# A RESOLUTION

approving the by-laws of the Rockingham Neighborhood Association and recognizing it as the official neighborhood organization for the area described in the by-laws of the Association.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The by-laws of the Rockingham Neighborhood Association, submitted as a charter to the Council, are hereby approved.

SECTION 2. The City Council hereby recognizes the Rockingham Neighborhood Association as the official neighborhood organization for the area described in the by-laws of the Association.

SECTION 3. A copy of the by-laws, together with a copy of this resolution, shall be filed in the office of the City Manager.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

ATTEST:

City Clerk

Mayor and Presiding Officer

APPROVED AS TO FORM:

City Counselor

Source: Community Development - NS To: <u>City Council</u> From: <u>City Manager and Staff</u> Council Meeting Date: Oct 7, 2013

Re: Rockingham Neighborhood Association (Case #13-187)

### EXECUTIVE SUMMARY:

Staff has received a request that the Rockingham Neighborhood Association be officially recognized by the City. The request is in conformance with the City's requirements for establishing a neighborhood association. Membership is open to all those residing or owning property within the designated boundaries. These bylaws replace the previous Rockingham Neighborhood Association's which had become dormant.

Please find enclosed a copy of the Association's new by-laws, the minutes from the Association's August 28, 2013 formation meeting, a locator map showing the Neighborhood Association's geographical boundaries and a resolution approving the by-laws of the Rockingham Neighborhood Association.

#### DISCUSSION:

#### FISCAL IMPACT:

None.

### VISION IMPACT:

### http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php

The formation and recognition of a neighborhood association increases citizen involvement both locally in their neighborhood and with the operation of the City of Columbia as a whole. This has the potential of affecting multiple goals and objectives of Columbia's vision goals and strategies. The vision strategy directly impacted by the recognition of the Worley Street Park Neighborhood Association is 10.1.4 --Enhance and facilitate the use of neighborhood associations.

### SUGGESTED COUNCIL ACTIONS:

Approval of the resolution establishing the Rockingham Neighborhood Association.

Agenda Item No:

		FISCAL and \	ISION NO	DTES:	
City Fiscal Impact Enter all that apply		Program Impact		Mandates	
City's current net FY cost	\$0.00	New Program/ Agency?	No	Federal or State mandated?	No
Amount of funds already appropriated	\$0.00	Duplicates/Expands an existing program?	No	Vision Implementation impact	
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		Resources Required		Vision Impact?	Yes
One Time	\$0.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	10.1.4
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	
	<u>+</u>	Requires add'l capital equipment?	No	Fiscal year implementation Task #	

# Neighborhood Association Name

## By-Laws

### Article I: Name, Boundaries, Membership, Purpose

- 1. The name of the Association shall be the *Rockingham Neighborhood Association*
- 2. The Association boundaries are as follows:
  - a. Bounded on the north by West Broadway, on the east by Rockingham Drive-Longfellow Lane, on the south by Rollins Road, and on the west by Stadium Boulevard.
  - b. The neighborhood shall include all properties within the boundaries plus those on the east side of the east boundary.
  - c. The neighborhood shall exclude properties that are included in the College Park Neighborhood Association. The excluded properties are all those adjacent to Rollins Road except for the two properties located at the corner of Rollins Road and Seymour Road.
- 3. Every person aged eighteen or older who resides, leases commercial premises, or owns real estate in the neighborhood is eligible for membership in the Association. Each member shall then have the privilege of attending and voting on positions of officership, when those positions become available, policy and issues at regular and specially called meetings.
- 4. The purpose of the Association is to facilitate communication among members, and between members and the City of Columbia; and to identify, consider and take appropriate action on matters of neighborhood concern.

### Article II: Officers

- 1. **Chair:** The Chair shall preside over regular and special meetings, and act as the Association's chief executive officer.
- 2. Vice-Chair: The Vice-Chair shall perform the duties of the Chair in the absence of the Chair, or by the Chair's request, and shall become the Chair if the membership by majority vote declares that the Chair's position is vacant.
- 3. **Secretary:** The Secretary shall keep the minutes of all meetings of the Association, handle correspondence, and prepare meeting notices, newspaper ads and news releases.
- 4. These officers constitute the Ruling Body of the Association and shall be present whenever the Association conducts a meeting.

- 5. Election of officers shall take place whenever needed. Otherwise, elections shall occur on the first Wednesday in May. Vacancies may be filled by the Chair until a special election shall take place.
- 6. Each officer shall serve a term of one year, or until any officer wishes to resign due to hardship in performing the duties of that office, or physical relocation from the Association's boundaries. In case of resignation, a special meeting shall be called in a timely fashion for the purpose of electing an officer or officers.

### **Article III: Meetings**

- 1. There shall be an annual meeting on <u>the first Wednesday in May</u> to elect officers and conduct other business.
- 2. The Ruling Body shall present candidates for each office, and election of officers shall be decided by a show of hands, a yea or nay vote, or under special circumstances, as determined by the Ruling Body. by secret ballot. Candidates for office must be members of the Association and may be nominated by himself or herself or by another member. If for any reason a tie should occur, a coin toss shall resolve the matter.
- 3. Upon his or her initiative, or upon the request of at least three members, the Chair shall call a special meeting. There must be adequate notice of special meetings. Notice must be made available to all members. These meetings shall take place at any time the Chair shall see fit to contact enough members to establish a voting quorum. Special meetings shall be announced at least three days in advance of such a meeting. Announcement for such meetings will be conducted by word of mouth, telephone call, or by letter as determined by the Chair.
- 4. Quorums for any meeting shall consist of a minimum of 12 members inclusive of the officers of the Ruling Body that are in attendance. A simple majority voting by a show of hands or by electronic voting shall decide all matters for the Association.

### **Article IV: Amendments**

These By-Laws may be amended, repealed, or new by-laws may be adopted by the majority vote of the membership at any annual or special meeting.

### Article V: Dissolution

If there is no election of officers for a period of twenty-five consecutive months, the Association shall then be considered dissolved.

The By-Laws and Election of the Ruling Body are hereby adopted on this day, the 28 day of August, 2013.

Elected Officers of the Ruling Body, elected on this day, the 28th day of August, 2013.

Chair: Kathi Jantz, 312 East Briarwood Lane

Vice-Chair: Kerry Mullin, 608 West Briarwood Lane

Secretary: Katy Disinger, 2 Longfellow Lane

Signed and dated.

KATTHI JANTE 9-3-13 Chair

## 08/28/2013 Russell Boulevard Elementary School Library

The meeting was called to order at 1900.

- 1. Agenda reviewed.
- 2. Board candidates introduced.
- 3. Map presented.
  - Reactivation of previous neighborhood boundaries proposed.
- 4. Neighborhood association.Function explained as a way of communication.Not a home owners association.
- By Laws proposed and read by Kathi Jantz.
   Kathi proposed to removed the treasurer position.
- Small Group discussion per table
   West Middle Schoolers crossing Broadway without crosswalk, crossing guard, or sidewalks.

Ian Thomas said that it would be extremely expensive to retrofit our neighborhood with sidewalks. In the 1960s, when our neighborhood was being built, sidewalks were considered unnecessary amenities. A masterplan including sidewalks is progressing. However, this masterplan was initiated before the reassignment of middle schoolers to West. Ian will send us a copy of the master plan. Michelle, a resident, has talked to Richard Stone and has encouraged a sidewalk to be built on the private property owned by shelter on the other side of Broadway. Carol Burlis, a resident, called the school district to request her son be added to bus pick up. Residents said that bus pick up is needed for the neighborhood even though the school is about a mile away, due to safety issues. Residents also said that a crossing guard is needed at Broadway.

Problems with sanitary sewer backing up into houses.

Many residents have this problem.

City trucks in the neighborhood.

Ian Thomas said that this was a serious issue in 2010 and 2013. The seal on the sanitary sewer is not watertight and causes storm water to go into the sanitary sewer, which increases the pressure and then forces the water to back up into the house. In November, a bond issue will be on the ballot that will increase the fees to make improvements to the system. He suggests limiting the amount of impervious surfaces and improving the sewer system.

Bill Cantin said that other neighborhoods have this problem too. It is a huge problem city wide.

7. Discussion of the by-laws and definition of a quorum.

Wording was added to the by-laws to include electronic voting.

A quorum was defined of a minimum of 12 members.

- 8. Kerry Mullin motioned to vote on the formation of the Rockingham Neighborhood Association, approval of the proposed By-Laws with changes, and approval of the board candidates. Jan seconded the motion. A voice vote was taken. All three items were unanimously approved.
- 9. Presentation by Ian Thomas, 4th Ward City Councilman
  Residents were encouraged to sign up for his monthly newsletter.
  Ian holds office hours from 1030 to 1230 each Saturday morning at Dunn Brothers
  Coffee on Forum Boulevard.
- A block party will be planned for Saturday, October 12th, on West Rockcreek Drive, the connecting street between East Rockcreek and West Briarwood. Details will follow. Last year, many grills were in use and it was pot luck style.
- 11. Contact information for the Neighborhood Association was presented by Kerry.
- Presentation by Bill Cantin, City of Columbia Neighborhood Services.
   Development and Code Enforcement.
   Group Homes

Bill will send us a list of all rental properties and a list of group homes in our neighborhood.

Follow-up presentation by Ian Thomas
 Ian holds walking office hours where he goes door to door asking about issues in
 different neighborhoods each Sunday afternoon. His website is www.ianfor4th.com.

The meeting was adjourned at 2030.

