



Boone County Community Services Advisory Commission
Department of Public Health and Human Services



City of Columbia/County of Boone

FY2014 Social Services Funding Process and Recommendations

*Report to the Columbia City Council
and the Boone County Commission*

December 2013

Overview

The Boone County Community Services Advisory Commission (BCCSAC) and the Department of Public Health and Human Services are charged by the Columbia City Council and the Boone County Commission to make recommendations for the purchase of social services each fiscal year using City of Columbia and County of Boone general revenue funding.

Social Services Funding Process

In order to better target limited resources, social services funding is allocated to address five issue areas reflecting the funding priorities identified by the BCCSAC and approved by the City Council and County Commission. "Requests for Proposals" (RFPs) and the resulting purchase of service contracts are issued by these issue areas in a staggered, three year cycle:

Issue Area	Contract Period	Target Parameter*
Basic Needs and Emergency Services	2014-2016	15-35%
Children, Youth, and Families	2012-2014	15-35%
Economic Opportunity	2013-2015	15-35%
Independent Living	2013-2015	5-25%
Mental Health	2013-2015	0-20%

* Target parameters are for City social services funding only.

These targeted RFPs and contract recommendations are informed by both an independent analysis of the priority issues as well as an independent evaluation of the capacity of applicant organizations. This information is then used to develop progressively more informed and targeted RFPs and contract recommendations in order to strategically apply City and County resources and to evaluate progress and impact.

RFPs are issued at the beginning of July and proposals are due at the end of July. Proposals are submitted via a web-based grants management system. This system allows for the automation of data collection, reporting, and analysis, resulting in easily accessible, real-time information to be utilized throughout the funding process.

Proposals are reviewed by the commission and staff in August and September. Each program service proposal is rated by the commission using a [standardized rating instrument \(pdf\)](#). The BCCSAC then holds a work session in late September in order to discuss the proposals prior to the applicant organization hearings which are held in October and followed by a second commission work session in which preliminary funding recommendations are developed and made public.

Public input is encouraged throughout the process which culminates in a public hearing in November regarding the commission's preliminary funding recommendations to the City Council and County Commission. Final funding recommendations are then made to the City Council and County Commission in December.

For more detailed information regarding the City/County social services funding process, please reference the [Social Services Funding Policy for the City of Columbia and County of Boone \(pdf\)](#).

FY2014 Social Services Funding Recommendations

In July, 2013, the BCCSAC and staff issued an RFP for social services to address the issue area of Basic Needs and Emergency Services for the FY2014 - 2016 funding cycle. Nine (9) organizations submitted responsive proposals to provide fourteen (14) program services.

The commission and staff reviewed these proposals, per the process outlined in the previous section of this report. In doing so, the BCCSAC and staff utilized the following analysis documents:

- [2013 Analysis of Basic Needs and Emergency Services \(pdf\)](#)
- [Boone County Issues Analysis: Demographics and Poverty Data Supplement \(pdf\)](#)
- [Reading the Fine Print: Use of the U.S. Census and the American Community Survey in Describing Current Conditions in Boone County \(pdf\)](#)

In addition, the BCCSAC and staff considered the capacity of each applicant organization as outlined in the documents produced by the [evaluation process](#).

Based on its review and rating of the proposals, the BCCSAC has recommended the City establish new purchase of service agreements with eight (8) organizations for eleven (11) program services, totaling \$249,400 in City funding. The BCCSAC has recommended the County establish new purchase of service agreements with four (4) organizations for four (4) program services, totaling \$29,498 in County funding.

Regarding existing purchase of service agreements addressing the issues of Children, Youth, & Families, Economic Opportunity, Independent Living, and Mental Health, the BCCSAC has recommended the City renew agreements for thirty (30) program services and the County renew agreements for nine (9) program services.

Please use the following links to access summary documents of the commission's FY2014 social services funding recommendations for the City, County and combined:

- [City of Columbia \(pdf\)](#)
- [Boone County \(pdf\)](#)
- [Combined City and County \(pdf\)](#)

Conclusion

The BCCSAC and staff are pleased to present these recommendations for your consideration. Clearly, the amount of funding available is not enough to fully address issues of Basic Needs and Emergency Services in our community. Requests for funding again exceeded the available resources. However, the commission feels that these funding recommendations propose the best utilization of limited funds in addressing the most critical issues.

The members of the BCCSAC and staff would like to thank the City Council and County Commission for its longstanding support of social services in our community.