

Introduced by _____ Council Bill No. R 3-14

A RESOLUTION

authorizing the City Manager to execute agreements with various social service agencies; and prescribing the form and content of the agreements.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute agreements with the following social service agencies. The number in parenthesis following the agency's name is the number of one-year agreement renewals that the City Manager is authorized to enter into with that agency:

- Columbia Interfaith Resource Center
 - Columbia Interfaith Resource Center (2)
- Community Garden Coalition
 - Community Gardens (2)
- The Food Bank for Central and Northeast Missouri
 - Central Pantry (2)
- Reality House Programs, Inc.
 - Transitional Shelter (2)
- The Salvation Army
 - Harbor House Emergency Shelter (2)
- True North of Columbia, Inc.
 - DV/SA Supportive Services (2)
 - Counseling (2)
 - Emergency Shelter (2)
 - Transitional Housing (2)
- Voluntary Action Center
 - Meeting Basic Needs (2)
- Welcome Home, Inc.
 - Homeless Veterans Program (2)

The agreements shall be for the program services and in the recommended funding amounts shown on Exhibit "A" which is attached to and made a part of this resolution.

SECTION 2. The form and content of the agreements with each social service agency shall be substantially as set forth in Exhibit "B" attached hereto.

ADOPTED this _____ day of _____, 2014.

ATTEST:

City Clerk

Mayor and Presiding Officer

APPROVED AS TO FORM:

City Counselor



City of Columbia
**FY2014 Social Services Funding
 Final Recommendations**
 of the Boone County Community Services Advisory Commission
 Prepared: November 20, 2013



Exhibit A

Basic Needs and Emergency Services		CITY OF COLUMBIA				PROPOSAL or RENEWAL	CONTRACT PERIOD
ORGANIZATION	PROGRAM NAME	AMOUNT PROPOSED	FINAL REC	% of CATEGORY	% of TOTAL		
1 Columbia Interfaith Resource Center	Columbia Interfaith Resource Center	\$23,000	\$5,000	2.0%	0.6%	proposal	2014-2016
2 Community Garden Coalition	Community Gardening	\$7,000	\$5,000	2.0%	0.6%	proposal	
3 Food Bank for Central and Northeast Missouri	Central Pantry	\$40,000	\$38,000	15.2%	4.3%	proposal	
4 Phoenix Programs, Inc.	Basic Needs Case Management	\$19,500	\$0	0.0%	0.0%	proposal	
5 Phoenix Programs, Inc.	Phoenix Food Project	\$15,166	\$0	0.0%	0.0%	proposal	
6 Reality House, Inc.	PMI- Transitional Shelter	\$10,424	\$10,000	4.0%	1.1%	proposal	
7 Salvation Army	Harbor House Emergency Shelter	\$50,000	\$25,200	10.1%	2.8%	proposal	
8 True North of Columbia, Inc.	Supportive Services	\$30,600	\$30,000	12.0%	3.4%	proposal	
9 True North of Columbia, Inc.	Counseling	\$2,244	\$2,200	0.9%	0.2%	proposal	
10 True North of Columbia, Inc.	Emergency Shelter	\$30,600	\$30,000	12.0%	3.4%	proposal	
11 True North of Columbia, Inc.	Transitional Housing	\$10,000	\$6,000	2.4%	0.7%	proposal	
12 Voluntary Action Center	Meeting Basic Needs	\$75,000	\$70,000	28.1%	7.8%	proposal	
13 Voluntary Action Center	Service Facilitation	\$12,500	\$0	0.0%	0.0%	proposal	
14 Welcome Home, Inc.	Homeless Veterans Program	\$28,000	\$28,000	11.2%	3.1%	proposal	
		\$354,034	\$249,400	100%	28%		



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Exhibit A

Children, Youth, and Families		CITY OF COLUMBIA				PROPOSAL or RENEWAL	CONTRACT PERIOD
ORGANIZATION	PROGRAM NAME	RENEWAL REQUEST	FINAL REC	% of CATEGORY	% of TOTAL		
1 Big Brothers Big Sisters of Central Missouri	Community-Based Mentoring	\$28,954	\$28,954	10.9%	3.2%	renewal	2012-2014
2 Big Brothers Big Sisters of Central Missouri	School-Based Mentoring	\$2,500	\$2,500	0.9%	0.3%	renewal	
3 Big Brothers Big Sisters of Central Missouri	SOAR	\$6,240	\$6,240	2.3%	0.7%	renewal	
4 Boys and Girls Club of the Columbia Area	After-School Program	\$4,000	\$4,000	1.5%	0.4%	renewal	
5 Boys and Girls Club of the Columbia Area	Summer Camp Program	\$13,000	\$13,000	4.9%	1.5%	renewal	
6 Centro Latino	La Escuela Latina- Youth Tutoring	\$10,000	\$10,000	3.8%	1.1%	renewal	
7 CHA Low-Income Services, Inc. (CHALIS)	Moving Ahead Program	\$55,000	\$55,000	20.7%	6.2%	renewal	
8 Child Abuse and Neglect Emergency Shelter, Inc. (dba: Rainbow House)	Child Advocacy Center	\$3,797	\$3,797	1.4%	0.4%	renewal	
9 Child Abuse and Neglect Emergency Shelter, Inc. (dba: Rainbow House)	Children's Emergency Shelter	\$13,601	\$13,601	5.1%	1.5%	renewal	
10 Child Abuse and Neglect Emergency Shelter, Inc. (dba: Rainbow House)	Teen Emergency Shelter	\$10,290	\$10,290	3.9%	1.2%	renewal	
11 Child Abuse and Neglect Emergency Shelter, Inc. (dba: Rainbow House)	Transitional Living Program	\$11,092	\$11,092	4.2%	1.2%	renewal	
12 Children's Foundation of Mid-America	Como In-Home Family Program	\$10,700	\$10,700	4.0%	1.2%	renewal	
13 Family Counseling Center of Missouri	Child and Adolescent Counseling	\$9,000	\$9,000	3.4%	1.0%	renewal	
14 Lutheran Family and Children's Services	Resource Parents	\$48,000	\$48,000	18.0%	5.4%	renewal	
15 Phoenix Programs, Inc.	Project Apex	\$25,000	\$25,000	9.4%	2.8%	renewal	
16 The Intersection	After School Program	\$10,500	\$10,500	3.9%	1.2%	renewal	
17 The Intersection	Summer Program	\$4,500	\$4,500	1.7%	0.5%	renewal	
		\$266,174	\$266,174	100%	30%		



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Exhibit A

Economic Opportunity			CITY OF COLUMBIA					
ORGANIZATION		PROGRAM NAME	RENEWAL REQUEST	FINAL REC	% of CATEGORY	% of TOTAL	PROPOSAL or RENEWAL	CONTRACT PERIOD
1	CHA Low-Income Services, Inc. (CHALIS)	Money Smart- Financial Literacy Program	\$5,000	\$5,000	3.7%	0.6%	renewal	2013-2015
2	CHA Low-Income Services, Inc. (CHALIS)	REWARD	\$39,700	\$39,700	29.1%	4.4%	renewal	
3	Job Point	Job Works Employment Services	\$60,868	\$60,868	44.6%	6.8%	renewal	
4	Voluntary Action Center	Essential Transportation	\$6,000	\$6,000	4.4%	0.7%	renewal	
5	Youth Empowerment Zone	Working to the Top	\$25,000	\$25,000	18.3%	2.8%	renewal	
			\$136,568	\$136,568	100%	15%		

Independent Living			CITY OF COLUMBIA					
ORGANIZATION		PROGRAM NAME	RENEWAL REQUEST	FINAL REC	% of CATEGORY	% of TOTAL	PROPOSAL or RENEWAL	CONTRACT PERIOD
1	Adult Day Connection	Adult Day Care	\$20,000	\$20,000	17.0%	2.2%	renewal	2013-2015
2	Boone County Council on Aging	Senior Connect	\$40,745	\$40,745	34.6%	4.6%	renewal	
3	CHA Low-Income Services, Inc.	Independent Living Program	\$7,000	\$7,000	5.9%	0.8%	renewal	
4	Meals On Wheels	Home Delivered Meals	\$50,000	\$50,000	42.5%	5.6%	renewal	
			\$117,745	\$117,745	100%	13%		

Mental Health			CITY OF COLUMBIA					
ORGANIZATION		PROGRAM NAME	RENEWAL REQUEST	FINAL REC	% of CATEGORY	% of TOTAL	PROPOSAL or RENEWAL	CONTRACT PERIOD
1	Family Counseling Center	Drug and Alcohol Counseling	\$20,000	\$20,000	16.2%	2.2%	renewal	2013-2015
2	Family Counseling Center	Mental Health Counseling	\$58,000	\$58,000	46.9%	6.5%	renewal	
3	Phoenix Programs, Inc.	Case Management	\$12,669	\$12,669	10.2%	1.4%	renewal	
4	Phoenix Programs, Inc.	Substance Abuse Treatment and Recovery	\$33,000	\$33,000	26.7%	3.7%	renewal	
TOTAL			\$123,669	\$123,669	100%	14%		

GRAND TOTAL \$998,190 \$893,556 100%

AGREEMENT

Exhibit B

THIS AGREEMENT entered into this ____ day of _____, 20____, by and between the City of Columbia, Missouri, a municipal corporation, hereinafter called "City", and *ORGANIZATION NAME*, hereinafter called "Contractor";

WITNESSETH:

WHEREAS, City desires to purchase the following program service:

PROGRAM NAME

as stated in the proposal, including any revisions, received by and on file with the City, which is hereby incorporated by reference as fully as if herein set forth;

NOW, THEREFORE, it is hereby agreed by and between City and Contractor as follows:

I.

Contractor agrees to furnish and City agrees to purchase:

__ units (*PROGRAM SERVICE DESCRIPTION*) at a rate of __ per unit.

II.

Contractor agrees that the services provided under this Agreement shall be provided to residents of the City of Columbia and funds shall be spent as set forth in the FY2014 program budget on file with the City. Any substantive changes in the budget shall be approved by the City prior to incurring any expenses.

Contractor certifies that this expenditure is essential to the provision of the services as described in Paragraph I.

III.

Contractor agrees to submit to and maintain with the City current versions of the following required documents of the contracted entity: IRS Tax Exempt Status Determination letter; documentation from the Missouri Secretary of State indicating the entity is registered as a corporation in good standing; most recently completed IRS 990 or 990 EZ; financial statement and accompanying assurance completed within six months of the end of the entity's most recent fiscal year; organizational chart; board of directors roster; if applicable, an ADA plan of accommodation and a transition plan.

IV.

Contractor agrees to fully participate in and comply with the analysis and evaluation services conducted by the City, at the request of the City, which shall include a review of the Contractor's administration and management of social services pursuant to this Agreement, and any and all acts of the Contractor which relate to this Agreement with the City.

V.

Contractor agrees that the City shall be recognized as a financial supporter in all its promotional materials and advertising. A copy of the City logo will be used whenever possible.

VI.

Contractor agrees that it is responsible for all funds made available to Contractor by this agreement and further agrees that it will reimburse to the City any funds expended in violation of City, State or Federal law or in violation of this Agreement.

VII.

This Agreement shall not be assigned, and no services contained herein shall be subcontracted, by the Contractor to any persons or entities without the prior written approval of the City. Any subcontractor or assignee shall be subject to the audit requirements stated herein and all other conditions and requirements of this Agreement.

VIII.

Contractor shall be liable, and agrees to be liable for, and shall indemnify, defend and hold the City of Columbia harmless from all claims, suits, judgments or damages, including court costs and attorney's fees, arising out of or in the course of the operation of this Agreement.

IX.

Contractor agrees to comply with all applicable provisions of: the Fair Labor Standards Act, as amended; the Employment Practices Act, as amended; the Civil Rights Act of 1964, as amended; Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975, as amended; the Omnibus Reconciliation Act of 1981, as amended; the Americans with Disabilities Act of 1990, as amended; Chapter 12 of the City of Columbia Code of Ordinances, and all other applicable Federal and State laws which prohibit discrimination in employment and the delivery of services on the basis of race (racism), color, national origin, ancestry, sex, religion, disability, marital status, sexual orientation, gender identity, age (employment), and familial status (housing).

X.

EMPLOYMENT OF UNAUTHORIZED ALIENS PROHIBITED

(a) Contractor agrees to comply with Missouri State Statute section 285.530 in that they shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri.

For agreements in excess of five thousand dollars (\$5,000):

(b) As a condition for the award of this Agreement the contractor shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. The Contractor shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

(c) Contractor shall require each subcontractor to affirmatively state in its Agreement with contractor that the subcontractor shall not knowingly employ, hire for employment or continue to employ an unauthorized alien to perform work within the state of Missouri. Contractor shall also require each subcontractor to provide contractor with a sworn affidavit under the penalty of perjury attesting to the fact that the subcontractor's employees are lawfully present in the United States.

XI.

Contractor agrees to submit to the City a mid-contract report, due by July 31, 2014, and a final report, due by January 31, 2015.

XII.

City agrees to pay Contractor a sum not to exceed \$_____.00 as follows:

- a) The City will pay 34% of the contracted sum at the time of the signing of this Agreement.
- b) Upon receipt and approval of the mid-contract report, the City will pay 33% of the contracted sum.
- c) The City will pay the contracted balance of 33% upon receipt and approval of the final report.

XIII.

This Agreement shall be for a term of one year commencing on January 1, 2014 and ending on December 31, 2014; provided, however, that either party may terminate this agreement upon thirty (30) days written notice, in which event all reports required by the Agreement shall be submitted within thirty (30) days following the effective date of said termination.

XIV.

Contractor agrees that the City may at its sole option and with agreement of the Contractor renew this Agreement for two (2) consecutive one-year terms. Additionally, Contractor agrees and understands that the City may require supplemental information to be submitted by Contractor prior to any renewal of this Agreement.

XV.

The signatories to this Agreement, by signing this Agreement, represent that they have obtained authority to enter into this Agreement on behalf of the respective parties to this Agreement and bind such parties to all terms and conditions contained in this Agreement.

XVI.

There is no litigation, claim, consent order, settlement agreement, investigation, challenge or other proceeding pending or threatened against Contractor or any individual acting on Contractor's behalf, including subcontractors, which seek to enjoin or prohibit Contractor from entering into this Agreement of performing its obligations under this Agreement.

XVII.

RECORD RETENTION CLAUSE: Contractor shall keep and maintain records relating to this Agreement sufficient to verify the delivery of services in accordance with the terms of this Agreement for a period of three (3) years following expiration of this Agreement and any applicable renewal.

IN WITNESS THEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officers the day and year first above written.

CITY OF COLUMBIA, MISSOURI

By: _____
Mike Matthes, City Manager

ATTEST:

Sheela Amin, City Clerk

APPROVED AS TO FORM:

Nancy Thompson, City Counselor

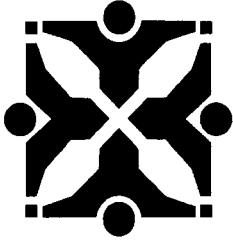
CERTIFICATION: I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance to the credit of such appropriation sufficient to pay therefor.

John Blattel, Director of Finance

CONTRACTOR:

By: _____
Date

ATTEST: _____
Date



Source: Health

S. Browning

To: City Council

From: City Manager and Staff *MM*

Council Meeting Date: Jan 6, 2014

Agenda Item No:

Re: 2014 Social Services Agreements

EXECUTIVE SUMMARY:

A resolution authorizing the City Manager to execute eleven (11) agreements for the purchase of social services for FY2014.

DISCUSSION:

The Department of Public Health and Human Services administers the City of Columbia contracts for social services as recommended by the Boone County Community Services Advisory Commission (BCCSAC) and approved by City Council.

Detailed information regarding the joint City of Columbia/Boone County social services funding process and the 2014 funding purchase of service recommendations are included in the attached report from staff and the BCCSAC: *City of Columbia/County of Boone- FY2014 Social Services Funding Process and Recommendations Report to the Columbia City Council and the Boone County Commission.*

In July, 2013, the BCCSAC and staff issued an RFP for social services to address the issue area of Basic Needs and Emergency Services for the FY2014 - 2016 funding cycle. Based on its review and rating of the proposals, the BCCSAC has recommended the City establish new purchase of service agreements with eight (8) organizations for eleven (11) program services, totaling \$249,400 in City funding. The BCCSAC is also recommending the City renew service agreements for thirty (30) program services.

Both new agreement and agreement renewal recommendations are outlined in Exhibit A. New agreements for FY2014 will conform to the general form of Exhibit B.

FISCAL IMPACT:

None.

VISION IMPACT:

<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

11 Vision Statement: Columbia is a supportive, compassionate, healthy community with high quality social services; a first-rate health care system and safe, quality affordable housing that are accessible to all.

11.1 Goal: Columbia will support quality points of entry to access information for high quality and affordable social services to support children, youth, adults, seniors, persons with disabilities, and people with cultural barriers. All social services will be sufficiently funded to work toward the elimination of poverty.

SUGGESTED COUNCIL ACTIONS:

Should the Council agree with the Boone County Community Services Advisory Commission's recommendations, an affirmative vote would be in order.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		Program Impact		Mandates	
City's current net FY cost	\$0.00	New Program/ Agency?	No	Federal or State mandated?	No
Amount of funds already appropriated	\$893,556.00	Duplicates/Epands an existing program?	No	Vision Implementation impact	
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		Resources Required		Vision Impact?	Yes
One Time	\$0.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	11.1
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	