

Introduced by _____ Council Bill No. R 74-14

A RESOLUTION

authorizing an agreement with the PedNet Coalition, Inc. for design services for the development of new bus shelters for CoMo Connect; transferring funds.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute an agreement with the PedNet Coalition, Inc. for design services for the development of new bus shelters for CoMo Connect. The form and content of the agreement shall be substantially as set forth in "Attachment A" attached hereto and made a part hereof.

SECTION 2. At the request of the City Manager, the City Council hereby transfers \$15,230.00 from the General Fund Council Reserve Account No. 110-8500-590.56-86 to Account No. 110-0110-501.49-90 EPDSDP.

ADOPTED this _____ day of _____, 2014.

ATTEST:

City Clerk

Mayor and Presiding Officer

APPROVED AS TO FORM:

City Counselor

AGREEMENT

THIS AGREEMENT, entered into on this ____ day of _____, 2014, by and between the City of Columbia, Missouri (hereinafter "City") and the PedNet Coalition, Inc. (hereinafter "PedNet").

NOW, THEREFORE, the parties agree as follows:

1. SERVICES:
 - a. PROJECT DESCRIPTION: Design services for development of new bus shelters for the CoMo Connect project – per attached "Proposal for Design Services – Bus Shelter Project" as shown in Exhibit A.
 - b. SCOPE AND PAYMENT OF SERVICES: City shall render the services as set forth in the project description for the fee of Fifteen Thousand Two Hundred Thirty Dollars (\$15,230.00). City's costs under this agreement shall not exceed Fifteen Thousand Two Hundred Thirty Dollars (\$15,230.00) unless this Agreement is amended. PedNet shall complete the services before July 31, 2014.
2. CONDITIONS FOR TERMINATION: Either party may terminate this Agreement at any time by giving written notice. If the Agreement is terminated, PedNet will be paid for actual expenses incurred up to the date of termination.
3. ADDITIONAL WORK: PedNet reserves the right to request additional work for changed or unforeseen conditions that may require changes and work beyond the scope of this Agreement. In this event, an amendment to this Agreement shall be executed and submitted to City. Any change in compensation shall be covered in the amendment.
4. INDEPENDENT CONTRACTOR: PedNet is an independent contractor and is not an employee or agent of City. PedNet shall be entitled to no benefits or compensation from City except as set forth in this Agreement.
5. NO THIRD-PARTY BENEFICIARY. This Agreement is for the sole benefit of City and Pednet. Nothing in this Agreement is intended to confer any rights or remedies on any third party.
6. GOVERNING LAW AND VENUE: This Agreement shall be governed, interpreted, and enforced in accordance with the laws of the State of Missouri and/or the laws of the United States, as applicable. The venue for all litigation arising out of or relating to this Agreement shall be in Boone County, Missouri or the United States Western District of Missouri. The Parties hereto irrevocably agree to submit to the exclusive

jurisdiction of such courts in the State of Missouri. The Parties agree to waive any defense of forum non conveniens.

7. ENTIRE AGREEMENT: This Agreement is the entire agreement of the parties relating to the subject matter hereof, and supersedes all prior and contemporaneous negotiations, correspondence, understandings, and agreements of the parties relating to the subject matter hereof. This Agreement may be amended only in writing, with such amendment signed by both parties.

[SIGNATURES ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

CITY OF COLUMBIA, MISSOURI

By: _____
Mike Matthes, City Manager

ATTEST:

Sheela Amin, City Clerk

APPROVED AS TO FORM:

Nancy Thompson, City Counselor

CERTIFICATION: I hereby certify that the above expenditure is within the purpose of the appropriation to which it is charged, Account No. _____, and that there is an unencumbered balance to the credit of such appropriation sufficient to pay therefor.

John Blattel Director of Finance

PEDNET COALITION, INC.

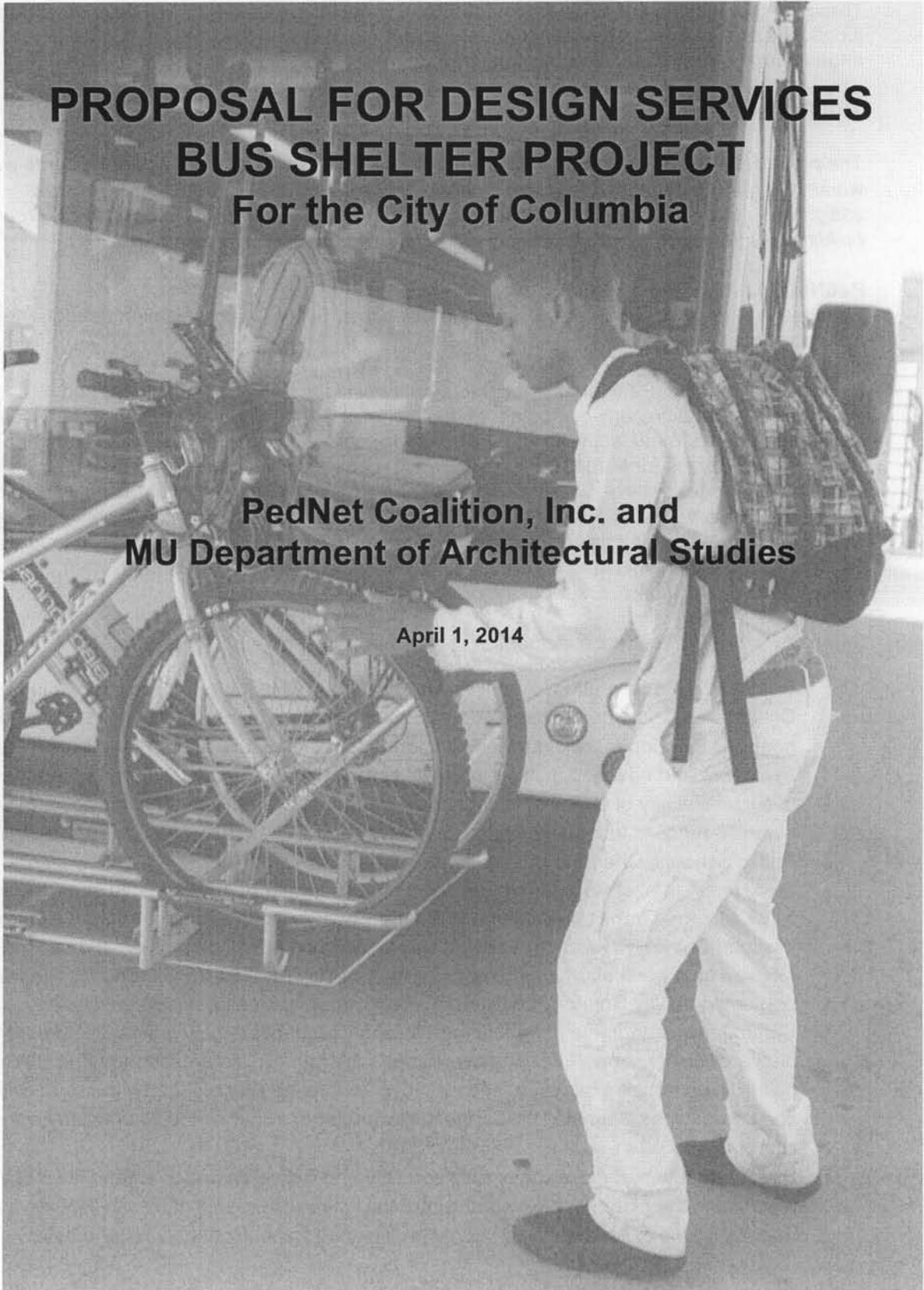
By: _____
Annette Triplet, Executive Director

ATTEST:

**PROPOSAL FOR DESIGN SERVICES
BUS SHELTER PROJECT
For the City of Columbia**

**PedNet Coalition, Inc. and
MU Department of Architectural Studies**

April 1, 2014



Through a combination of our team and the City, we believe this project will develop exciting, functional, and innovative bus shelter designs that will fit in with the goals of “CoMo Connect” and encourage new users of public transportation.

The Project Team

The project is envisioned as a teaching and public service collaboration, where students will be working under the direction of a licensed architect as part of their coursework. The class assignment requires students to understand the complexities of public transportation, green building design, and the importance of community engagement in civic projects.

PedNet Coalition

Founded in April 2000, PedNet Coalition is a non-profit, 501(c)(3) organization headquartered in Columbia, Missouri.

Since it was founded, PedNet has become a national leader in the development and implementation of advocacy campaigns, educational programming and consulting services that encourage people to use active modes of transportation. In March 2011, PedNet launched the CoMET (Columbians for Modern, Efficient Transit) campaign, with the goal of tripling transit service in Columbia in three years. CoMET recognizes public transportation as an important component in active transportation. Transit users typically get more exercise walking, biking, or wheeling to and from their transit stops than people who primarily use cars for their journeys. Efficient public transit also has a positive effect on available choices for employment, housing, healthy foods, health care, and education.

Some of CoMET's experience includes:

- Community Conversations About Transit held in 2012 to gauge public interest in how Columbians would be best served by the bus system. The meetings yielded three major goals: 1) Develop more user-friendly information on how to use the bus system; 2) explore and advance multiple different potential funding sources for ensuring the financial stability of transit services; and 3) launch a high-level, multi-jurisdictional transit planning process that includes the City of Columbia, University of Missouri, Columbia Public Schools, Chamber of Commerce, and major employers.
- Two Health Impact Assessments (HIA) on public transit were conducted in partnership with Columbia Transit, the Columbia-Boone County Health Department, and Central Missouri Community Action. The first HIA focused on transit expansion; the second HIA focused on a particular funding mechanism - a utility fee - for transit. The results were presented to City Council, the Boone County Board of Health, and at the Healthy Community Partnership annual dinner. Information about the HIAs was also presented on the C-SPAN show, “Washington Journal.” Wichita, KS, referenced the first HIA in its own HIA on transit expansion, and employees from the City of Liberty, Missouri, will soon meet with Columbia HIA partners to learn more about conducting an HIA in their city.
- Direct facilitation of discussions between City and Boone County staff and lawmakers, resulting in the planned “commuter route” that will serve clients of Reality House, a halfway house in Prathersville, MO, as well as citizens of Prathersville who have

previously been isolated from public transportation options. This is the first collaborative effort of Boone County and the City of Columbia on transit issues.

- Recommendations from CoMET have been included in transit planning from both Columbia Transit and CATSO, including recommendations for further transit expansion and the need to create increased, dedicated funding for public transportation.

With its history and background, PedNet/CoMET is a well-respected community education and advocacy group, suited to lead a public transportation project that involves multiple partners and stakeholders.

Lisa Goldschmidt, M.A., HHS

Ms. Goldschmidt has served as CoMET Coordinator for PedNet since April 2013. In addition to her activities to promote transit expansion, Ms. Goldschmidt has a successful track record of developing community projects. She was a co-founder, co-program leader, and the lead curriculum author of *4 Habitat: Building a Better Future*. This service-learning project focused primarily on sustainable interior and landscape design, with educational activities aimed at raising awareness of sustainable design concepts, affordable housing needs, poverty, and cultural sensitivity. The program received awards from the U.S. Green Building Council, the American Society of Interior Designers, and National 4-H/U.S. Department of Agriculture. A partnership of MU-HES Extension, Missouri 4-H Youth Development, Show-Me Central Habitat for Humanity, and youth and adult volunteers, *4 Habitat* is now included in the national 4-H curriculum.

As the Design Programmer for the Central Missouri Community Action (CMCA) Transitional Youth Housing project, Ms. Goldschmidt worked directly with CMCA and Rainbow House staff, clients, MU Architectural Studies students, and other interested parties to determine stakeholder needs, existing conditions, and initial design concepts. She participated in design charettes seeking public input and acted as the liaison between designers and project clients.

Ms. Goldschmidt has successful working relationships with several non-profits, community service agencies, and City and County staff in the Columbia area. She has worked directly with the Columbia Housing Authority and Central Missouri Community Action on projects associated with affordable housing and energy efficiency. She has also developed and facilitated curriculum and instruction for youth ages K-12, college students, homeowners, and renters.

Through PedNet, Ms. Goldschmidt will serve as the Project Coordinator for the Bus Shelter Project. She will serve as the primary contact, responsible for community outreach, media contact, and coordination of public displays of the designs. In addition, she will assist Mr. Goldschmidt in preparing the design criteria and site analyses. Lisa will also coordinate the selection of the jury and develop a summary of public feedback and preferences. During the design process, Lisa will act as the point of contact for Mr. Goldschmidt, students, the jury, City staff, and other interested parties. Prior to construction of the bus shelters, Lisa will assist in public outreach for materials and labor donations.

Professor Michael Goldschmidt, Architect, LEED AP BD+C

Professor Goldschmidt has been an assistant professor with the MU Department of Architectural Studies since 2000. He is an architect licensed with the State of Missouri, an NCIDQ-accredited interior designer, and a LEED-accredited professional. Prof. Goldschmidt is also a Housing and Environmental Design State Specialist with MU-HES Extension. His work is

focused on sustainable design concepts and strategies. Prof. Goldschmidt teaches undergraduate and graduate classes in construction documents, building codes, accessibility guidelines, and sustainability. In 2009, he was co-faculty advisor (with Barbara Buffaloe) on the Solar Decathlon, where students designed and built a prototype house for the competition.

In addition to his work as a professor and housing specialist, Prof. Goldschmidt was a Primary Investigator for *4 Habitat: Building a Better Future*, working directly with all program partners and volunteers. He provided design services and student instruction to develop construction drawings and specifications for the CMCA Transitional Youth Housing project.

For this project, Prof. Goldschmidt will provide design instruction and supervision for MU Architectural Studies students, in addition to architectural services required to produce construction drawings for bus shelters. Michael will assist Lisa in developing the project goals and objectives, concept, design criteria, and site analyses with the students in his Sustainable Technologies class. He will work with the MU students to provide expertise in structures, sustainable materials, interface with utilities, building codes, and accessibility guidelines. After design(s) are selected, Michael will coordinate the completion of the construction documents (drawings and specification) for use in construction of the shelters. In addition, Mr. Goldschmidt will be available during construction of the shelters for any questions or changes.

Project Approach

We propose that the project include three phases: information gathering and design development; presentations, public input and reporting; and completion of construction documents and solicitation of sponsorships from community partners. The specifics of each phase are listed below.

Phase 1: Information Gathering and Design Development

- Identification of stakeholders (ex: current riders, non-riders, City staff and commissions, disabilities community, agencies, students)
- Meetings with stakeholders to determine project needs for shelter designs, beyond existing list of criteria
- Development and finalization of design criteria, such as:
 - size and configuration options
 - applicable building codes and accessibility guidelines
 - budget per shelter
 - site amenities (bench, bike rack, graphics, signage, waste disposal)
 - sustainability options (recycled and/or local materials, alternative energy)
 - vandalism resistance and maintenance
 - landscaping
 - research on bus shelter design, cost estimation and site analysis
 - other criteria as needed
- Students in ArchSt 4323/7323 Sustainable Technologies class given semester assignment and deadlines
- Seven student teams identified
- Class introduced to CoMET and CoMo Connect projects
- Identification and coordination of guest speakers in ArchSt 4323/7323 Sustainable Technologies class (Lisa Goldschmidt, Drew Brooks, Barb Buffaloe, Mike Heimos, Ian Thomas, Troy Balthazor)
- Student teams submit first design concepts and cost estimates

Phase 2: Design Presentations, Public Input, and Reporting

- Students revise first design concepts after preliminary review
- Students revise design concepts and cost estimates
- Student teams complete designs
- Selection of jury (to possibly include two bus riders, Ms. Buffaloe, Mr. Musgrove, Mr. Brooks, one representative of PedNet/CoMET supporters, one representative from either the Bicycle and Pedestrian Commission or the Public Transit Advisory Commission)
- Construction of models and presentation boards
- Media kickoff event (interviews with project leaders)
- Display and collection of public input for People's Choice at Earth Day festival in Columbia
- Photographs of models and PDF presentations for public input
- Presentation and display of designs to Council, jury, and other interested groups

- Jury selection of one winning design (Selection to be announced after public input period, thereby allowing all designs to be equally considered for the People's Choice design as described in Phase 3)
- Coordination with City staff to upload design information to City website for public input
- Coordination with City staff to develop survey materials, marketing, and web page for public input
- Outreach to interested stakeholders for public input
- Collection of public votes on City website
- Selection of People's Choice design
- Announcement of Jury's Choice and People's Choice design selections on City website and other media sources
- Summarization of public comments on City website (electronic copy, optional)
- Gather information from City agencies (utilities, soils, storm water, location(s) and orientation(s) of shelter placement)
- Meetings with Office of Cultural Affairs, Office of Sustainability, and Columbia Transit to coordinate components of selected design(s)

Phase 3: Construction Documents and Solicitation of Community Partners Sponsorship
 During the Construction Documents phase, the team will perform the following tasks:

- Media promotion of winning design(s) and timeline for completion
- Summarization of public comments on City website (electronic copy, optional)
- Completion of dimensioned and keynoted drawings
- Completion of project manual and specifications
- Completion of pre-construction cost estimates for selected design(s)
- Submission of construction documents to required City agencies (ex: Protective Inspection, Public Works, etc.)
- Solicitation of community partners for materials and labor donations
- Revision of construction documents based on feedback from City agencies
- Ceremonial ground breaking

Proposed Schedule of Project

We propose the following schedule that can be adjusted to fit with City's deadlines, if needed.

Phase One: January through April 2014

Phase Two: April through May 2014

Phase Three: May through July 2014

Proposed Fee Schedule

Billing phases will overlap with project timeline. Billing will be submitted at the end of each phase.

Phase One: Information Gathering and Design Development

PedNet Services	0
Architectural Services	0

Phase Two: Design Presentations, Public Input, and Reporting

PedNet Services	7980
Architectural Services	2900

Phase Three: Construction Documents and Solicitation of Community Partners

PedNet Services	1900
Architectural Services	1800

Reimbursables (separate line item)

Printing **500**

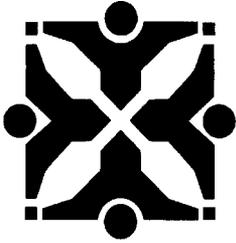
(design display boards, 1 copy; construction documents, 10 copies; public outreach fliers/posters, approx. 500 fliers and 10 posters)

Materials for meetings **150**

(food, presentation materials, incentives)

TOTAL: **\$15,230**

We will be happy to discuss this proposal with you in more detail if necessary. Please feel free to contact us with any questions or concerns. We very much look forward to working with you and your staff on this bus shelter project.



Source: City Manager

Agenda Item No:

To: **City Council**
From: **City Manager and Staff**

Council Meeting Date: Apr 21, 2014

Re: Bus Shelter design project contract with PedNET

EXECUTIVE SUMMARY:

Staff have prepared for your consideration a resolution accepting a contract with PedNET for the development of new bus shelters for CoMo Connect. If approved, City staff from Public Works and the Office of Sustainability will work with project leads from PedNET and the University of Missouri to develop Columbia's future bus shelters.

DISCUSSION:

When staff presented the final draft of CoMo Connect to the public and City Council on February 17 the project had exceeded everyone's expectations for customer service. Staff would like to now work with our community partners to take the project to the next level with physically branding CoMo Connect throughout the community. PedNET and the University of Missouri's (MU) Department of Architectural Studies have developed an innovative design proposal to partner student creativity and professional design certifications with professional community engagement. The project will take place over three phases and will result in the construction of jury-chosen bus shelters that are adaptable to their location and maintain the CoMo Connect brand.

Phase one includes information gathering and design development. Students enrolled in MU's Sustainable Technologies will work with stakeholders on designing innovative bus shelters to be placed at CoMo Connect connections throughout town. PedNET will serve as coordinator between community stakeholders, Columbia Transit, and MU. Because phase one is part of a semester course and aspects have already been completed, the contract budget does not reflect expenses incurred by PedNET and MU.

Phase two includes design presentations, public input, and reporting. If Council decides to approve the contract, PedNET will coordinate public presentations for community input on potential designs. Community input opportunities will include Earth Day festival presentations, displays at facilities (i.e. City Hall, Wabash Station, Sanford-Kimpton Building, etc.), and internet outreach (i.e. email newsletters, City website, PedNET website, social media, etc.). Community input will be compiled into report to City Council before the start of Phase three.

Phase three could include construction documents and solicitation of community partners' sponsorship. The MU professor for Sustainable Technologies, Michael Goldschmidt, is a licensed architect and can develop signed and sealed construction drawings of the final design selected. In tandem, PedNET will continue community outreach and engagement. This will include working with community partners on potential sponsorship opportunities with the bus shelters.

FISCAL IMPACT:

The contract with PedNET is not to exceed \$15,230. Funds would be transferred from General Fund Council Reserve.

VISION IMPACT:

<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

13.1 and 13.4 goals related to innovative transit systems to encourage use of Public Transit.

SUGGESTED COUNCIL ACTIONS:

Approve the legislation authorizing the City Manager to execute a contract with PedNET to coordinate and implement the Bus Shelter Design Project, and transferring funds.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		Program Impact		Mandates	
City's current net FY cost	\$15,230.00	New Program/ Agency?	Yes	Federal or State mandated?	No
Amount of funds already appropriated	\$0.00	Duplicates/Expands an existing program?	No	Vision Implementation impact	
Amount of budget amendment needed	\$15,230.00	Fiscal Impact on any local political subdivision?	Yes	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		Resources Required		Vision Impact?	Yes
One Time	\$15,230.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	13.1
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	13.4
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	



PedNet Coalition Board of Directors
John Riddick, President | Troy Balthazor, Vice-President
David Lile, Treasurer | Jake Giessman, Secretary
Greg Cecil | Auben Galloway | Chris Janku
Steve Hollis | Richard King | Mike Morgan
Joe Moseley | Tim Moriarity | Barbie Reid
Rachel Ruhlen | Kathy Ritter | Steve Spellman

Annette Triplett, Executive Director
PO Box 7124, Columbia, MO 65205 | 573.999.9894
Annette@PedNet.org

April 1, 2014

Barbara Buffaloe
Sustainability Manager
701 E. Broadway
2nd Floor City Hall Addition
Columbia, MO 65201

Drew Brooks
Multi-Modal Manager
Wabash Station
126 N 10th
Columbia MO 65201

JJ Musgrove
Director, Office of Cultural Affairs
300 S Providence
PO Box 6015
Columbia MO 65205

**Re: Bus Shelter Design Project
City of Columbia**

Barbara, Drew, and JJ:

It was great meeting with you to discuss this project. Through a combination of our team and the City, we believe this project will develop exciting, functional, and innovative bus shelters that will fit in with the goals of CoMo Connect and encourage new users of public transportation.

The project team will primarily consist of the following personnel:

Lisa Goldschmidt, CoMET Coordinator for PedNet Coalition. Lisa will be the Project Coordinator and primary contact, responsible for community outreach, media contact, and coordination of public displays of the designs. In addition, she will assist Mr. Goldschmidt in preparing the design criteria and site analyses. Lisa will also coordinate the selection of the jury and develop a summary of public feedback and preferences. During the design process, Lisa will act as the point of contact for Mr. Goldschmidt,

students, the jury, City staff, and other interested parties. Prior to construction of the bus shelters, Lisa will assist in public outreach for materials and labor donations.

Michael Goldschmidt, Teaching Assistant Professor and Licensed Architect, University of Missouri, Department of Architectural Studies. Michael will assist Lisa in developing the project goals and objectives, concept, design criteria, and site analyses with the students in his Sustainable Technologies class. He will work with the MU students to provide expertise in structures, sustainable materials, interface with utilities, building codes, and accessibility guidelines. After design(s) are selected, Michael will coordinate the completion of the construction documents (drawings and specifications) for use in construction of the shelters. In addition, Mr. Goldschmidt will be available during construction of the shelters for any questions or changes.

Following this letter is a detailed summary of our proposed services and professional fees for the project. We are very excited about this project, and we believe it will generate tremendous support and interest in public transportation and community arts. The project will also provide an opportunity for multiple groups to work in partnership to address a pressing need for bus shelters - ones that are sustainable, aesthetically pleasing, and unique to our city. Please contact me if you have any questions or need more information.

Sincerely,

Lisa Goldschmidt, MA, HHS
CoMET Coordinator
PedNet Coalition
Phone: (573) 819-1635
lisa@pednet.org

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Executive Director
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