



Source: Finance

To: City Council

From: City Manager and Staff

Council Meeting Date: August 19, 2013

Agenda Item No: REP 133-13

Re: Intra-Departmental Transfer of Funds Request

EXECUTIVE SUMMARY:

Attached is a report of the intra-departmental Transfer of Funds request for the period ending August 9, 2013. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

DISCUSSION:

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

FISCAL IMPACT:

None.

VISION IMPACT:

<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

None.

SUGGESTED COUNCIL ACTIONS:

Acceptance of the report.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		Program Impact		Mandates	
City's current net FY cost	\$0.00	New Program/ Agency?	No	Federal or State mandated?	No
Amount of funds already appropriated	\$0.00	Duplicates/Epands an existing program?	No	Vision Implementation impact	
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		Resources Required		Vision Impact?	No
One Time	\$0.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	n/a
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	n/a
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	n/a

TRANSFER OF FUNDS REQUESTS FOR FY13 - PERIOD ENDING 8/9/2013

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>MUNICIPAL COURT</u>				
1	110-1610-515.12-30 Postage	110-1610-515.20-10 Travel	\$ 2,500.00	A transfer of funds is requested for attendance at the New Dawn Tech annual conference for court software training.
<u>WATER AND LIGHT</u>				
2	551-7020-600.59-87 Elec Rates & F P Contingency	551-7220-621.49-90 Elec Distribution Misc Contractual Svcs	\$ 212,539.00	A transfer of funds is requested to fund the contractual services account which is over budget because of additional tree trimming crews to address dead trees from last year's drought and to establish a cutting cycle that reduces outages. A contract for fiber study will also come from this account.

TRANSFER OF FUNDS REQUEST FOR FY13 - PERIOD ENDING 8/9/2013
TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>WATER AND LIGHT</u>				
1	550-7220-881.49-90 Wtr Distr CIP, Misc Contractual Svcs WT0164	550-7220-881.49-90 Wtr Distr CIP, Misc Contractual Svcs WT0009	\$ 25,190.00	(Items 1 and 2) A transfer of funds is requested as these projects are finished and their remaining balances are being moved to the Bond Contingency project.
2	550-7220-881.68-60 Wtr Distr CIP, Distr Systems/Water WT0193	550-7220-881.68-60 Wtr Distr CIP, Distr Systems/Water WT0009	\$ 59,588.00	
3	550-7120-881.49-90 Wtr Prod CIP, Misc Contractual Svcs WT0232	550-7220-881.49-90 Wtr Distr CIP, Misc Contractual Svcs WT0003	\$ 3,755.00	A transfer of funds is requested as the project to replace sludge values at the water treatment plant is finished under budget and its remaining balance is being transferred to the contingency project that holds previously appropriated enterprise revenue funding.
4	550-7220-881.49-90 Wtr Distr CIP, Misc Contractual Svcs WT0009	550-720-881.49-90 Wtr Prod CIP, Misc Contractual Svcs WT0147	\$ 90,000.00	A transfer of funds is requested as the project name is being changed to WTP Condition Assessment & Upgrades and additional funding is being given. This is a project to assess the condition of the existing water treatment plant to determine what needs to be done prior to modification for expanded capacity.
5	551-7220-881.68-70 Elec Distr CIP, Distr Systems/Electric EL0178	551-7220-881.68-70 Elec Distr CIP, Distr Systems/Electric EL0166	\$ 225,000.00	A transfer of funds is requested as the project for distribution feeders in the Stadium TDD needs additional funds to complete due to the amount of work necessary to move electric lines out of the way for the Stadium project. Primary work on the 5th Street Project (EL0178) will not begin until after the start of FY2014.
<u>PARKS AND RECREATION</u>				
6	440-8800-548.49-90 Walkway Repair C00421	440-8800-548.49-90 Flat Branch Spraygrounds C00515	\$ 4,839.00	A transfer of funds is requested to pay final invoices for the Flat Branch Spraygrounds and then close the project.

TRANSFER OF FUNDS REQUEST FOR FY13 - PERIOD ENDING 8/9/2013
TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PUBLIC WORKS</u>				
7	440-8800-528.58-60 Bus Loop SW Jackson/Jeff C00321	440-8800-528.49-90 Annual Sidewalk Project C40162	\$ 12,391.91	A transfer of funds is requested to close the Business Loop sidewalk Jackson to Jefferson project and return the funds to Annual Sidewalk Project.
8	555-6388-881.49-90 Hinkson Creek Outfall Replace C43235	555-6388-881.49-90 Annual Sewer Improvements C43183	\$ 29,980.82	A transfer of funds is requested to close the Hinkson Creek Outfall Replacement Project. The funds will be returned to Annual Sewer Improvement Project.
9	440-8800-528.49-90 Annual Sidewalks C40162	440-8800-528.49-90 Eighth St Plan Ave of Columns C00126	\$ 114,360.00	A transfer of funds is requested from the Annual Sidewalks (FY13 bond forfeiture) to the Eighth Street Avenue of the Columns Project. This will fund the design of the portion north and south of Broadway and the 8th and Cherry Street intersection.
10	440-8800-528.49-90 GNM Eight Intersections C00291	440-8800-528.49-90 Non-Motorized Trans Grant C00271	\$ 1,351.91	A transfer of funds is requested to close GNM Eight Intersections and return remaining funds to the original funding source.