

Planning and Zoning Commission Work Session Minutes
November 6, 2014
Conference Room 1-B - 1st Floor City Hall

ATTENDANCE:

Commission Members Present: Burns, Puri, Reichlin, Russell, Stanton, Strodtman, Tillotson

Commission Members Absent: Lee, Loe

Staff: Bacon, Teddy, Zenner

ADJUSTMENTS TO AGENDA: None

TOPICS DISCUSSED – New Business:

- **Comprehensive Plan Implementation Tracker**

Ms. Bacon gave overview of the purpose for the work session and the desired Commission comment process that would be followed during this work session as well as the November 20 work session. Ms. Bacon explained the icons in the table and gave several examples of how the icons relate to the Commission work program. She also described the columns in the table and noted that several were already established as part of Columbia Imagined. She stated that since the Commission last discussed the topic staff has been working on flushing-out the details in the columns to the right of the “Public Prioritization” column.

There was general discussion about the icons being used and questions were asked about them being in color or black and white. Ms. Bacon noted the final on-line version would be in color. She also stated that the on-line version would allow for a greater amount of detail to be added to the table by using drop-down menu features as well as several other techniques that were not yet developed. Ms. Bacon noted that the on-line version of the table would be developed following the City Council’s approval of its contents.

Ms. Bacon and Mr. Zenner then took the Commission through a topic by topic review of the materials. There was limited discussion regarding the proposed content in each of the topics. The Commission generally favored what was proposed by the staff and acknowledged the correlations between the different indicators and evaluation criteria. There were questions asked regarding the “time frame/progress” and the “stakeholder/participants” noted in the table.

Staff explained that the time frames were consistent with what was proposed in Columbia Imagined and may be subject to alteration, but were considered appropriate. As for the stakeholders/participants, Ms. Bacon explained that they were put in alpha order prior to the plan being finalized and that no one group’s comments would be more heavily weighed than another’s. She did note that some groups may participate more than another which could lead to having it perceived as having greater influence in a potential outcome.

Due to time constraints, the Commission was unable to finish going through all the information intended to be covered during the work session. Staff indicated that it would prepare materials for the November 20 meeting to complete tonight’s materials as well as cover the remaining three topic areas of the Implementation Table. An updated memo and the remaining topic areas would be distributed with the next packet distribution.

- **Development Code Update**

Mr. Zenner indicated that the Code Consultants would be in town on November 13 & 14 to go over Module 2 of the proposed new development code. He indicated that Module 2 was on-line and available for the Commission to review if interested. He further stated that the public forum on Module 2 was scheduled for 6:30 pm in the Council Chambers on November 13.

OLD BUSINESS

- Work Program Status – status update

No report given

ACTION(S) TAKEN: No minutes required approval. No other votes or motions were made.

Meeting adjourned approximately 6:50 p.m.