

Introduced by _____ Council Bill No. R 16-13

A RESOLUTION

authorizing an agreement with the Boone County Historical
Society for caretaking services at Nifong Park.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS
FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute an agreement with
the Boone County Historical Society for caretaking services at Nifong Park. The form and
content of the agreement shall be substantially as set forth in "Exhibit A" attached hereto
and made a part hereof as fully as if set forth herein verbatim.

ADOPTED this _____ day of _____, 2013.

ATTEST:

City Clerk

Mayor and Presiding Officer

APPROVED AS TO FORM:

City Counselor

AGREEMENT

THIS AGREEMENT dated this ____ day of _____, 2013, by and between the City of Columbia, Missouri, a municipal corporation (hereinafter "City") and the Boone County Historical Society, a Missouri not-for-profit corporation (hereinafter "Historical Society").

WHEREAS, Historical Society intends to employ a resident caretaker to look after its facilities located within the City's Nifong Park; and

WHEREAS, City is willing to pay Historical Society to provide City with certain caretaking services for City's park facilities located in Nifong Park.

NOW, THEREFORE, City and Historical Society agree as follows:

1. Historical Society agrees to employ a resident caretaker who will reside in Historical Society facilities located at Nifong Park.
2. Historical Society agrees to provide City the following services to be performed by its resident caretaker:
 - a. Check on the farm animals (if any) on a daily basis, feeding and watering them when necessary.
 - b. Keep inventory of animal feed (if applicable), ordering necessary supplies in advance of need.
 - c. Occasionally assist the Cosmopolitan Club with projects dealing with the farm animals.
 - d. Open and close the main gate to Maplewood Home for special events.
 - e. Respond to security alarms when called by the police, 24 hours on call.
 - f. Monitor park use and conditions, notifying appropriate individuals when action is necessary. May require daily inspections of park at various times of the year.
 - g. Handle occasional inquiries from park users in a friendly and understanding manner.

3. Historical Society and City agree that the services to be provided herein (hereinafter "the services") shall be provided by an employee of the Historical Society who shall be under the sole direction of the Historical Society. If the services are not being carried out to City's satisfaction, City agrees to notify Historical Society in writing at the Historical Society's official address. Historical Society agrees to correct the deficiencies in service within five (5) days of receipt of notice.
4. City agrees to provide access to the Nifong Park buildings for which the services are to be provided.
5. City and Historical Society agree that if the caretaker who will perform the services is absent for more than 48 hours, the Historical Society will notify the City so that arrangements can be made to ensure that the services are carried out by the City. If the City assumes responsibility for the services for more than two (2) weeks, the Historical Society will make a pro-rata refund of the annual fee.
6. City will provide Historical Society with all information necessary to carry out the services.
7. The services will commence upon execution of this agreement.
8. The term of this agreement shall begin upon execution of this agreement and shall end on September 30, 2013.
9. City agrees to pay Historical Society the sum of fourteen thousand dollars (\$14,000.00) for provision of the services.
10. This agreement may be renewed for an additional one year term upon agreement by the parties not later than sixty (60) days prior to the end of the initial one-year term.
11. Notices. All notices required herein shall be given in writing to the parties by mailing to the following persons:

City:

c/o Mike Hood, Director of Parks and Recreation
P.O. Box 6015
Columbia, MO 65205-6015

Historical Society:

c/o Jenifer Flink, Director
3801 Ponderosa Ave.
Columbia, MO 65201

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

CITY OF COLUMBIA, MISSOURI

By: _____
Michael E. Matthes, City Manager

ATTEST:

Sheela Amin, City Clerk

APPROVED AS TO FORM:

Fred Boeckmann, City Counselor

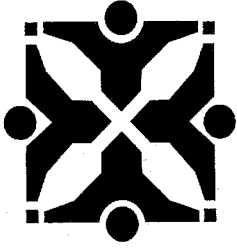
CERTIFICATION: I hereby certify there are funds available in Account No. 110-5440-541.49-60 to cover the above expenditure.

John Blattel, Finance Director

BOONE COUNTY HISTORICAL SOCIETY

By: _____

Title: _____



Source: Parks and Recreation *AK*

Agenda Item No:

To: **City Council**
From: **City Manager and Staff** *MM*

Council Meeting Date: January 17th, 2013

Re: Nifong Caretaker Agreement

EXECUTIVE SUMMARY:

This resolution will authorize the City Manager to sign an agreement with the Boone County Historical Society (BCHS). This agreement will authorize the City to pay BCHS \$14,000 as the City's partial support of a resident caretaker for Nifong Park, the historic Maplewood Home and other buildings.

DISCUSSION:

In the Parks and Recreation Department's FY 2013 budget, the City Council approved spending \$14,000 as the City's partial support for a resident caretaker at Nifong Park. The caretaker resides at the Walters Boone County Historical Museum and under dual direction of the City and Historical Society, assumes duties related to maintenance and care of the park, historic buildings, and farm animals (if any). This is the same level of funding support as in Fiscal Year 2012. Attached is a letter from BCHS outlining the caretaker's role and request for funding for Fiscal Year 2013.

FISCAL IMPACT:

Funding support in the amount of \$14,000 was approved and appropriated in the FY 2013 budget.

VISION IMPACT:

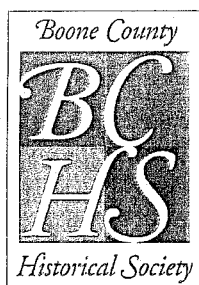
<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

The proposed agreement addresses Strategy #12.1.3, which encourages public/private cooperation/collaboration to acquire and develop parks and facilities.

SUGGESTED COUNCIL ACTIONS:

Pass the resolution authorizing the City Manager to sign agreement.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		Program Impact		Mandates	
City's current net FY cost	\$14,000.00	New Program/ Agency?	No	Federal or State mandated?	No
Amount of funds already appropriated	\$14,000.00	Duplicates/Epands an existing program?	No	Vision Implementation impact	
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		Resources Required		Vision Impact?	Yes
One Time	\$14,000.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	12.1.3
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	



The Walters-Boone County Museum
The Montminy Art Gallery The Maplewood House
The Village at Boone Junction



3801 Ponderosa Street Columbia, Missouri 65201
Phone: (573) 443-8936 boonecountymuseum@yahoo.com boonehistory.org

**HISTORICAL SOCIETY
EXECUTIVE OFFICERS**

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Ray Beck

1st Vice-President

Dick Otto

2nd Vice-President

John Nowell III

Treasurer

Kay Murray

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**MUSEUM AND GALLERY
ADMINISTRATIVE STAFF**

Executive Director & Curator

Jenifer Flink

Accountant

Joyce Klein, CPA

Property Manager

John Fetters

December 20, 2012

Mr. Mike Hood

Director, Columbia Parks and Recreation

1 South 7th St.

Columbia, Missouri 65201

Dear Mike,

We appreciate the support of the City of Columbia, and the working relationship that exists between the Parks and Recreation Department and the Society. We look forward to working with you during another successful year of serving the community.

In partnership with the City of Columbia Parks and Recreation Department, the Boone County Historical Society puts the appropriated funding to use in administering the Maplewood Farm Site and the Gordon Cabin located in Historic Nifong Park; and continues to use the services of a caretaker to supplement security in the park and upkeep of the sites.

Working closely with Parks and Recreation, and with support from Society volunteers, and private funding, the Society keeps the Maplewood House open for tours each Sunday, May through September; hosts events that celebrate the history of the house, including *Maplewood by Candlelight* in December, in partnership with the Maplewood Barn Theater Group; and makes the house available to other groups in the community for tours and gatherings. Funding goes toward cleaning and minor repair to interior furnishings; and for brochures, publicity and promotion of this historic house.

John Fetters continues to serve as property manager in Historic Nifong Park, providing supplemental park security, and serving as first responder for all alarm calls for both the Maplewood House, Gordon Cabin, and other accessory buildings in the park; and assists with traffic control and direction during all events held in the park.

For FY2013 we are formally requesting the funds which we understand have been appropriated in your current budget be released, including \$5,000 which goes toward the continued upkeep of Maplewood House; and \$14,000 toward the caretaker's salary.

Sincerely,

Jenifer Flink

BCHS Executive Director and Curator

CC: Ray Beck, Dick Otto, Mike Griggs, Rebecca Stidham