \$10,000 that an **Individual Insured** is obligated to pay as a result of a **Claim**.
- 2. Coverage will exist if and only to the extent that indemnification is provided by the Organization to any Insured for any Excess Benefit Transaction Excise Tax.
- The Underwriter will not be liable to make payment for any Loss or Defense Cost in connection with any Claim for any Excise Tax imposed by the Internal Revenue Service on any Disqualified Person for any Excess Benefit Transaction.
- 4. Excess Benefit Transaction means an "excess benefit transaction" as the term is defined in the Taxpayer Bill of Rights 2, P.L. 104-168.
- 5. Excess Benefit Transaction Excise Tax means any excise tax imposed by the Internal Revenue Service on an Individual Insured as a result of the Individual Insured's participation in an Excess Benefit Transaction.
- H. Item M., Subsidiary, will also mean any not-for-profit entity for which, on or before the inception of the Policy Period, the Parent Organization has the right to elect or select a majority of the directors or trustees, provided such entity is identified as an Affiliate in the Application.

3. AMENDMENT OF EXCLUSIONS

- Part 7, Common Policy Exclusions, is amended according to the following:
 - A. Item C. will not apply to **claims** with respect to coverage provided under **Part 1**, INSURING AGREEMENTS, item A.
 - B. Items D., G., and H. are deleted.
 - C. Item F.2. is replaced by:
 - 2. any **Wrongful Act**, fact, circumstance or situation which has been the subject of any written notice given under any other policy of insurance, with a similar type of coverage, prior to inception of this Policy; or

- D. Item F.3. is deleted.
- E. Item J. will not apply to any **claim** brought as a derivative action, or similar action, on behalf of the **Organization**, provided the **claim** is brought without the assistance of any current or former **Individual Insured**.

4. AMENDMENT OF CONDITIONS

Part 8, Common Policy Conditions, is amended according to the following:

A. ORDER OF PAYMENTS

It is understood and agreed that if **Loss** shall be payable under more than one of the INSURING AGREEMENTS in **Part 1** of this policy, then the **Underwriter** shall, to the maximum extent practicable and subject at all times to the **Underwriter's** Limits of Liability as set forth in the Declarations, pay such **Loss** as follows:

- (1) first, the **Underwriter** shall pay that **Loss**, if any, which the **Underwriter** may be liable to pay on behalf of the **Individual Insureds** under INSURING AGREEMENT item A;
- (2) second, the Underwriter shall pay that Loss, if any, which the Underwriter may be liable to pay on behalf of the Organization for claims made against Individual Insureds and indemnified by the Organization under INSURING AGREEMENT item B.; and
- (3) third, the **Underwriter** shall make such other payments which the **Underwriter** may be liable to pay on behalf of the **Organization** for **claims** made against the **Organization** under INSURING AGREEMENT, item C.

B. AMENDMENT OF SEVERABILITY

Item VI. REPRESENTATIONS AND SEVERABILITY is replaced by the following:

- A. In granting coverage to the **Insureds** under this Policy, the **Underwriter** has relied upon the declarations and statements in the written application(s) for this Policy. Such declarations and statements are the basis of the coverage under this Policy and shall be considered as incorporated in and constituting part of this Policy.
- B. Any written application(s) shall be construed as a separate application(s) for coverage by each **Insured**. With respect to the declarations and statements in such application(s):
 - (1) no fact pertaining to or knowledge possessed by any Individual Insured shall be imputed to any other Individual Insured for the purpose of determining if coverage is available; and
 - (2) only facts pertaining to and knowledge possessed by the Chief Financial Officer, President, Executive Director or Chairperson of any part of the **Organization** or any other individual signing such application(s) shall be imputed to the **Organization** for the purpose of determining if coverage is available.

C. FULL ALLOCATION

Solely with respect to **Claims** for which the **Insured** has tendered control of the defense to the **Underwriter**, per **Part 8 Common Policy Conditions**, item **III.A.**, item **XIX.** ALLOCATION is replaced by:

- If, in any Claim, Insureds who are afforded coverage for such Claim incur an amount consisting of both Loss that is covered by this policy and also Loss that is not covered by this Policy because such Claim includes both covered and uncovered matters or covered and uncovered parties, then coverage shall apply as follows:
- (1) **Defense Costs**: one hundred percent (100%) of reasonable and necessary **Defense Costs** incurred by such **Insured** and authorized by the **Underwriter** from such **Claim** will be considered covered **Loss**; and
- (2) loss other than **Defense Costs**: all remaining loss incurred by such **Insured** from such relative legal exposures of the parties to such matters.

5. ADDITIONAL COVERAGES

The following is added as Part 9 of the Policy:

PART 9 ADDITIONAL COVERAGES

I. INSURING AGREEMENTS

A. IDENTITY THEFT

The Underwriter will reimburse any Director or Officer of the Organization for Identity Theft Expenses incurred in specific response to any Identity Theft first discovered and reported to the Underwriter during the Policy Period; provided that the Identity Theft began to occur after the effective date of the Insured's first FLEXI PLUS FIVE policy purchased from the Underwriter. The maximum reimbursement for this coverage is \$1,500 for the Policy Period. No Retention will apply to this coverage.

B. TERRORISM TRAVEL

The **Underwriter** will reimburse any present Director or Officer of the **Organization** in the event of a **Certified Act of Terrorism** that occurs during the policy period if it necessitates that he/she incur **Emergency Travel Expenses.** The maximum reimbursement for this coverage is \$1,000 for the **Policy Period**. No Retention applies to this coverage.

C. REALTOR CONSULTATION REIMBURSEMENT

The **Underwriter** will reimburse the **Insured** any realtor's fee or real estate consultant's fee necessitated by the **Insured's** need to relocate due to the **Unforeseeable Destruction** of the **Insured's** primary location, listed on the Declarations Page, during the **Policy Period**. The maximum reimbursement for this coverage will be \$1,000 for the **Policy Period**. No Retention applies to this coverage.

D. THEFT OF WORK MATERIALS FROM PERSONAL AREAS

The **Underwriter** will reimburse any **Insured** 50% of their personal or business property policy's deductible for any theft involving **Work Materials** that are stolen from the **Insured's Personal Areas** during the **Policy Period**, provided that the theft is covered by other insurance. No reimbursement is applicable under this section for thefts for which no other insurance policy provides a settlement. The maximum reimbursement for this coverage is \$1,000 for the **Policy Period**. No Retention applies to this coverage.

E. SPECIAL RISK

The **Underwriter** will reimburse any Director or Officer, or spouse thereof, reasonable fees incurred in response to the kidnapping of a Director or Officer, or spouse thereof, during the **Policy Period**, provided that the kidnapping occurs within the United States. Coverage under this section G is subject to a maximum reimbursement of \$25,000. No Retention applies to this coverage.

Reasonable fees will include:

- 1) fees and expenses of an independent negotiator or consultant retained with prior approval of the **Underwriter**;
- 2) costs of travel and accommodations incurred by any **Individual Insured** which become specifically necessary due to the applicable kidnapping; and
- 3) the reward paid by any **Insured** to an informant for information not otherwise available which leads to the arrest and conviction of persons for the applicable kidnapping.

F. KEY INDIVIDUAL REPLACEMENT

If during the **Policy Period**, the Executive Director, or equivalent officer, dies or becomes totally and permanently disabled, the **Underwriter** will reimburse the **Private Company** up to \$5,000 for expenses charged by a recruiter or expended by the **Organization** on advertising to search for a replacement.

II. DEFINITIONS

A. **Identity Theft** means the act of knowingly transferring or using, without lawful authority, a means of identification of any **Insured** with the intent to commit, or to aid or abet another to commit, any unlawful activity that constitutes a violation of federal law or a felony under any applicable state or local law.

B. Identity Theft Expenses means:

- a. Costs for notarizing affidavits or similar documents attesting to fraud required by financial institutions or similar credit grantors or credit agencies.
- b. Costs for certified mail to law enforcement agencies, credit agencies, financial institutions or similar credit grantors.

- c. Loan application fees for re-applying for a loan or loans when the original application is rejected solely because the lender received incorrect credit information.
- C. Emergency Travel Expenses means, while traveling in the course of the Organization's business, hotel expenses incurred which directly result from the cancellation of a scheduled transport, by train or air, by a commercial transportation carrier resulting directly from and within forty-eight hours of a Certified Act of Terrorism and the marginal increase in air or train fare which may result from re-scheduling comparable transport, to replace a similarly scheduled transport canceled by a commercial transportation carrier in direct response to a terrorist incident.
- D. Certified Act of Terrorism means any act that is certified by the Secretary, in concurrence with the Secretary of State, and the Attorney General of the United States (i) to be an act of terrorism; (ii) to be a violent act or an act that is dangerous to (I) human life; (II) property; or (III) infrastructure; (iii) to have resulted in damage within the United States, or outside the United States in the case of (I) an air carrier or vessel described in paragraph (5)(B); or (II) the premises of a United States mission; and (iv) to have been committed by an individual or individuals acting on behalf of any foreign person or foreign interest, as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.
- E. Unforeseeable Destruction means damage resulting from a Certified Act of Terrorist, fire, crash or collapse which renders a premises completely unusable.
- G. Work Materials means any equipment that is used by the Insured solely in the course of the Organization's business; inclusive of stores of data and client records.
- H. Insured's Personal Areas means any residence or automobile owned or rented by any Individual Insured.

III. CONDITIONS

- A. With respect to coverage under Part 9 of this Policy, the **Underwriter's** maximum aggregate liability under part 9 is \$25,000.
- B. The reimbursement amounts payable under Part 9 are in addition to the Limit of Liability as set forth in Item 3 of the Declarations Page.

IV. EXCLUSIONS

The Underwriter shall not be liable to make any payment under Part 9 as a result of any event:

- a. arising out of, based on or attributable to any intentional or criminal act by any **Individual Insured**; or
- b. arising out of, based on or attributable to any governmental action, nuclear activity, riot, flood or earthquake.

BREACH OF CONTRACT EXCLUSION

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.



In consideration of the premium paid, the policy is amended as follows:

- I. PART 1, (DIRECTORS & OFFICERS LIABILITY INSURANCE), Section III. Exclusions, Item C. is hereby deleted in its entirety and replaced with the following:
- C. arising out of, based upon or attributable to any actual or alleged liability under any written or oral agreement; however this exclusion does not apply to liability which would have attached even in the absence of such contract or agreement.
- II. PART 2, (EMPLOYMENT PRACTICES LIABILITY INSURANCE), Section III. Exclusions, Item D. is hereby deleted in its entirety and replaced with the following:
- D. arising out of, based upon or attributable to obligations or payments owed under (i) an express (written or verbal) contract of employment, or (ii) an agreement to make payments in the event of the termination of employment, or (iii) an agreement to assume another's liability; however this exclusion does not apply to liability which would have attached even in the absence of such contract or agreement.

All other terms and conditions remain unchanged.

All other terms and conditions of this Policy remain unchanged.

IMPORTANT NOTICE

To obtain information or make a complaint:

1. You may call Philadelphia Indemnity Insurance Company's toll-free telephone number for information or to make a complaint at

1-877-438-7459

2 You may write to Philadelphia Indemnity Insurance Company at our principal place of business:

Philadelphia Indemnity Insurance Company One Bala Plaza, Suite 100 Bala Cynwyd, PA 19004 (610) 617-7900 FAX # (610) 617-7940

3. ATTACH THIS NOTICE TO YOUR POLICY:

This notice is for information only and does not become a part or condition of the attached document.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

AMENDATORY ENDORSEMENT MISSOURI

This endorsement modifies insurance provided under the following:

FLEXIPLUS FIVE

Part 8 Common Policy Conditions, Item V. is replaced by the following:



V. GANCLEATION AND NON-REALWA

CANCELLATION

- a. The first Named Insured may cancel this policy by mailing or delivering to us advance written notice of cancellation.
- b. We may cancel this policy by sending by certified mail, or delivering, to you a written notice, stating the actual reason(s) for cancellation, at your last mailing address known to us.

Cancellation will be effective:

- (1) 10 days after you receive notice of cancellation if we cancel for nonpayment of premium;
- (2) 30 days after you receive notice of cancellation if we cancel for fraud or material misrepresentation by you affecting this policy or a claim filed under this policy; or
- (3) 60 days after you receive notice of cancellation if we cancel for any other reason,

unless we specify a later date in our notice as the effective date of cancellation.

c. If this policy is cancelled, we will send the first Named Insured any premium refund due. If we cancel, the refund will be pro rata.

If the first Named Insured cancels, the refund may be less than pro rata. The cancellation will be effective even if we have not made or offered a refund.

NON-RENEWAL

If we decide not to renew this policy, we will send written notice of Non-renewal to you, stating the actual reason(s) for non-renewal, at least 60 days before the end of the policy period. We will send our non-renewal notice by certified mail, or deliver it, to you at your last mailing address known to us.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CAP ON LOSSES FROM CERTIFIED ACTS OF TERRORISM

This endorsement modifies insurance provided under the following:

DIRECTORS AND OFFICERS LIABILITY

If aggregate insured losses attributable to terrorist acts certified under the federal Terrorism Risk Insurance Act exceed \$100 billion in a Program Year (January 1 through December 31) and we have met our insurer deductible under the Terrorism Risk Insurance Act, we shall not be liable for the payment of any portion of the amount of such losses that exceeds \$100 billion, and in such case insured losses up to that amount are subject to pro rata allocation in accordance with procedures established by the Secretary of the Treasury.

"Certified act of terrorism" means an act that is certified by the Secretary of the Treasury, in concurrence with the Secretary of State and the Attorney General of the United States, to be an act of terrorism pursuant to the federal Terrorism Risk Insurance Act. The criteria contained in the Terrorism Risk Insurance Act for a "certified act of terrorism" include the following:

- 1. The act resulted in insured losses in excess of \$5 million in the aggregate, attributable to all types of insurance subject to the Terrorism Risk Insurance Act; and
- 2. The act is a violent act or an act that is dangerous to human life, property or infrastructure and is committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AUTHORIZING THE PAYMENT OF COMMUNITY IMPROVEMENT PROJECT COSTS INCURRED BY THE DISTRICT TO DATE

WHEREAS, the North 763 Community Improvement Development District (the "District"), which was formed on December 15, 2008, by Ordinance No. 020153 of the City Council of the City of Columbia, Missouri, is a political subdivision of the State of Missouri and is transacting business and exercising powers granted pursuant to the Community Improvement District Act, Sections 67.1401 through 67.1571, RSMo ("CID Act"); and

WHEREAS, the District has imposed a sales tax in accordance with the Act on the receipts from the sale at retail of all tangible personal property or taxable services at retail within the District (the "CID Sales Tax"); and

WHEREAS, Section 67.1461 of the Act authorizes the District to perform all functions incident to the administration of the District; and

WHEREAS, the Board of Directors has reviewed each of the invoices and requests for payment which are attached hereto and incorporated herein by reference, and the Board of Directors has determined that each of the attached invoices and requests for payment are properly payable by the District in accordance with the District's procedures and mandate.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

- 1. <u>Authorization for Payment:</u> The Board of Directors hereby authorizes the payment of each of the invoices and requests for payment which are attached hereto as <u>Exhibit A</u> and incorporated in this resolution by reference. The Board of Directors hereby determines and resolves that each of said payments are proper under the CID Act.
- 2. Withdrawal of Funds: The District's Chairman and officers are authorized to execute such checks and to withdraw funds of the District from the District's sales tax revenue collections or reserves and to continue paying debt service payments at the same percentages shown on Exhibit A pursuant to the promissory notes given by the District to those listed on Exhibit A as receiving debt service payments.
- 3. <u>Effective Date:</u> This Resolution shall be in full force and effect from and after its passage by the Board of Directors.

Passed this 21st day of February, 2012.

Mike Imhoff, Chairman of the Board of Directors

Attest:

EXHIBIT A TO RESOLUTION NO. 2012-3

Authorized Payments

	Name of Creditor	Amount Due	Purpose
1.	Moser Realty, LLC 5088 Monticello Rd. Fulton, MO 65251	\$ 3,500.81 (11%)	Debt Service Payment
2.	North 763 Lands, LLC 2504 St. Regis Ct. Columbia, MO 65203	\$ 16,244.80 (51%)	Debt Service Payment
3.	RPM Land Company, LLC 705 Regency Cove Dr. Four Seasons, MO 65049	\$ 10,192.82 (32%)	Debt Service Payment
4.	Van Matre, Harrison, Hollis, Taylor, and Bacon, P.C. P. O. Box 1017 Columbia, MO 65205	\$ 880.00	Legal fees and expenses incurred in connection with the Transportation Projects
5.	WWB Development Co., LLC 2504 St. Regis Ct. Columbia, MO 65203	\$ 1,911.50 (6%)	Debt Service Payment
	TOTAL	\$ 32,729.93	

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT ESTABLISHING THE NEXT BOARD OF DIRECTORS' MEETING

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

The North 763 Community Improvement District (the "District") states that the next meeting of the Board of Directors shall be on April 11, 2012 at 2:00 p.m., or such other time as may be posted by the Chairman.

Passed this 21st day of February, 2012.

Mike Imhoff, Chairman of the Board of Directors

Gary Mererpeter, Secretary of the Board of Directors

Attest:

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT APPROVING MINUTES OF THE BOARD OF DIRECTORS MEETING HELD FEBRUARY 21, 2012

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

The North 763 Community Improvement District (the "District") hereby approves of the meeting minutes for the meeting of the Directors held February 21, 2012.

Passed this 2nd day of May, 2012.

Attest

Mike Imhoff, Chairman of the Board of Directors

EXHIBIT A TO RESOLUTION NO. 2012-5

February 21, 2012 Meeting Minutes

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT

The meeting of the Board of Directors of the North 763 Community Improvement District (the "District") was held on February 21, 2012, at 2:00 p.m. at the offices of Van Matre, Harrison, Hollis, Taylor, and Bacon, P.C., 1103 East Broadway, Columbia, Missouri 65201.

The following persons were present or absent at the meeting as follows:

<u>Name</u>	Present/Absent
Robert Walters, Director	Absent
Mike Imhoff, Director	Present
Gary Meyerpeter, Director	Present
Roger Moser, Director	Present
Annie Juve, Director	Present

Also present by invitation was Robert N. Hollis, Van Matre, Harrison, Hollis, Taylor, and Bacon, P.C., 1103 East Broadway, Columbia, Missouri, legal counsel to the District. Mr. Hollis displayed to the Directors copies of the official notice of this meeting which was posted on the bulletin board of the City of Columbia, 701 E. Broadway, Columbia, Missouri at 11:50 a.m. on February 20, 2012, and thus more than twenty-four (24) hours in advance of this meeting of the Directors. A copy of said notice was ordered appended to these minutes by unanimous resolution of the Directors.

Upon a motion duly made, seconded, and unanimously carried, Mike Imhoff was elected as Chairman of the Board of Directors, to serve in such capacity until his successor is duly elected and qualified.

Mr. Imhoff then distributed to the members of the Board of Directors an agenda for the meeting and said agenda was unanimously approved and a copy thereof ordered appended to these minutes.

Upon a motion duly made, seconded, and unanimously carried, the following persons were appointed to the offices listed below, to serve in such capacity until their successors are duly elected and qualified:

Mike Imhoff - Executive Director
Roger Moser - Vice Chairman
Gary Meyerpeter - Secretary
Annie Juve - Treasurer

Thereupon the Chairman of the Board of Directors of the District assumed the duties as presiding officer of the meeting and the Secretary of the Board of Directors of the District assumed the duties of said office.

Discussion of General Status of the District

The Chairman then led a discussion of the general status of the District.

Engaging a Firm to Provide Accounting Services

The Chairman stated that the next order of business was to authorize the District to engage a firm to provide accounting services to the District. After consideration and discussion by the Board of Directors, a motion was made by Mr. Imhoff to approve Resolution No. 2012-1 entitled as follows:

A RESOLUTION AUTHORIZING AN AGREEMENT WITH AN ACCOUNTING FIRM FOR ACCOUNTING SERVICES FOR THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT (THE "DISTRICT") AND APPOINTING A BUDGET OFFICER

The motion was seconded by Mr. Meyerpeter. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Mike Imhoff, Roger Moser, Gary Meyerpeter, and Annie Juve.

Nay: None.

The Chairman declared that Resolution No. 2012-1 had been duly passed.

Approval of Insurance for Directors

The Chairman then presented to the Board of Directors a proposal to obtain and carry a nonprofit corporation directors, officers, and corporate indemnification insurance policy. After consideration and discussion by the Board of Directors, a motion was made by Mr. Meyerpeter to approve Resolution No. 2012-2 entitled as follows:

A RESOLUTION OF NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AUTHORIZING THE BOARD OF DIRECTORS TO CARRY AND MAINTAIN A NONPROFIT CORPORATION DIRECTORS, OFFICERS AND CORPORATE INDEMNIFICATION INSURANCE POLICY

The motion was seconded by Ms. Juve. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Mike Imhoff, Roger Moser, Gary Meyerpeter, and Annie Juve.

Nay: None.

The Chairman declared that Resolution No. 2012-2 had been duly passed.

Payment of Transportation Project and District Administrative Costs

The Chairman presented to the Board of Directors a proposal to authorize payment of transportation project and district administrative costs. After consideration and discussion by the Board of Directors, a motion was made by Mr. Imhoff to approve Resolution No. 2012-3 entitled as follows:

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AUTHORIZING THE PAYMENT OF COMMUNITY IMPROVEMENT PROJECT COSTS INCURRED BY THE DISTRICT TO DATE

The motion was seconded by Mr. Moser. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Mike Imhoff, Roger Moser, Gary Meyerpeter, and Annie Juve.

Nay: None.

The Chairman declared that Resolution No. 2012-3 had been duly passed.

Adoption of Budget

The matter of adopting the budget for the 2012 fiscal year came on for consideration and was discussed. After consideration and discussion by the Board of Directors, no resolution was passed pending engaging an accounting firm to bring financial records up to date.

Establish Next Board of Directors' Meeting

The Chairman next requested that the Directors set the next meeting of the Board of Directors. After discussion by the Board of Directors, a motion was made by Mr. Meyerpeter to approve Resolution No. 2012-4 entitled as follows:

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT ESTABLISHING THE NEXT BOARD OF DIRECTORS' MEETING

The motion was seconded by Mr. Imhoff. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Mike Imhoff, Roger Moser, Gary Meyerpeter, and Annie Juve.

Nay: None.

The Chairman declared that Resolution No. 2012-4 had been duly passed.

There being no further business to come before the Board of Directors, upon motion duly made, seconded, and unanimously carried, the meeting was adjourned.

Gary Meyerpeter, Secretary of the Board of Directors of the North 752 Community

Improvement District

Approved:

Mike Imhoff, Chairman

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A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AUTHORIZING THE BOARD OF DIRECTORS TO SUBMIT A 2011 FISCAL YEAR REPORT TO THE CITY OF COLUMBIA AND MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT, AS REQUIRED BY SECTION 67.1471 RSMO.

WHEREAS, the North 763 Community Improvement Development District (the "District"), which was formed on December 15, 2008, by Ordinance No. 020153 of the City Council of the City of Columbia, Missouri, is a political subdivision of the State of Missouri and is transacting business and exercising powers granted pursuant to the Community Improvement District Act, Sections 67.1401 through 67.1571, RSMo ("CID Act"); and

WHEREAS, the District has imposed a sales tax in accordance with the Act on the receipts from the sale at retail of all tangible personal property or taxable services at retail within the District (the "CID Sales Tax"); and

WHEREAS, Section 67.1461 of the Act authorizes the District to perform all functions incident to the administration of the District; and

WHEREAS, Section 67.1461 of the Act requires the District to submit an annual fiscal report stating the services provided by the District, revenues collected, expenditures disbursed, and copies of written resolutions approved by the Board during the applicable fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

- 1. <u>Authorization for Submission:</u> The Board of Directors hereby authorizes legal counsel to the District to submit the 2011 fiscal year report to the City of Columbia, Missouri and Missouri Department of Economic Development, as required by Section 67.1461 RSMo. A copy of the report and all necessary attachments thereto are attached hereto as <u>Exhibit A</u> and incorporated herein by reference.
- 3. Effective Date: This Resolution shall be in full force and effect from and after its passage by the Board of Directors.

Passed this 2nd day of May, 2012.

Mike Imhoff, Chairman of the Board of Directors

Attest:

EXHIBIT A TO RESOLUTION NO. 2012-6

2011 Fiscal Year Report to the City of Columbia

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT ESTABLISHING THE NEXT BOARD OF DIRECTORS' MEETING

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

The North 763 Community Improvement District (the "District") states that the next meeting of the Board of Directors shall be on July 2, 2012 at 2:00 p.m., or such other time as may be posted by the Chairman.

Passed this 2nd day of May, 2012.

Mike Imhoff, Chairman of the Board of Directors

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT APPROVING MINUTES OF THE BOARD OF DIRECTORS MEETING HELD MAY 2, 2012

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

The North 763 Community Improvement District (the "District") hereby approves of the meeting minutes for the meeting of the Directors held May 2, 2012.

Passed this 2nd day of July, 2012.

Mike Imhoff, Chairman of the Board of Directors

EXHIBIT A TO RESOLUTION NO. 2012-8

May 2, 2012 Meeting Minutes

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT

The meeting of the Board of Directors of the North 763 Community Improvement District (the "District") was held on May 2, 2012, at 2:00 p.m. at the offices of Van Matre, Harrison, Hollis, Taylor, and Bacon, P.C., 1103 East Broadway, Columbia, Missouri 65201.

The following persons were present or absent at the meeting as follows:

<u>Name</u>	Present/Absent
Robert Walters, Director	Present
Mike Imhoff, Director	Present
Gary Meyerpeter, Director	Present
Roger Moser, Director	Present
Annie Juve, Director	Present

Also present by invitation was Robert N. Hollis, Van Matre, Harrison, Hollis, Taylor, and Bacon, P.C., 1103 East Broadway, Columbia, Missouri, legal counsel to the District. Mr. Hollis displayed to the Directors copies of the official notice of this meeting which was posted on the bulletin board of the City of Columbia, 701 E. Broadway, Columbia, Missouri at 12:00 p.m. on May 1, 2012, and thus more than twenty-four (24) hours in advance of this meeting of the Directors. A copy of said notice was ordered appended to these minutes by unanimous resolution of the Directors.

Mr. Imhoff then distributed to the members of the Board of Directors an agenda for the meeting and said agenda was unanimously approved and a copy thereof ordered appended to these minutes.

Discussion of General Status of the District

The Chairman then led a discussion of the general status of the District.

Approving February 21, 2012 Meeting Minutes

Mr. Hollis then presented to the Board of Directors a copy of the minutes from the Board of Director's meeting on February 21, 2012. After consideration and discussion by the Board of Directors, a motion was made by Mr. Moser to approve Resolution No. 2012-5 entitled as follows:

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT APPROVING MINUTES OF THE BOARD OF DIRECTORS MEETING HELD FEBRUARY 21, 2012

The motion was seconded by Ms. Juve. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Robert Walters, Mike Imhoff, Gary Meyerpeter, and Annie Juve.

Nay: Roger Moser.

The Chairman declared that Resolution No. 2012-5 had been duly passed.

Payment of Transportation Project and District Administrative Costs

The Chairman presented to the Board of Directors a proposal to authorize payment of transportation project and district administrative costs. After consideration and discussion by the Board of Directors, no resolution was passed.

Discussion of Street Lighting and Damage to Street Corner

The Chairman then led a discussion of the street lighting and damage to street corners located in the District. No resolution was passed. The Chairman requested additional information with respect to obligations of the District under the CID Act and loans made to the District.

Send 2011 Fiscal Year Report to the City of Columbia

The Chairman stated that the next order of business was to authorize the Board of Directors to submit the 2011 fiscal year report to the City of Columbia, as required by Section 67.1471 RSMo. After discussion by the Board of Directors, a motion was made by Mr. Walters to approve Resolution No. 2012-6 entitled as follows:

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AUTHORIZING THE BOARD OF DIRECTORS TO SUBMIT THE 2011 FISCAL YEAR REPORT TO THE CITY OF COLUMBIA, AS REQUIRED BY SECTION 67.1471 RSMO.

The motion was seconded by Ms. Juve. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Robert Walters, Mike Imhoff, Gary Meyerpeter, Roger Moser, and Annie Juve.

Nay: None.

The Chairman declared that Resolution No. 2012-6 had been duly passed.

Establish Next Board of Directors' Meeting

The Chairman next requested that the Directors set the next meeting of the Board of Directors. After discussion by the Board of Directors, a motion was made by Mr. Walters to approve Resolution No. 2012-7 entitled as follows:

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT ESTABLISHING THE NEXT BOARD OF DIRECTORS' MEETING

The motion was seconded by Mr. Meyerpeter. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Robert Walters, Mike Imhoff, Gary Meyerpeter, Roger Moser, and Annie Juve.

Nay: None.

The Chairman declared that Resolution No. 2012-7 had been duly passed.

There being no further business to come before the Board of Directors, Mr. Walters moved and Mr. Meyerpeter seconded a motion to adjourn and the Directors present unanimously approved said motion.

Gary Meyerpeter, Secretary of the Board of Directors of the North 763 Community

Improvement District

Approved:

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A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AUTHORIZING THE PAYMENT OF COMMUNITY IMPROVEMENT PROJECT COSTS INCURRED BY THE DISTRICT TO DATE

WHEREAS, the North 763 Community Improvement Development District (the "District"), which was formed on December 15, 2008, by Ordinance No. 020153 of the City Council of the City of Columbia, Missouri, is a political subdivision of the State of Missouri and is transacting business and exercising powers granted pursuant to the Community Improvement District Act, Sections 67.1401 through 67.1571, RSMo ("CID Act"); and

WHEREAS, the District has imposed a sales tax in accordance with the Act on the receipts from the sale at retail of all tangible personal property or taxable services at retail within the District (the "CID Sales Tax"); and

WHEREAS, Section 67.1461 of the Act authorizes the District to perform all functions incident to the administration of the District; and

WHEREAS, the Board of Directors has reviewed each of the invoices and requests for payment which are attached hereto and incorporated herein by reference, and the Board of Directors has determined that each of the attached invoices and requests for payment are properly payable by the District in accordance with the District's procedures and mandate.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

- 1. <u>Authorization for Payment:</u> The Board of Directors hereby authorizes the payment of each of the invoices and requests for payment which are attached hereto as <u>Exhibit A</u> and incorporated in this resolution by reference. The Board of Directors hereby determines and resolves that each of said payments are proper under the CID Act.
- 2. Withdrawal of Funds: The District's Chairman and officers are authorized to execute such checks and to withdraw funds of the District from the District's sales tax revenue collections or reserves and to continue paying debt service payments at the same percentages shown on Exhibit A pursuant to the promissory notes given by the District to those listed on Exhibit A as receiving debt service payments.
- 3. <u>Effective Date:</u> This Resolution shall be in full force and effect from and after its passage by the Board of Directors.

Passed this 2nd day of July, 2012.

Mike Imhoff, Chairman of the Board of Directors

Attest:

EXHIBIT A TO RESOLUTION NO. 2012-9

Authorized Payments

	Name of Creditor	Amount Due	<u>Purpose</u>
1.	Landers, Weiss & Co. 33 E Broadway, Ste. 190 Columbia, MO 65203	\$ 450.00	Accounting Services
2.	Van Matre, Harrison, Hollis, Taylor, and Bacon, P.C. P. O. Box 1017 Columbia, MO 65205	\$4,280.00	Legal Fees and Expenses
	TOTAL	\$4,730.00	

A RESOLUTION ADOPTING A BUDGET FOR THE DISTRICT'S FISCAL YEAR BEGINNING ON OCTOBER 1, 2010, AND ENDING ON SEPTEMBER 30, 2011

WHEREAS, Section 67.1471.2 of the Revised Statutes of Missouri, as amended, requires the District to prepare an annual budget; and

WHEREAS, the Board of Directors desires to establish both an operating budget and a capital budget for said fiscal year; and

WHEREAS, pursuant to Section 67.1471.2 of the Revised Statues of Missouri the City Council of the City of Columbia has the right to review said budget and to comment upon same no later than sixty (60) days prior to the first day of the relevant fiscal year; and

WHEREAS, following the receipt of such comment(s), the Board of Directors must approve said fiscal year budget no later than thirty (30) days prior to the commencement of said fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

- 1. Subject to comments of the City of Columbia with respect to the contents thereof, the Board of Directors of the North 763 Community Improvement District (the "District") hereby adopts the District's annual operating and capital budgets (the "Budget") for the fiscal year beginning on October 1, 2010, and ending on September 30, 2011 ("Fiscal Year 2011"). A copy of the budget is attached hereto as Exhibit A and incorporated fully herein.
- 2. Legal counsel for the District is authorized to furnish the City of Columbia with conformed copies of this Resolution and the Budget, including <u>Exhibits A</u> to this Resolution as soon as reasonably possible hereafter.
- 3. This Budget shall be finally approved and shall become binding upon the District at the annual meeting of the District scheduled for July 2, 2012, at 2:00 p.m., and at said meeting any comments received from the City of Columbia shall be duly considered prior to the final adoption of said Budget. Subject to such comments and approval by the City of Columbia, however, the Board of Directors does hereby resolve that the attached Budget shall be the final budget to be adopted for the fiscal year commencing October 1, 2010, and ending September 30, 2011.
- 4. Upon approval of the Budget by the City Council of the City of Columbia, the District hereby authorizes the Chairman to execute a letter informing the Missouri Ethics Commission that the operating budget for the Board of Directors is less than one Million Dollars (\$1,000,000.00) for the coming and all foreseeable fiscal years.

- 5. Upon the final approval of this Budget by the Board of Directors at the meeting of the Directors scheduled for July 2, 2012, the amounts set forth on the Budget are hereby and shall be hereby appropriated for the purposes described in the Budget for Fiscal Year 2011.
- 6. This resolution shall be in full force and effect from and after its passage by the Board of Directors of the District.

Passed this 2nd day of July, 2012.

Mike Imhoff, Chairman of the Board of Directors

Attest

EXHIBIT A

BUDGET OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT FISCAL YEAR ENDING SEPTEMBER 30, 2011

North 63 CID
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Operating Fund - Budget and Actual (Non-GAAP Budgetary Cash Basis)
For the Period October 1, 2010 to September 30, 2011

	Budgeted Amounts Original As of 9/30/2011		As of Actual 9/30/11		Actual Over (under Budget			
Revenue:			- 7/	30/ 2011	2	750711		
Sales Tax Revenues	\$	28,500	\$	28,500	\$	27,660	\$	(840)
Miscellaneous		-		-		-		-
Total Revenues		28,500		28,500		27,660		(840)
Expenditures:								
Current:								
Direct administration expense	\$	-	\$		\$	-	\$	- "
Insurance		. -		-		-		-
Professional fees		10,000		10,000		9,449		(551)
Debt Service		_		-				-
Total Expenditures	\$	10,000	\$	10,000	\$	9,449	\$	(551)
Excess of Revenues over Expenditures	\$	18,500	\$	18,500	\$	18,211	\$	(289)
Fund Balance - October 1, 2010		23,878		23,878		23,878		-
Fund Balance - September 30, 2011	\$	42,378	\$	42,378	\$	42,089	\$	(289)

A RESOLUTION ADOPTING A BUDGET FOR THE DISTRICT'S FISCAL YEAR BEGINNING ON OCTOBER 1, 2011, AND ENDING ON SEPTEMBER 30, 2012

WHEREAS, Section 67.1471.2 of the Revised Statutes of Missouri, as amended, requires the District to prepare an annual budget; and

WHEREAS, the Board of Directors desires to establish both an operating budget and a capital budget for said fiscal year; and

WHEREAS, pursuant to Section 67.1471.2 of the Revised Statues of Missouri the City Council of the City of Columbia has the right to review said budget and to comment upon same no later than sixty (60) days prior to the first day of the relevant fiscal year; and

WHEREAS, following the receipt of such comment(s), the Board of Directors must approve said fiscal year budget no later than thirty (30) days prior to the commencement of said fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

- 1. Subject to comments of the City of Columbia with respect to the contents thereof, the Board of Directors of the North 763 Community Improvement District (the "District") hereby adopts the District's annual operating and capital budgets (the "Budget") for the fiscal year beginning on October 1, 2011, and ending on September 30, 2012 ("Fiscal Year 2012"). A copy of the budget is attached hereto as Exhibit A and incorporated fully herein.
- 2. Legal counsel for the District is authorized to furnish the City of Columbia with conformed copies of this Resolution and the Budget, including <u>Exhibits A</u> to this Resolution as soon as reasonably possible hereafter.
- 3. This Budget shall be finally approved and shall become binding upon the District at the annual meeting of the District scheduled for July 2, 2012, at 2:00 p.m., and at said meeting any comments received from the City of Columbia shall be duly considered prior to the final adoption of said Budget. Subject to such comments and approval by the City of Columbia, however, the Board of Directors does hereby resolve that the attached Budget shall be the final budget to be adopted for the fiscal year commencing October 1, 2011, and ending September 30, 2012.
- 4. Upon approval of the Budget by the City Council of the City of Columbia, the District hereby authorizes the Chairman to execute a letter informing the Missouri Ethics Commission that the operating budget for the Board of Directors is less than one Million Dollars (\$1,000,000.00) for the coming and all foreseeable fiscal years.

- 5. Upon the final approval of this Budget by the Board of Directors at the meeting of the Directors scheduled for July 2, 2012, the amounts set forth on the Budget are hereby and shall be hereby appropriated for the purposes described in the Budget for Fiscal Year 2012.
- 6. This resolution shall be in full force and effect from and after its passage by the Board of Directors of the District.

Passed this 2nd day of July, 2012.

Mike Imhoff, Chairman of the Board of Director

EXHIBIT A

BUDGET OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT FISCAL YEAR ENDING SEPTEMBER 30, 2012

North 63 CID
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Operating Fund - Budget and Actual (Non-GAAP Budgetary Cash Basis)
For the Period October 1, 2011 to September 30, 2012

	Budgeted Amounts					As of	Ove		
·		riginal		As of (2012)	Actual		Budget		
			6/28/2012		6/28/2012				
Revenue:							_		night is better
Sales Tax Revenues	\$	38,381	\$	22,658	\$	22,658	\$	-	(a)
Miscellaneous		-	- .		-			-	
Total Revenues		38,381		22,658		22,658		-	
Expenditures:									
Current:									-1 - 608596564
Direct administration expense	. \$	1,800	\$	1,800	\$	-	\$	(1,800)	(b)
Insurance		1,300		1,300		-		(1,300)	[c]
Professional fees		2,580		2,580		880		(1,700)	(d)
Debt Service		39,107		29,331		31,853		2,522	(e)
Total Expenditures	\$	44,787	\$	35,011	\$	32,733	\$	(2,278)	
Excess of Revenues over Expenditures	\$	(6,407)	\$	(12,353)	\$	(10,075)	\$	2,278	
Fund Balance - October 1, 2011		42,089		42,089	~	42,089			-
Fund Balance - September 30, 2012	\$	35,682	\$	29,736	\$	32,014	\$	2,278	

A RESOLUTION ADOPTING A BUDGET FOR THE DISTRICT'S FIRST FISCAL YEAR BEGINNING ON OCTOBER 1, 2012, AND ENDING ON SEPTEMBER 30, 2013

WHEREAS, Section 67.1471.2 of the Revised Statutes of Missouri, as amended, requires the District to prepare an annual budget; and

WHEREAS, the Board of Directors desires to establish both an operating budget and a capital budget for said fiscal year; and

WHEREAS, pursuant to Section 67.1471.2 of the Revised Statues of Missouri the City Council of the City of Columbia has the right to review said budget and to comment upon same no later than sixty (60) days prior to the first day of the relevant fiscal year; and

WHEREAS, following the receipt of such comment(s), the Board of Directors must approve said fiscal year budget no later than thirty (30) days prior to the commencement of said fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

- 1. Subject to comments of the City of Columbia with respect to the contents thereof, the Board of Directors of the North 763 Community Improvement District (the "District") hereby adopts the District's annual operating and capital budgets (the "Budget") for the fiscal year beginning on October 1, 2012, and ending on September 30, 2013 ("Fiscal Year 2013"). A copy of the budget is attached hereto as Exhibit A and incorporated fully herein.
- 2. Legal counsel for the District is authorized to furnish the City of Columbia with conformed copies of this Resolution and the Budget, including <u>Exhibits A</u> to this Resolution as soon as reasonably possible hereafter.
- 3. This Budget shall be finally approved and shall become binding upon the District at the annual meeting of the District scheduled for July 2, 2012, at 2:00 p.m., and at said meeting any comments received from the City of Columbia shall be duly considered prior to the final adoption of said Budget. Subject to such comments and approval by the City of Columbia, however, the Board of Directors does hereby resolve that the attached Budget shall be the final budget to be adopted for the fiscal year commencing October 1, 2012, and ending September 30, 2013.
- 4. Upon approval of the Budget by the City Council of the City of Columbia, the District hereby authorizes the Chairman to execute a letter informing the Missouri Ethics Commission that the operating budget for the Board of Directors is less than one Million Dollars (\$1,000,000.00) for the coming and all foreseeable fiscal years.

- 5. Upon the final approval of this Budget by the Board of Directors at the meeting of the Directors scheduled for July 2, 2012, the amounts set forth on the Budget are hereby and shall be hereby appropriated for the purposes described in the Budget for Fiscal Year 2013.
- 6. This resolution shall be in full force and effect from and after its passage by the Board of Directors of the District.

Passed this 2nd day of July, 2012.

Attest

Mike Imhoff, Chairman of the Board of Directors

EXHIBIT A

BUDGET OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT FISCAL YEAR ENDING SEPTEMBER 30, 2013

North 63 CID

Schedule of Revenues, Expenditures, and Changes in Fund Balance Operating Fund - Budget and Actual (Non-GAAP Budgetary Cash Basis) For the Period October 1, 2012 to September 30, 2013

	Budgeted A	nts .	As of		,		ı	
Original As of		Actual		Budget				
\$	53,733	\$	-	\$	-	\$	-	(a)
	_							-
	53,733		-		-		-	
	,							
\$	1,800	\$	-	\$	-	\$	-	(b)
	1,300		-		-		-	[c]
	3,450		-		· -		-	(d)
					-		-	_ (e)
\$	69,415	\$	-	\$	-	\$	-	
\$	(15,682)	\$	-	\$		\$	-	
	35,682		-	<u> </u>	_		,	-
\$	20,000	\$	-	\$	_		_	-
	\$	\$ 53,733 \$ 1,800 1,300 3,450 62,865 \$ 69,415 \$ (15,682) 35,682	Original A \$ 53,733 \$ - 53,733 \$ 1,800 \$ 1,300 3,450 62,865 \$ \$ 69,415 \$ \$ (15,682) \$ 35,682	\$ 53,733 \$ - 53,733 - \$ 1,800 \$ - 1,300 - 3,450 - 62,865 - \$ 69,415 \$ - \$ (15,682) \$ - 35,682 -	Original As of Add \$ 53,733 \$ - \$ 53,733 - \$ \$ 1,800 \$ - \$ 1,300 - \$ 3,450 - - 62,865 - - \$ 69,415 \$ - \$ \$ (15,682) \$ - \$ 35,682 - -	Original As of Actual \$ 53,733 \$ - - 53,733 - - \$ 1,800 \$ - \$ - \$ 1,300 - - 3,450 - - 62,865 - - \$ 69,415 \$ - \$ - \$ (15,682) \$ - \$ - 35,682 - -	Budgeted Amounts As of Over Actual Over Actual \$ 53,733 \$ - \$ - \$ 53,733 \$ - \$ - \$ 1,800 \$ - \$ - \$ 1,300 - - \$ 62,865 - - \$ 69,415 \$ - \$ - \$ 35,682 - -	Budgeted Amounts As of Actual Over (under) Budget \$ 53,733 \$ - \$ - - - - - 53,733 - - - \$ 1,800 \$ - \$ - - \$ 1,300 - - - \$ 3,450 - - - \$ 62,865 - - - \$ 69,415 \$ - \$ - \$ - \$ (15,682) \$ - \$ - - - 35,682 - - - - -

Footnotes

- (a) Tax Revenues are estimated based on a 40% increase over the previous fiscal year anticpating other retail business in the latter part of the 2012-2013 fiscal year.
- (b) No actual administrative charges are anticpated, however, the allocation is based on 12 hours spent on task at \$150.00 an hour.
- [c] Estimated cost of Directors Insurance.
- [d] Professional fees are estimated at 3 hours per quarter at \$225.00 an hour, and a \$750.00 accounting fee.
- (e) Debt service is based on projected sales tax revenues collected based on the estimations in footnote (a) above, net of administration expenses, Insurance costs owed, professional fees, while maintaining a \$20,000.00 balance in the deposit account as required by law.

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT ESTABLISHING THE NEXT BOARD OF DIRECTORS' MEETING

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

The North 763 Community Improvement District (the "District") states that the next meeting of the Board of Directors shall be on August 1, 2012 at 2:00 p.m., or such other time as may be posted by the Chairman.

Passed this 2nd day of July, 2012.

Mike Imhoff, Chairman of the Board of Directors

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT APPROVING MINUTES OF THE BOARD OF DIRECTORS MEETING HELD JULY 2, 2012

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

The North 763 Community Improvement District (the "District") hereby approves of the meeting minutes for the meeting of the Directors held July 2, 2012.

Passed this 1st day of August, 2012.

Mike Imhoff, Chairman of the Board of Directors

Gary Meverpeter, Secretary of the Board of Directors

Attest:

EXHIBIT A TO RESOLUTION NO. 2012-14

July 2, 2012 Meeting Minutes

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT

The meeting of the Board of Directors of the North 763 Community Improvement District (the "District") was held on July 2, 2012, at 2:00 p.m. at the offices of Van Matre, Harrison, Hollis, Taylor, and Bacon, P.C., 1103 East Broadway, Columbia, Missouri 65201.

The following persons were present or absent at the meeting as follows:

Name	Present/Absent
Robert Walters, Director	Absent
Mike Imhoff, Director	Present
Gary Meyerpeter, Director	Present
Roger Moser, Director	Present
Annie Juve, Director	Present

Also present by invitation was Robert N. Hollis, Van Matre, Harrison, Hollis, Taylor, and Bacon, P.C., 1103 East Broadway, Columbia, Missouri, legal counsel to the District. Mr. Hollis displayed to the Directors copies of the official notice of this meeting which was posted on the bulletin board of the City of Columbia, 701 E. Broadway, Columbia, Missouri at 1:45 p.m. on June 29, 2012, and thus more than twenty-four (24) hours in advance of this meeting of the Directors. A copy of said notice was ordered appended to these minutes by unanimous resolution of the Directors.

Mr. Imhoff then distributed to the members of the Board of Directors an agenda for the meeting and said agenda was unanimously approved and a copy thereof ordered appended to these minutes.

Approving May 2, 2012 Meeting Minutes

Mr. Hollis then presented to the Board of Directors a copy of the minutes from the Board of Director's meeting on May 2, 2012. After consideration and discussion by the Board of Directors, a motion was made by Mr. Meyerpeter to approve Resolution No. 2012-8 entitled as follows:

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT APPROVING MINUTES OF THE BOARD OF DIRECTORS MEETING HELD MAY 2, 2012

The motion was seconded by Ms. Juve. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Mike Imhoff, Gary Meyerpeter, Roger Moser, and Annie Juve.

Nay: None.

The temporary chairman declared that Resolution No. 2012-8 had been duly passed.

Payment of Transportation Project and District Administrative Costs

The Chairman presented to the Board of Directors a proposal to authorize payment of transportation project and district administrative costs. After consideration and discussion by the Board of Directors, a motion was made by Mr. Meyerpeter to approve Resolution No. 2012-9 entitled as follows:

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AUTHORIZING THE PAYMENT OF COMMUNITY IMPROVEMENT PROJECT COSTS INCURRED BY THE DISTRICT TO DATE

The motion was seconded by Ms. Juve. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Mike Imhoff, Gary Meyerpeter, Roger Moser, and Annie Juve.

Nay: None.

The temporary chairman declared that Resolution No. 2012-9 had been duly passed.

Approval of 2011 Budget

The Chairman stated that the next order of business was to approve the 2012 budget. After discussion by the Board of Directors, a motion was made by Mr. Meyerpeter to approve Resolution No. 2012-10 entitled as follows:

A RESOLUTION ADOPTING A BUDGET FOR THE DISTRICT'S FISCAL YEAR BEGINNING ON OCTOBER 1, 2010, AND ENDING ON SEPTEMBER 30, 2011

The motion was seconded by Ms. Juve. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Mike Imhoff, Gary Meyerpeter, Roger Moser, and Annie Juve.

Nay: None.

The temporary chairman declared that Resolution No. 2012-10 had been duly passed.

Approval of 2012 Budget

The Chairman stated that the next order of business was to approve the 2012 budget. After discussion by the Board of Directors, a motion was made by Mr. Meyerpeter to approve Resolution No. 2012-11 entitled as follows:

A RESOLUTION ADOPTING A BUDGET FOR THE DISTRICT'S FISCAL YEAR BEGINNING ON OCTOBER 1, 2011, AND ENDING ON SEPTEMBER 30, 2012

The motion was seconded by Ms. Juve. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Mike Imhoff, Gary Meyerpeter, Roger Moser, and Annie Juve.

Nay: None.

The temporary chairman declared that Resolution No. 2012-11 had been duly passed.

Approval of 2013 Budget

The Chairman stated that the next order of business was to approve the 2013 budget. After discussion by the Board of Directors, a motion was made by Mr. Meyerpeter to approve Resolution No. 2012-12 entitled as follows:

A RESOLUTION ADOPTING A BUDGET FOR THE DISTRICT'S FISCAL YEAR BEGINNING ON OCTOBER 1, 2012, AND ENDING ON SEPTEMBER 30, 2013

The motion was seconded by Mr. Moser. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Mike Imhoff, Gary Meyerpeter, Roger Moser, and Annie Juve.

Nay: None.

The temporary chairman declared that Resolution No. 2012-12 had been duly passed.

Establish Next Board of Directors' Meeting

The Chairman next requested that the Directors set the next meeting of the Board of Directors. After discussion by the Board of Directors, a motion was made by Mr. Moser to approve Resolution No. 2012-13 entitled as follows:

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT ESTABLISHING THE NEXT BOARD OF DIRECTORS' MEETING

The motion was seconded by Ms. Juve. The question of the passage of said Resolution was put to a roll call vote, the vote thereon being as follows:

Aye: Mike Imhoff, Gary Meyerpeter, Roger Moser, and Annie Juve.

Nay: None.

The Chairman declared that Resolution No. 2012-13 had been duly passed.

There being no further business to come before the Board of Directors, Mr. Moser moved and Ms. Juve seconded a motion to adjourn and the Directors present unanimously approved said

motion.

Gary Meyerpeter, Secretary of the Board of Directors of the North 763 Community

Improvement District

Approved:

Mike/Imhoff, Chairman

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AUTHORIZING THE PAYMENT OF COMMUNITY IMPROVEMENT PROJECT COSTS INCURRED BY THE DISTRICT TO DATE

WHEREAS, the North 763 Community Improvement Development District (the "District"), which was formed on December 15, 2008, by Ordinance No. 020153 of the City Council of the City of Columbia, Missouri, is a political subdivision of the State of Missouri and is transacting business and exercising powers granted pursuant to the Community Improvement District Act, Sections 67.1401 through 67.1571, RSMo ("CID Act"); and

WHEREAS, the District has imposed a sales tax in accordance with the Act on the receipts from the sale at retail of all tangible personal property or taxable services at retail within the District (the "CID Sales Tax"); and

WHEREAS, Section 67.1461 of the Act authorizes the District to perform all functions incident to the administration of the District; and

WHEREAS, the Board of Directors has reviewed each of the invoices and requests for payment which are attached hereto and incorporated herein by reference, and the Board of Directors has determined that each of the attached invoices and requests for payment are properly payable by the District in accordance with the District's procedures and mandate.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

- 1. <u>Authorization for Payment:</u> The Board of Directors hereby authorizes the payment of each of the invoices and requests for payment which are attached hereto as <u>Exhibit A</u> and incorporated in this resolution by reference. The Board of Directors hereby determines and resolves that each of said payments are proper under the CID Act.
- 2. Withdrawal of Funds: The District's Chairman and officers are authorized to execute such checks and to withdraw funds of the District from the District's sales tax revenue collections or reserves and to continue paying debt service payments at the same percentages shown on Exhibit A pursuant to the promissory notes given by the District to those listed on Exhibit A as receiving debt service payments.
- 3. **Effective Date:** This Resolution shall be in full force and effect from and after its passage by the Board of Directors.

Passed this 1st day of August, 2012.

Mike limhoff, Chairman of the Board of Directors

Attest:

Gary Meyerpeter,

cretary of the Board of Directors

EXHIBIT A TO RESOLUTION NO. 2012-15

Authorized Payments

	Name of Creditor	Amount Due	Purpose
1.	Travelers CL Remittance Center P.O. Box 660317 Dallas, TX 75266-0317	\$1,300.00	Directors & Officers Insurance Policy
	TOTAL	\$1,300.00	

A RESOLUTION OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT ESTABLISHING THE NEXT BOARD OF DIRECTORS' MEETING

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH 763 COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

The North 763 Community Improvement District (the "District") states that the next meeting of the Board of Directors shall be on January 24, 2013 at 4:00 p.m., or such other time as may be posted by the Chairman.

Passed this 1st day of August, 2012.

Mike Imhoff, Chairman of the Board of Directors

Attest: