



EOP, DRP & BCP

Are we ready?

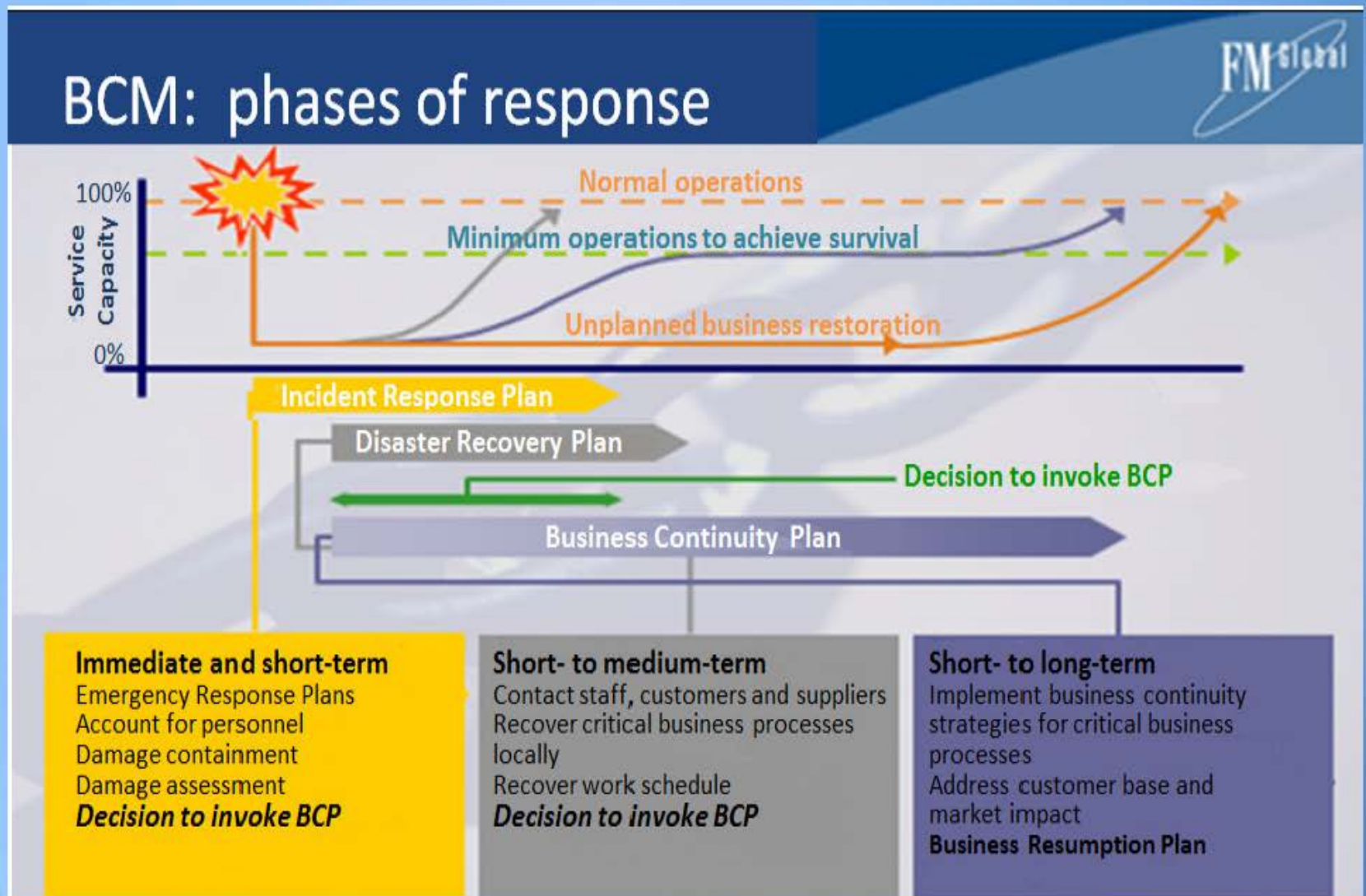
Topics

- EOP, DRP & BCP – how are they different?
- BCM – phases of response
- Local Emergency Operations Plan
- BCP Task Force – objective and timeline
- Next Steps

EOP, DRP & BCP

- **Emergency Operations Plan (EOP):**
The plan maintained by jurisdictional levels for responding to disasters.
- **Disaster Recover Plan (DRP):**
The plan that describes IT and information systems recovery strategies.
- **Business Continuity Plan (BCP):**
The plan for continuing mission essential functions under adverse conditions.

BCM: Phases of Response



Local Emergency Operations Plan

- Overall playbook that guides community-wide response to disasters
- Assigns general roles and responsibilities to government agencies, non-profits, & private sector partners
- Consists of the Basic Plan and Emergency Support Functions (ESF's)
- Currently in process of being revised

Local Emergency Operations Plan

- ESF 1 – Transportation
- ESF 2 – Communications
- ESF 3 – Public Works
- ESF 4 – Firefighting
- ESF 5 – Emergency Management
- ESF 6 – Mass Care
- ESF 7 – Logistics
- ESF 8 – Public Health & Medical

Local Emergency Operations Plan

- ESF 9 – Search & Rescue
- ESF 10 – Hazardous Materials
- ESF 11 – Agriculture
- ESF 12 – Utilities
- ESF 13 – Law Enforcement
- ESF 14 – Recovery
- ESF 15 – Public Information

BCP Task Force

- **Objective:** 12 departments will complete a BCP
- **Timeline:**
 1. **Jan-Feb** – Organize department BCP Teams
 2. **Mar-Jun** – Identify essential functions, information & equipment; choose alternate locations
 3. **Jul-Aug** – Define roles and responsibilities of contingency staff
 4. **Sep-Oct** – Draft BCP communication and training plans
 5. **Nov-Dec** – Develop manual workarounds; prepare Go-Kits

Mission Essential Functions

- A limited set of mission-critical functions that must be continued throughout or resumed rapidly following a disruption of normal operations.
- Functions that must be performed to provide vital services, exercise civil authority, maintain the safety and health of the public, and sustain the economic base during a disruption.

Mission Versus Support Activities

- Does the function have to be performed during an emergency?

Missions	<i>Supporting Activities</i>
Repair roads	<i>Create work orders</i>
Provide health services	<i>Maintain autoclave run log</i>
Clean debris	<i>Maintain service vehicles</i>
Provide safe drinking water	<i>Chlorine equipment inspection reports</i>

Categorizing Functions

	Essential	<i>Non-Essential (during an emergency)</i>
Mission	Mission Essential Function Example: Respond to emergency Fire Department calls—fight fires	<i>Deferred Mission</i> <i>Example: Provide community fire prevention education</i>
<i>Non-Mission</i>	<i>Essential Supporting Function</i> <i>Example: Keep fire trucks operational and ready to respond</i>	<i>Deferred Supporting Activity</i> <i>Example: Provide retirement guidance to firefighters</i>

Next Steps

- Locations for EOP Command Center and Administrative Control Center
- Emergency communication plan
- Policy guidance for paying employees and making purchases during a disaster
- Funding for Go-Kits
- Table top exercises
- Do other departments need a BCP?