



Source: Finance

JB

Agenda Item No: REP 44-14

To: City Council

From: City Manager and Staff

MM

Council Meeting Date: 4/21/2014

Re: Intra-Departmental Transfer of Funds Request

EXECUTIVE SUMMARY:

Attached is a report of the intra-departmental Transfer of Funds request for the period ending April 11th, 2014. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

DISCUSSION:

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

FISCAL IMPACT:

None.

VISION IMPACT:

<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

None.

SUGGESTED COUNCIL ACTIONS:

Acceptance of the report.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		Program Impact		Mandates	
City's current net FY cost	\$0.00	New Program/ Agency?	No	Federal or State mandated?	No
Amount of funds already appropriated	\$0.00	Duplicates/Epands an existing program?	No	Vision Implementation impact	
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		Resources Required		Vision Impact?	No
One Time	\$0.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	n/a
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	n/a
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	n/a

TRANSFER OF FUNDS REQUESTS FOR FY14 - PERIOD ENDING 4/11/2014

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PUBLIC WORKS</u>				
1	110-6022-521.66-41 Street Maint, Capital Instr & App	110-6022-521.14-70 Street Maint, Instrument & App	\$ 6,000.00	A transfer of funds is requested for the purchase of GPS AVL equipment. The equipment was approved as part of the FY14 budgeting process. The individual per unit price came in less than \$5,000/ea. This does not meet the qualification of a capital outlay purchase and should be transferred to operations.
2	110-6022-521.66-41 Street Maint, Capital Instr & App	110-6022-521.35-38 Street Maint, Wireless Com	\$ 5,000.00	A transfer of funds is requested for the annual wireless and software service for the GPS AVL equipment. The equipment and service was approved as part of the FY14 budgeting process. We underbudgeted for the service and overbudgeted for the equipment.
3	558-6611-601.11-00 Stormwater Edu, Const. Mat.	558-6611-601.20-30 Stormwater Edu, Education/Train	\$ 81.00	A transfer of funds is requested to cover the overage in the travel & training category.
4	558-6611-601.11-00 Stormwater Edu, Const. Mat.	558-6611-601.49-90 Stormwater Edu. Misc. Contract	\$ 5,000.00	A transfer of funds is requested to cover the cost of the joint MS4 partnership event. Boone County, the City, and MU will host a HHW event at Reactor Field on the MU campus on May 10, 2014.
<u>MUNICIPAL COURT</u>				
5	110-1610-515.45-92 Rental Equipment	110-1610-515.18-10 Office Equipment Furniture	\$ 2,100.00	A transfer of funds is requested for new chairs in the court, as the current chairs are torn and worn out. This amount also includes reconfiguration of the Violations Bureau work area, this will give employees additional desk space.
<u>FINANCE</u>				
6	674-1850-880.66-42	674-1850-601.18-20	\$ 4,071.00	A transfer of funds is requested due to the purchase of computer equipment in the amount of \$4,071.36. This purchase does not meet capitalization criteria, the budget and related expense need to be moved to the materials and supplies category.

TRANSFER OF FUNDS REQUESTS FOR FY14 - PERIOD ENDING 4/11/2014

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PUBLIC HEALTH & HUMAN SERVICES</u>				
7	110-3030-531.12-10 Office Supplies	110-3030-531.20-10 Travel	\$ 3,500.00	A transfer of funds is requested to carry out programming activities related to the Teen Outreach Program.
8	110-3030-531.12-20 Printing	110-3030-531.20-10 Travel	\$ 500.00	A transfer of funds is requested to carry out programming activities related to the Teen Outreach Program.

TRANSFER OF FUNDS REQUEST FOR FY14 - PERIOD ENDING 4/11/2014
TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>WATER & LIGHT</u>				
1	551-7220-881.68-70 Dsitribution Feeder Stadium TDD EL0166	551-7220-881.68-70 CIP Ent Rev Contingency EL0003	\$ 60,701.00	A transfer of funds is requested due to the completion of the project to relocate distribution feeders along the Stadium TDD. The project's remaining funds will be transferred to the contingency project which holds prior appropriations for capital improvement projects.
2	551-7220-881.68-70 College UG Unviersity to Brouchelle EL0179	551-7220-881.68-70 Scott Boulevard Phase II EL0177	\$ 400,000.00	A transfer of funds is requested to complete work related to Scott Blvd Phase II road work. Tranfer is from project that is delayed due to easement acquisition.
3	551-7220-881.68-70 Replace Circuit Breakers EL0153	551-7220-881.68-70 Upgrade Substation Metering EL0197	\$ 225,000.00	A transfer of funds is requested to install new substation metering that will be available to upgrade the EMS system. Funds are being moved from a project to replace circuit breakers. This project is on hold until other, more important, improvements are completed.
4	551-7220-881.68-70 Commercial/Multi-Family Expansion EL0117	551-7220-881.68-70 Residential Expansion EL0116	\$ 400,000.00	A transfer of funds is requested to cover expenditures that have exceeded projections for project EL0116, while expenditures in project EL0117 have been lower than projected. This transfer is to balance the funds and meet the requirements currently being placed on EL0116.
<u>PUBLIC WORKS</u>				
5	440-8800-528.49-90 Scott Phase 2 C00319	440-8800-528.49-90 Scott Phase 1 C00149	\$ 15,000.00	A transfer of funds is requested to cover the cost plus contingency for the mitigation work on Phase 1.
6	440-8800-528.49-90 Non-motorized Transp. Grant C00271	440-8800-528.40-23 Sidewalk Segments C00453	\$ 15,510.49	A transfer of funds is requested to move funds back to the "20 Sidewalk Segments" project. These funds were released from the URS PO back to the original funding source, Non-Motorized Transp. Grant Project when the sidewalk projects were started but not completed, due to reprioritization. As URS continues to work on the approved sidewalk segments, additional funds are needed to complete Manor Dr. and Fairview Rd.